**Notice and Invitation for Quotes**

**Grinding of Compost Material**

**General Terms and Conditions:** The Lake County Solid Waste Management District, hereinafter “District”, is respectfully providing Notice and Invitation for Quotes for the grinding of its compost material currently located at the District’s compost facility at 3499 Chase Street, Gary, IN. The material consists of leaves, grass, and small branches. There are NO stumps, concrete, or large pieces of wood. The service requested is to be performed on-site and is to be a turnkey operation, with the Contractor providing all labor, equipment, machinery, tools, fuel, maintenance, and all other necessary and related items, as well as mobilization to and from the site, as is necessary to perform the work described within the parameters set out herein. Said equipment shall include, but is not limited to, a grinder and a loader. The grinder shall have no larger than a 2.5” screen. The loader shall be equipped with at least a 3-yard bucket (4 to 5-yard bucket is recommended). All material is to be ground and put into large windrows as directed by the District to maximize space.

The Contractor shall provide and/or employ as many people as necessary to complete the tasks outlined herein.

The Contractor shall operate in accordance with all federal, state and local statutory, regulatory, zoning, or any other applicable requirements.

The work performed by the Contractor shall be at the risk of the Contractor exclusively. The Contractor shall maintain appropriate commercial general liability insurance relating to the services provided for herein and, upon award, shall include the District as an additional insured on any such policies in amounts consistent with applicable statutes. In addition, the Contractor shall maintain appropriate liability insurance for the Contractor and any of its employees, agents, or sub-contractors of the Contractor for any Workers’ Compensation, Employer’s Liability, and Automobile Liability. The Contractor will provide proof of insurance to the District upon award of the Contract.

Each Contractor must ensure that all employees employed in the performance of work under the contract, with respect to hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment are not discriminated against because of race, religion, color, sex, gender, sexual orientation, gender identification, genetic identification (including family medical history), age, marital status, national origin, disability, political affiliation, veteran status, or any other trait or characteristic protected by law.

**Time of Performance:**  Grinding is to occur in October 2025 as determined and coordinated by the District. The District observes major holidays and will not be open during those days.

**Pricing:** All quotes will be given on a weekly (40 hours) basis. The Contractor may work four 10-hour days if needed to maximize production. For any work over 40 hours, quotes will be given on an hourly basis. All quotes are to include approximate production rates and reason for variation, if any. For example: 200 cubic yards per hour, 1500 cubic yards a day, 8000 cubic yards a week.

Pursuant to Indiana Code, including but not limited to IC 5-22-6 et. seq. and IC 5-22-8 et. seq., regarding invitations for quotes estimated to cost less than $50,000, this notice and invitation for quotes is being provided by soliciting by telephone, email, or facsimile transmission at least 3 quotes from persons or entities known to deal in this class of work. This solicitation is being made on or about Friday, September 19, 2025, and **responses are respectfully requested to be sent to** [**khagerman@lcswmd.com**](mailto:khagerman@lcswmd.com) **on or before Monday, October 6, 2025, at 10:00 am.** The District will consider the responses and will award the contract to the lowest responsive and responsible quoter or the District may reject any or all responses. The District reserves the right to waive any irregularities, informalities, or deficiencies. The District Board authorized the District Chairman to review and consider the responses and award the contract as appropriate.

**Potential quoters can visit the Compost Facility, 3499 Chase Street, Gary, IN on Monday, September 29, 2025, at 10:00 am CST.** Should there be any questions, please contact Kiera Hagerman, Executive Director, Lake County Solid Waste Management District, 8695 Broadway, Merrillville, IN 46410, telephone number 219-853-2420.