



NOTICE & AGENDA

LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD

Thursday, September 19, 2024, at 6:00 pm

Lake County Solid Waste Management District Office

8695 Broadway, Merrillville, Indiana

(Enter through the white door at the east end of the building, meeting is on the main floor.)

PRELIMINARY:

Pledge of Allegiance

Moment of Silence

Roll Call

CONSENT AGENDA:

1. Approval of July 18, 2024, Board Meeting Minutes
2. Approval of Vouchers – Vouchers dated 7/17/2024-9/13/2024

PUBLIC COMMENT: We kindly ask that all comments be limited to 1 and ½ minutes per individual. Please keep your comments civil and constructive and related to agenda items.

OLD BUSINESS:

3. Presentation: Jim Metros and Doug Rosenbaum-Republic Services
4. Board and Committee Reports:
 - a. Chairman
 - b. Executive Director
 - c. Citizens Advisory Committee
 - d. Grants & Finance Committee
 - e. Legal/Legislative
5. Awarding Contract for the Grinding of Compost Material

NEW BUSINESS:

6. Invitation for Quotes: Leaf Drop Off Program
7. Invitation for Quotes: Leaf Collection Program

ANNOUNCEMENTS:

8. The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, November 7, 2024, at 6:00 p.m. at the District office.
9. The next Solid Waste Board meeting is scheduled for Thursday, November 21, 2024, at 6:00 pm. at the District office.



BOARD MEETING MINUTES
July 18, 2024

PRELIMINARY:

Pledge of Allegiance
Moment of Silence

Roll Call:

Board Member	Present	Absent
Cedar Lake: Councilmember Nick Recupito	X	
Crown Point: Appointee Councilmember Robert Clemons	X	
Dyer: Councilmember Jenna Qgrizovich		X
East Chicago: Appointee- Monica Gonzalez	X	
East Chicago: Representative VACANT		X
Garv: Appointee Councilmember Lori Latham		X
Garv: Representative Michael Suggs	X	
Griffith: Councilmember Rick Ryfa	X	
Griffith: Councilmember Jim Marker	X	
Hammond: Appointee-Councilmember Dan Spitale		X
Hammond: Councilmember Bill Emerson	X	
Highland: Councilmember Tom Black	X	
Hobart: Appointee-Councilmember Mark Kopil	X	
Lake County: Commissioner Jerry Tippy		X
Lake County: Councilmember Pete Lindemulder		X
Lake County: Councilmember Christine Cid		X
Lake Station: Appointee-Councilmember Rick Long	X	
Lowell: Councilmember Jon Yelkich		X
Merrillville: Councilmember Rhonda Neal		X
Munster: Councilmember Dave Nellans	X	
Munster: Councilmember Chuck Gardiner	X	
New Chicago: Councilmember Brenda Swallow	X	
St. John: Councilmember VACANT		X
Schererville: Councilmember Robin Arvanitis		X
Schneider: Councilmember Kevin Gray	X	
Whiting: Appointee-Councilmember Tom Michniewicz	X	
Winfield: Councilmember Tim Clayton	X	

A quorum was established with 16 members.

PRELIMINARY:

Pledge of Allegiance

Moment of Silence

CONSENT AGENDA:

1. Approval of May 30, 2024, Board Meeting Minutes
MOTION to approve May 30, 2024, Board Meeting Minutes by Councilmember Nellans, second by Councilmember Suggs.
Motion passes by unanimous voice vote.
2. Approval of Vouchers – Warrant #8012, 8015, 12067-12109, and 12263-12323 also previously unincorporated 2024 manual checks.
MOTION to approve vouchers by Councilmember Suggs, second by Councilmember Michniewicz.
Motion passes by unanimous voice vote

PUBLIC COMMENT: Councilmember Suggs asked for clarification regarding materials taken at Gary Compost site. Executive Director Kiera Hagerman stated that the only material taken at our site is from our fall leaf collection.

OLD BUSINESS:

2. Board and Committee Reports:

Chairman – Chairman Long thanked everyone for coming out so we have a quorum to conduct business.

Chairman Long requested that each member speak to their appointing Mayor or Council and request that an alternate be appointed in the event the member cannot attend a meeting.

Executive Director – Please see attached report.

MOTION to approve July 19, 2024, Executive Director's report by Councilmember Nellans, second by Councilmember Kopil.

Motion passes by unanimous voice vote.

Grant and Finance Committee – Councilman Ryfa informed there was nothing to report.

Citizens Advisory Committee – Clair Hoeksema reported the CAC meeting was held on July 11, 2024; the committee received 6 applicants for new members. (Tyler Kuss, Jessica Chick, Katelyn McLaughlin, Paul Nelson, Ivy Wilcher and Casey King) 3 are present tonight. Request for motion to approve for new applicants.

MOTION to approve new CAC applicants by Councilmember Nellans and second by Councilmember Gray.

Motion passes by unanimous voice vote.

Legislative and Legal Report - Attorney Touchette researched establishing an Executive Committee in the event a quorum is not able to be established for the Board meetings. An Executive Committee Resolution was emailed to Board members for review. The Resolution indicates that an odd number of members would be needed to serve on the committee. Chairman Long discussed having an alternate Councilmember appointed if the current member is unable to attend the meeting. Chairman Long stated it makes him nervous to establish an Executive Committee because it will make it easy for the remaining Councilmembers to not attend. A Councilmember asked if the appointed governing bodies were aware that their member does not attend meetings. Chairman Long said they are aware, but we can possibly send out a reminder letter.

Councilmember Nellans asked if the alternate needs to be on file with the District Office. Chairman Long said yes.

It was suggested that the Executive Committee have seven members. Chairperson Long directed the Board to think about establishing an Executive Committee and discussion will continue at the next meeting.

NEW BUSINESS:

Notice and Invitation for Quotes-Grinding of Compost Material – Executive Director Hagerman explained we will be looking for quotes for our annual grinding that is held in September. Looking for approval to send out in early August not to exceed \$50,000.

MOTION to approve the release of the Notice and Invitation for Quotes for Grinding of compost materials with a not to exceed amount of \$50,000 as presented by Executive Director Hagerman by Councilmember Nellans second by Councilmember Swallow.

Motion passes by unanimous voice vote.

ANNOUNCEMENTS:

3. The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, September 12, 2024, at 6:00 p.m. at the District office.
4. The next Solid Waste Board meeting is scheduled for Thursday, September 19, 2024, at 6:00 pm. at the District office.

ADJOURNMENT:

Motion to adjourn the meeting made by Councilmember Nellans and seconded by Councilmember Swallow.

Motion passes by unanimous by voice vote.

Respectfully submitted by Dora Mantis, Office Administrator.

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - 9/19/2024 Board Meeting

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Installed by the Lake County Solid Waste Management Distric-2023

General Form No. 364 (1997) APVREGISTER_SUM.FRX

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
07/17/2024	30	Green Wave Electronics	GEN - Special Waste	4990.06	4990.06	12324	electronic recycling
07/17/2024	137	Miguel Montanez	GEN - Other Services	787.41	787.41	12325	labor-compost site programs
07/17/2024	18	NIPSCO	GEN - Utilities	1075.53	1075.53	12326	utilities-district office
07/17/2024	55	Print Pro	GEN - Other Services	69.80	69.80	12327	business cards
07/17/2024	138	Scrubs Outlet-#40	GEN - Other Services	187.00	187.00	12328	shirt embroidery-district events
07/17/2024	20	Service Sanitation	GEN - Compost & Leaf	103.64	103.64	12329	service-compost site bathroom
07/17/2024	3	Staff Source	GEN - Professional Services	720.00	720.00	12330	laborer-compost site programs
07/17/2024	33	Hinckley Springs	GEN - Other Services	55.99	55.99	12331	water-district office
07/18/2024	1	Payroll Fund	GEN - Executive Director	34484.43	34484.43	12332	EXECUTIVE DIRECTOR
07/18/2024	124	IRS	Payroll - FICA/MED/FED	8298.85	8298.85	EFT969	7/19/23 payroll fica med fed
07/18/2024	123	INPRS	Payroll - INPRS	2562.33	2562.33	EFT970	7/19/2024 payday
07/18/2024	123	INPRS	Payroll - INPRS	619.54	619.54	EFT971	wage adjustments-overpayment and
07/19/2024	116	Net Wages	Payroll - Net Wages	21711.46	21711.46	EFT968	Net DD Entry
07/24/2024	30	Green Wave Electronics	GEN - Special Waste	3380.54	3380.54	12333	electronic recycling
07/24/2024	32	Merrillville Conservancy District	GEN - Utilities	194.60	194.60	12334	waste water charge-district office
07/24/2024	29	Principal Life	GEN - Insurance	969.32	969.32	12335	life insurance premiums
07/24/2024	106	Secure Shred	GEN - Miscellaneous	600.00	600.00	12336	shred event 7/20/24
07/24/2024	20	Service Sanitation	GEN - Compost & Leaf	50.00	50.00	12337	service-compost site bathroom
07/24/2024	22	Trust Tech	GEN - Professional Services	680.00	680.00	12338	monthly server monitoring-May 2024
07/24/2024	79	Town of Cedar Lake	GEN - Recycling Grants	68833.00	68833.00	12339	2024 recycling grant distribution
07/24/2024	80	City of Crown Point	GEN - Recycling Grants	155782.00	155782.00	12340	2024 recycling grant distribution
07/24/2024	81	Town of Dyer	GEN - Recycling Grants	88544.00	88544.00	12341	2024 recycling grant distribution
07/24/2024	82	City of East Chicago	GEN - Recycling Grants	151609.00	151609.00	12342	2024 recycling grant distribution
07/24/2024	83	City of Gary	GEN - Recycling Grants	444458.00	444458.00	12343	2024 recycling grant distribution
07/24/2024	84	Town of Griffith	GEN - Recycling Grants	96719.00	96719.00	12344	2024 recycling grant distribution
07/24/2024	85	City of Hammond	GEN - Recycling Grants	410690.00	410690.00	12345	2024 recycling grant distribution
07/24/2024	86	Town of Highland	GEN - Recycling Grants	135643.00	135643.00	12346	2024 recycling grant distribution
07/24/2024	87	City of Hobart	GEN - Recycling Grants	159257.00	159257.00	12347	2024 recycling grant distribution
07/24/2024	88	City of Lake Station	GEN - Recycling Grants	61099.00	61099.00	12348	2024 recycling grant distribution
07/24/2024	89	Town of Lowell	GEN - Recycling Grants	51500.00	51500.00	12349	2024 recycling grant distribution
07/24/2024	90	Town of Merrillville	GEN - Recycling Grants	206983.00	206983.00	12350	2024 recycling grant distribution
07/24/2024	91	Town of Munster	GEN - Recycling Grants	121558.00	121558.00	12351	2024 recycling grant distribution
07/24/2024	92	Town of New Chicago	GEN - Recycling Grants	10226.00	10226.00	12352	2024 recycling grant distribution
07/24/2024	93	Town of St. John	GEN - Recycling Grants	96662.00	96662.00	12353	2024 recycling grant distribution
07/24/2024	94	Town of Schererville	GEN - Recycling Grants	164056.00	164056.00	12354	2024 recycling grant distribution
07/24/2024	95	Town of Schneider	GEN - Recycling Grants	5000.00	5000.00	12355	2024 recycling grant distribution
07/24/2024	96	City of Whiting	GEN - Recycling Grants	23856.00	23856.00	12356	2024 recycling grant distribution
07/24/2024	97	Town of Winfield	GEN - Recycling Grants	26733.00	26733.00	12357	2024 recycling grant distribution
07/24/2024	98	Lakes of the Four Seasons	GEN - Recycling Grants	21833.00	21833.00	12358	2024 recycling grant distribution
07/31/2024	1	Payroll Fund	GEN - Executive Director	17313.81	17313.81	12359	EXECUTIVE DIRECTOR
07/31/2024	123	INPRS	Payroll - INPRS	2076.34	2076.34	EFT1000	employee retirement

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

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Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
07/31/2024	124	IRS	Payroll - FICA/MED/FED	3011.26	3011.26	EFT1001	fica, med, fed
08/01/2024	12	americaneagle.com	GEN - Professional Services	105.00	105.00	12360	monthly website hosting
08/01/2024	25	Barnes & Thornburg	GEN - Professional Services	5000.00	5000.00	12361	special lobby counsel
08/01/2024	11	Chase Credit Card	GEN - Other Services	850.60	850.60	12362	Chase Credit Card
08/01/2024	53	Creekside Outdoor Living	GEN - Professional Services	566.51	566.51	12363	lawn maintenance-July
08/01/2024	101	Highland Police Dept.	GEN - HHW	500.00	500.00	12364	VIPS-Highland HHW
08/01/2024	10	Homewood Disposal	GEN - Utilities	121.00	121.00	12365	garbage pick up-district office
08/01/2024	7	Indiana American Water	GEN - Utilities	169.63	169.63	12366	water service
08/01/2024	9	Menard's Credit Card	GEN - Other Services	20.52	20.52	12367	Menard's Credit Card
08/01/2024	41	McCann Industries	GEN - Compost & Leaf	2728.45	2728.45	12368	replace sensor-box truck
08/01/2024	39	Pampalone Insurance	GEN - Property Casualty	418.00	418.00	12369	insurance-HHW shed
08/01/2024	55	Print Pro	GEN - Other Services	73.80	73.80	12370	vehicle magnets-logo
08/01/2024	109	TIB Office	GEN - Other Supplies	3620.00	3620.00	12371	replacement desk and labor
08/01/2024	122	Indiana Department of Revenue	Payroll - STATE/LOCAL TAX	2124.08	2124.08	EFT1002	state and county payroll taxes-July
08/01/2024	119	AFLAC	Payroll - AFLAC	365.52	365.52	EFT1003	supplemental insurance
08/02/2024	116	Net Wages	Payroll - Net Wages	11192.91	11192.91	EFT999	Net DD Entry
08/07/2024	15	Anthem Blue Cross Blue Shield	GEN - Insurance	7517.86	7517.86	12372	health insurance premiums
08/07/2024	71	Cedar Lake Storage	GEN - Compost & Leaf	375.00	375.00	12373	leaf vac storage
08/07/2024	108	Environmental Education	GEN - Education	564.00	564.00	12374	EEAI conference-Emma Dillman
08/07/2024	117	Fulget Cleaning Company LLC	GEN - Professional Services	1140.00	1140.00	12375	cleaning-district office
08/07/2024	33	Hinckley Springs	GEN - Other Services	32.01	32.01	12376	water-district office
08/07/2024	17	Lake County Farm Bureau Co-op	GEN -	883.04	883.04	12377	fuel-compost site machinery
08/07/2024	48	Mavis Tire Supply	GEN - Other Services	787.94	787.94	12378	brake replacement-black car
08/07/2024	139	Minuteman Press	GEN - Other Services	114.54	114.54	12379	business cards-Miguel and John
08/07/2024	22	Trust Tech	GEN - Professional Services	762.50	762.50	12380	monthly server monitoring
08/07/2024	26	Waste Management	GEN - Utilities	77.09	77.09	12381	garbage service-compost site
08/07/2024	66	Working Well	GEN - Professional Services	476.00	476.00	12382	healthaccess program-June 2024
08/07/2024	107	AISWMD	GEN - Education	285.00	285.00	12383	AISWMD conference registration
08/14/2024	1	Payroll Fund	GEN - Executive Director	19315.64	19315.64	12384	EXECUTIVE DIRECTOR
08/14/2024	8	Comcast	GEN - Utilities	462.83	462.83	12385	phone and internet-district office
08/14/2024	30	Green Wave Electronics	GEN - Special Waste	1866.48	1866.48	12386	electronic recycling
08/14/2024	140	Horizon Detail	GEN - Other Services	450.00	450.00	12387	detailing-district cars
08/14/2024	18	NIPSCO	GEN - Utilities	1255.46	1255.46	12388	utilities-district office
08/14/2024	14	Phil and Son, Inc.	GEN - Professional Services	109.40	109.40	12389	monthly security monitoring
08/14/2024	16	Pulse Technology	GEN - Other Supplies	88.98	88.98	12390	copies-July 2024
08/14/2024	141	Resource Recycling, Inc	GEN -	625.00	625.00	12391	conference-Kiera Hagerman
08/14/2024	20	Service Sanitation	GEN - Compost & Leaf	104.45	104.45	12392	compost site bathroom
08/14/2024	109	TIB Office	GEN - Other Supplies	1036.00	1036.00	12393	cabinet-board meeting area
08/14/2024	123	INPRS	Payroll - INPRS	2313.92	2313.92	EFT1030	employee retirement
08/14/2024	124	IRS	Payroll - FICA/MED/FED	3451.80	3451.80	EFT1031	fica, med, fed
08/16/2024	116	Net Wages	Payroll - Net Wages	12657.56	12657.56	EFT1029	Net DD Entry

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

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Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
08/21/2024	47	Pitney Bowes	GEN - Professional Services	200.00	200.00	12394	postage meter lease
08/21/2024	29	Principal Life	GEN - Insurance	580.88	580.88	12395	life insurance premiums
08/21/2024	74	Tradebe	GEN - HHW	12861.15	12861.15	12396	Hobart HHW
08/21/2024	142	Van Gogh, Inc.	GEN - Other Services	1425.00	1425.00	12397	dry wall replacement-education area
08/21/2024	119	AFLAC	Payroll - AFLAC	548.28	548.28	EFT1041	supplemental insurance
08/28/2024	1	Payroll Fund	GEN - Executive Director	19315.64	19315.64	12398	EXECUTIVE DIRECTOR
08/28/2024	11	Chase Credit Card	GEN - Other Services	1086.36	1086.36	12399	Chase credit card
08/28/2024	53	Creekside Outdoor Living	GEN - Professional Services	566.51	566.51	12400	August 2024 lawn maintenance
08/28/2024	10	Homewood Disposal	GEN - Utilities	121.00	121.00	12401	garbage service-district office
08/28/2024	7	Indiana American Water	GEN - Utilities	181.91	181.91	12402	waste water service
08/28/2024	9	Menard's Credit Card	GEN - Other Services	24.51	24.51	12403	Menard's credit card
08/28/2024	139	Minuteman Press	GEN - Other Services	459.93	459.93	12404	envelopes with return address
08/28/2024	47	Pitney Bowes	GEN - Professional Services	129.96	129.96	12405	postage meter lease
08/28/2024	20	Service Sanitation	GEN - Compost & Leaf	50.00	50.00	12406	bathroom service-compost site
08/28/2024	103	Southlake Communications	GEN - Other Services	90.00	90.00	12407	program voicemail to email
08/28/2024	123	INPRS	Payroll - INPRS	2313.92	2313.92	EFT1048	employee retirement
08/28/2024	124	IRS	Payroll - FICA/MED/FED	3451.80	3451.80	EFT1049	fica, med, fed
08/30/2024	116	Net Wages	Payroll - Net Wages	12657.56	12657.56	EFT1047	Net DD Entry
09/05/2024	15	Anthem Blue Cross Blue Shield	GEN - Insurance	14385.80	14385.80	12408	health insurance premiums
09/05/2024	12	americaneagle.com	GEN - Professional Services	105.00	105.00	12409	monthly website hosting
09/05/2024	25	Barnes & Thornburg	GEN - Professional Services	5000.00	5000.00	12410	special lobby counsel
09/05/2024	57	A. E Boyce	GEN - Professional Services	1945.00	1945.00	12411	Software Maintenance-11/2024-10/2025
09/05/2024	33	Hinckley Springs	GEN - Other Services	42.92	42.92	12412	water-district office
09/05/2024	27	Liberty Tire	GEN - Special Waste	1869.00	1869.00	12413	tire recycling
09/05/2024	104	City of Gary Environmental Affairs	GEN - Compost & Leaf	1050.00	1050.00	12414	air quality permit renewal
09/05/2024	3	Staff Source	GEN - Professional Services	112.50	112.50	12415	laborer-compost site programs
09/05/2024	51	William Touchette	GEN - Professional Services	3750.00	3750.00	12416	legal services-June, July, and August 2024
09/05/2024	22	Trust Tech	GEN - Professional Services	733.75	733.75	12417	monthly server monitoring
09/05/2024	66	Working Well	GEN - Professional Services	476.00	476.00	12418	Healthaccess program-July 2024
09/11/2024	1	Payroll Fund	GEN - Executive Director	20059.09	20059.09	12419	EXECUTIVE DIRECTOR
09/11/2024	71	Cedar Lake Storage	GEN - Compost & Leaf	375.00	375.00	12420	leaf vac storage-October 2024
09/11/2024	8	Comcast	GEN - Utilities	462.83	462.83	12421	phone and internet-district office
09/11/2024	17	Lake County Farm Bureau Co-op	GEN -	946.42	946.42	12422	fuel-compost site machinery
09/11/2024	139	Minuteman Press	GEN - Other Services	57.27	57.27	12423	Business Cards-Von Bilka
09/11/2024	14	Phil and Son, Inc.	GEN - Professional Services	109.40	109.40	12424	monthly security monitoring-district office
09/11/2024	16	Pulse Technology	GEN - Other Supplies	373.29	373.29	12425	copy paper
09/11/2024	106	Secure Shred	GEN - Miscellaneous	600.00	600.00	12426	shred event-9/7/2024
09/11/2024	20	Service Sanitation	GEN - Compost & Leaf	104.13	104.13	12427	service-compost site bathroom
09/11/2024	3	Staff Source	GEN - Professional Services	270.00	270.00	12428	laborer-compost site programs
09/11/2024	123	INPRS	Payroll - INPRS	2405.66	2405.66	EFT1072	employee retirement
09/11/2024	122	Indiana Department of Revenue	Payroll - STATE/LOCAL TAX	2044.74	2044.74	EFT1073	State/Cty Payroll taxes-August 2024

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

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Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
09/11/2024	124	IRS	Payroll - FICA/MED/FED	3465.32	3465.32	EFT1074	Fica, Med, Fed
09/13/2024	116	Net Wages	Payroll - Net Wages	12980.87	12980.87	EFT1071	Net DD Entry
		Checks: 0- 12428		2819379.83	2819379.83		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

Lake County Solid Waste Management Distric

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of _____⁴ pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 2819379.83 .

Dated this _____ day of _____.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signatures of Governing Board

Old Business



The Davey Tree Expert Company
 1200 N. Lombard Rd.
 Lombard, IL 60148-1222
 Phone: (630) 422-1870 Fax: (630) 509-2381
 Email: Nathaniel.Conn@davey.com

RECEIVED AUG 07 2024




Client	8/7/2024
LAKE COUNTY SOLID WASTE MANAGEMENT JEANETTE ROMANO 8695 BROADWAY Merrillville, IN 46410-7033	Proposal #: 20059185-1723047740 Account #: 7534392 Home: (219) 853-2420 Work: (219) 853-2420 Email: jromano@lcswmd.com

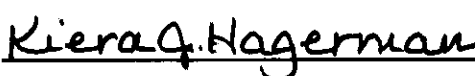
	Service Period	Price	Tax	Total
<input checked="" type="checkbox"/> Grinding Wood Waste Price per week to perform the work.	Fall	\$22,295.00		\$22,295.00

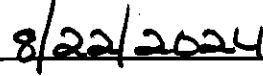
Work site is at 3499 W.35th , Gary , IN 46401
 ***Quoted Weekly Rate (40 hrs.)** Crew may work 4-10 hour days, within the week to maximize efficiency .
 ALL labor and equipment, fuel, and mobilization to and from work site is included.
 Leaf material to be ground with Doppstadt AK235 grinder or Morbark 1000 tub grinder, with up to 2 1/2" screen .
 Davey will utilize CAT 924K Loader or similar with 3 - 4 cubic yard bucket
 If subject material is wet , the grind will take longer. Dry material will reduce the time of the grind.
 A daily rate past 40 hrs. in a work week would be \$4,459.10 , which includes all labor, equipment for an 8 hour day .

Yes, please schedule the services marked above.

ACCEPTANCE OF PROPOSAL: The above prices and conditions are hereby accepted. You are authorized to do this work as specified. I am familiar with and agree to the terms and conditions appended to this form. All deletions have been noted. I understand that once accepted, this proposal constitutes a binding contract. This proposal may be withdrawn if not accepted within 30 days.


 Nathaniel Conn


 Authorization


 Date

New Business



**NOTICE AND INVITATION FOR QUOTES
LEAF VAC PROGRAM 2025
THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT (DISTRICT)**

I. COLLECTION AREAS

The Contractor shall operate the District Leaf Vac Program for the following generally described areas:

A. Unincorporated Calumet Township

1. Ridge Road -- North
2. 53rd Avenue -- South
3. Colfax Avenue -- West
4. Harrison Street North to 47th Avenue, West to Grant Street, North to Ridge Road East

B. Schererville Heights

1. Town of Schererville -- North
2. 93rd Avenue -- South
3. Cline Avenue -- West
4. Burr Street - East

Collection area includes:

St. John Twp off of Parish/Austin and 85th (by Lake Hills Fire Department)
St. John Twp off of W. 85th St. (13005), Kristopher, Fair Oak, W. 86th Pl., Jacobson (Dyer)

C. Unincorporated Center Township

1. 105th Place/Hanley Street -- North
2. West 125th Avenue -- South
3. Fathke Road/Burr Street/Bell Street -- West
4. Crown Point Corporate Line - East

Collection area includes:

Center Twp off of 105-104 St N to 105 S to Noble St W to Jennings St E (CP)
Center Twp off of Burr-W 122nd Ave/W 122nd Pl/Tompkins St Subdivision Plan (CP)
Center Twp 101st Street (CP)

D. Unincorporated Lake Dalecarlia

1. 153rd Avenue -- North
2. West Main Street -- South
3. Colfax Street -- West
4. Clark Street - East

Collection area includes:

Center Twp off of 55 129th St/N to 132nd Pl/S to Tyler St/W to Monroe St/E (Windgate)
Center Twp off of 55 and 124th Pl-Buchman/Van Buren St (Holiday Creek Sub.-CP)
Center Twp off of 55 130th Pl to Filmore St-E 129th N to W 132nd Ln-S

Center Twp-Greenview Dr and Greenview Pl (CP)
Center Twp off of Grant St

E. Pine Ridge Lakes

- A. Fairbanks Court -- North
- B. 117th Avenue -- South
- C. Bell Place -- West
- D. Fairbanks Place - East

Collection area includes:

Center Twp off of 117th /113th Ct/N/117th S/Stevenson St E/W (Beaver Dam sub. CP)
Center Twp off of Court St/Marshall-130th St W (12988 Taney St CP)
Center Twp off of 133rd (Jennings sub. CP)
Center Twp off of 133rd St (CP)
Center Twp off of 130th block of Marshall St (CP)
Center Twp-Lee St to 121st off of 117th and 118th St (CP)
Center Twp-Cline Ave

F. Unincorporated Hobart Township

- A. East 31st Avenue --North
- B. East 34th Place -- South
- C. North Lake Park Avenue -- West
- D. LaPorte Street -- East

G. Unincorporated Dyer

- 1. 35th Place --North
- 2. 93rd Avenue -- South
- 3. Up to/not including Sheffield Avenue -- West
- 4. Beall Street - East

Collection area includes:

St John Twp off of 41-78th Pl-N to 80th Ct S to Ontario St-E (St John)
St John Twp off of Sheffield-91st /RobinsonSt/Moraine St (8975 Dyer)
St John Twp off of 81st -Columbia Ave (8298 Dyer)
St John Twp off of W 77th Ave/Ruth St sub (13105 Dyer)

H. Ancillary Areas

- 1. Those areas determined by the Lake County Solid Waste Management District to be adjacent to and/or otherwise serviceable consistent with service areas described above.

II. CONTRACTOR'S OPERATIONAL INSTRUCTIONS

The following are general instructions to provide the Contractor with some base requirements for the successful fulfillment of duties required to complete the services being requested by the District. The instructions below do not represent a complete list of all responsibilities that may be required. The District relies on the operational experience of the Contractor to provide any and all additional services

and/or duties the Contractor will be providing that demonstrates to the District that the Contractor does have the necessary experience to provide the minimum base services described herein.

A. EQUIPMENT

The Contractor shall:

1. Provide, operate and maintain (at a minimum) the following equipment: 2-ton dump truck(s) or such other vehicles capable of appropriately pulling the District's 4 leaf vacs (and potentially 5 leaf vacs when circumstances warrant such use as determined by the District), consistent with the parameters set out herein.
2. Be responsible for the inspection of the District's leaf vacs prior to submitting its response to this Notice and Invitation for Quotes ("NIQ") to ensure the equipment the Contractor proposes to use to pull the District's leaf vacs for the Contract is compatible with safe and efficient operations defined in the Contract.
3. Be responsible for the day-to-day maintenance and fuel of the leaf vacs and for training the Contractor's employees on how to operate the District's leaf vacs in a safe and efficient manner.

The District shall:

1. Provide five 30-yard leaf vacs for use by the Contractor.
2. Be responsible for ensuring the leaf vacs are fully operational at the beginning of the Program start-up date.
3. The District shall be responsible for all other maintenance of the District's equipment other than that described hereinabove. The Contractor shall be responsible for any costs for repairs to the District's leaf vacs due to operator error or Contractor's negligence.
4. Should the Contractor choose to utilize its own leaf vacs or other equipment in addition to or in lieu of the District's leaf vacs, the Contractor shall be responsible for all maintenance and other costs associated therewith. Said leaf vacs or similar equipment shall be of sufficient size and capability to substantially perform consistent with the District's leaf vacs.

B. PERSONNEL

The Contractor shall:

1. Provide the labor for the leaf pick-up, to include as many people as necessary to adequately operate the vehicles and leaf vacs. The Contractor shall be responsible for the day-to-day operation and maintenance of an adequate number of leaf vacs to meet the service requirements set out in the leaf vac program described herein.

2. Provide all essential personal protection equipment ("PPE") for each employee while working in the field and while at the designated compost site.
3. Provide Worker's Compensation Insurance Certificate ("Certificate") to the District to ensure compliance with Federal, State and Local Laws. The Certificate shall be provided with the Contractor's Response to the IFQ.
4. Contractors and subcontractors are required to comply with District Resolution 2018-5 Responsible Bidding Practices and Submission Requirements (as applicable).
5. Each Proposer shall ensure that all employees and applicants for employment employed in the performance of work under the Proposal, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, are not discriminated against because of race, religion, color, sex, gender, sexual orientation, gender identification, genetic identification (including family medical history), age, marital status, national origin, disability, political affiliation, veteran status, or any other trait or characteristic protected by law.

C. REPORTING AND BILLING

The Contractor shall:

1. Submit to the District the "Leaf Collection Contractor's Report" in a form consistent with the sample which is attached as page 22 at the end of this Notice and Invitation for Quotes and made a part hereof. This Report shall be submitted to the District no later than Tuesday of the following work week.
2. Submit a weekly invoice based on the agreed upon price. The Contractor should only bill for the actual costs pursuant to the Contractor Proposal. Any costs that exceed the Contractor's Proposal shall be the sole responsibility of the Contractor. If the Contractor has to work additional hours to fulfill the terms and conditions of the Contract, those costs shall be the sole responsibility of the Contractor.
3. The District shall only be responsible for additional costs that have been authorized by the District in advance of the work being performed.
4. The District shall withhold the final payment until all reports have been completed and submitted to the District and all collection areas have been fully serviced pursuant to the terms and conditions of this NIQ and the Contract.

D. COLLECTION PERIOD & SCHEDULE

The Contractor shall:

1. Coordinate with the District to determine appropriate start date necessary to meet the goals of the Program. Should the contract be extended through Option Years 2 and 3, the collection shall run for 6 consecutive weeks with dates to be determined by the District. There are 2 governmental holidays observed during this time period: Veteran's Day and Thanksgiving. The Contractor's Proposal shall provide an explanation to the District on how the Contractor will handle work on these 2 holidays.

2. Provide collection of leaves for as many hours per day, Monday through Saturday, as is necessary so that each area described above shall be serviced no less than one time per week.
3. Provide with its Proposal an explanation of how the Contractor will make up an inclement weather day. At a minimum, the Contractor shall contact the District's designated Project Manager to let the Project Manager know there will be a delay or a cancellation for services that day.

E. DESIGNATED DISPOSAL SITE

1. The District operates a compost facility located at 3499 Chase Street, Gary, Indiana. For the purposes of this NIQ, this shall be the designated site where the delivery of leaves shall be made. Should the District determine that the site cannot receive delivery of the leaves, the District shall designate another disposal site or sites and shall be responsible for the disposal costs.
2. The Contractor is strongly encouraged to emphasize efficient time management of their employees to ensure the highest productivity possible. The District will also monitor time at the site and communicate longer than normal turn times to the Contractor.
3. The District shall have a site operator at the site each day during the collection schedule, as needed.

F. MISCELLANEOUS

1. The Contractor shall operate in accordance with all Federal, state and local statutory, regulatory and zoning laws or any other applicable requirements.
2. The Contractor shall maintain appropriate liability insurance relating to the services provided for herein and shall include the District as an additional insured on any such policies in amounts and coverage consistent with applicable statutes. The Contractor shall provide a certificate of insurance to the District verifying same.
3. All Proposals submitted will be valid for a period of not less than 180 days from the time of opening. The Lake County Solid Waste Management District reserves the right to waive informalities, award the Contract to the lowest responsive and responsible Proposer or to reject any or all Proposals.
4. To the maximum extent permitted by law, preference will be given to Proposers who employ and/or contract with local companies, businesses and citizens, and/or do not

outsource services to companies, businesses and/or persons outside of the United States of America.

5. Pursuant to Indiana Code, including but not limited to IC 5-22-6 et. seq. and IC 5-22-8 et. seq., this Notice and Invitation for Quotes is hereby emailed, mailed, or faxed on September 23, 2024 to at least 3 persons known to deal in this class of work. **Sealed responses must be received at the Lake County Solid Waste Management District, 8695 Broadway, Merrillville, Indiana 46410, on or before on October 29, 2024 by 10:00 am local time,** which is not less than 7 days after the provision of this notice. **The sealed Responses will be opened and read out loud at that time. This is open to the public.** The Lake County Solid Waste Management District Board, hereinafter "District Board", will consider those Responses at its November 21, 2024, District Board meeting. At that meeting the Contract will be awarded to the lowest responsive and responsible Responder or the District Board may reject any or all of the Responses. The District Board reserves the right to waive any irregularities.

III. CONTRACTOR'S QUALIFICATIONS

The Contractor shall submit with its bid its Statement of Experience demonstrating it has the necessary qualification in doing the same or similar work as defined in this NIQ.

While pricing is very important to the District, the ability of the Contractor to demonstrate it possesses the necessary qualifications to perform the work is equally important to the District.

Contractors should include the type of equipment it intends to use, personnel to be utilized, office location, and telephone number where residents may call for information.

IV. PREBID MEETING

The District will conduct a **Pre-bid meeting** for all interested parties in this NIQ on **October 3, 2024** at the Lake County Solid Waste Management District Office, 8695 Broadway, Merrillville, Indiana 46410 at **9:00 am local time**. The District will consider the attendance at the Pre-bid meeting during its evaluation of the bids. Failure to attend may have an impact on the District's consideration of the Contractor's submission.

V. PRICING INFORMATION

Contractor shall fill out the information requested in order to allow the District to evaluate the cost proposal of each Contractor. While pricing is a key factor in the District's analysis, it is not the only factor the District will consider.

The District will consider an award to the lowest responsive and responsible bidder, or the District Board may reject any or all of the Responses. The District Board reserves the right to waive any irregularities.

Please make sure the person signing this page is the authorized agent for the company submitting to the District the Response to the NIQ and who has the authority to bind the Company to the terms and conditions specified herein and to the Contract document.

COST NOT TO EXCEED \$200,000.00 PER YEAR.

PROPOSAL DETAIL-OPERATION

A. Number of Trucks: _____

B. Type of trucks (Make, Model and Year): _____

C. Number of personnel per Truck:

_____ DRIVER(S)

_____ LABORER(S)

D. Estimated number of hours/day/truck: _____

E. Describe how you will handle Veteran's Day, Thanksgiving Day and any inclement weather days. (Please attach additional sheet if necessary)

PROPOSAL DETAIL - PRICING

F. Cost/week for operation of 1 leaf vac: \$ _____

G. Cost/day for operation of 1 leaf vac: \$ _____

H. Cost/hour for operation of 1 leaf vac: \$ _____

I. TOTAL COST FOR 6 WEEKS USING 4 LEAF VACS \$ _____

J. Rate per day for the operation of 1 leaf vac if the District adds an additional/extra day to the collection schedule:

\$ _____ (Please provide any details or caveats the District will need to consider if selecting to add an extra day and/or collection area):

K. Additional information for the District to consider:

L. Pricing is for a period of three (3) years. For Years Two (2) and Three (3), please provide the percent of increase (if any) over the Year One pricing provided above. Option Years 2 and 3 are at the District's sole discretion. If there is no increase planned, please enter zero (0).

YEAR 2 INCREASE____ % YEAR 3 INCREASE____ %

ADDITIONAL DOCUMENTS

The Documents provided below shall be submitted with the Contractor's Response to this NIQ and/or for use after the Contract Award and the Contract is executed. **FAILURE TO SIGN AND SUBMIT ALL REQUIRED DOCUMENTS SHALL RESULT IN DISQUALIFICATION IN THE NIO PROCESS.**

Documents to be signed and included with the Contractor's Response are:

- BINDING SIGNATURE PAGE
- NON-COLLUSION AFFIDAVIT
- E-VERIFY AFFIDAVIT AND CERTIFICATION OF NO INVESTMENT IN IRAN

BINDING SIGNATURE PAGE

_____ (Name of Organization) agrees to the terms and conditions of this NIQ document and shall in good faith enter into an Agreement with the District for the services stated herein. The Contractor further agrees to sign and execute the Agreement within sixty (60) days of being notified of the award of this Contract.

The person signing below attests, under penalty of law, that he/she is duly authorized by his/her organization, corporation, LLC or other authorized business entity to sign and bind the aforementioned entity to the information submitted by the Contractor in response to this NIQ or subsequent Addenda.

Company Name

By: _____
Name

Title

Date

NON-COLLUSION AFFIDAVIT

STATE OF INDIANA)
)
COUNTY OF ___)

The undersigned, being duly sworn on his/her oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

Offeror (Company)

By: _____
Signature of Offeror or Agent

Subscribed and sworn to before me this **day** ~~of~~ _____, 2021.

Signature of Notary Public

Printed Name of Notary Public

My Commission expires:

County of Residence: — — — — —

Source: IC 5-22-16-6

Date: _____

Contractor/Vendor: _____

The Contractor/Vendor stated above is enrolled, or agrees to enroll, in the E-Verify Program and will verify the work eligibility of all its newly hired employees and has executed the attached Affidavit affirming that it does not knowingly employ unauthorized aliens.

E-Verify Affidavit and Certification Regarding

Investments in Iran

As required by Indiana Code 22-5-1.7-11 for certain contracts executed after June 20, 2011 and as required by I.C. 5-22-16.5 for contracts executed after July 1, 2012

Pursuant to Indiana Code 22-5-1.7-11, the Contractor/Vendor entering into a contract with the Lake County Solid Waste Management District, hereinafter "District", is required to enroll in and verify the work eligibility of all of its newly hired employees through the E-Verify Program. The Contractor/Vendor is not required to verify the work eligibility status of all of its newly hired employees through the E-Verify Program if the E-Verify Program no longer exists.

The undersigned, on behalf of the Contractor/Vendor, being the first duly sworn, deposes and states that the Contractor/Vendor does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with the District, the undersigned Contractor/Vendor will enroll in and agrees to verify the work eligibility status of all of its newly hired employees through the E-Verify Program.

Pursuant to Indiana Code 5-22-16.5, the District may not contract with a person who is engaged in investment activities in Iran.

The undersigned, on behalf of the Contractor/Vendor, being duly sworn, further deposes and states the Contractor/Vendor is not engaged in investment activities in Iran.

Contractor/Vendor: _____

(Name of Company, Contractor, Vendor or Consultant; indicate if d/b/a Name)

By: _____

(Signature)

Printed Name: _____

Title: _____

Date: _____

ADDITIONAL REFERENCE DOCUMENTS

The documents provided hereafter are for informational purposes for the Contractors responding to this NIQ but are not intended to be an all-inclusive list of documents which the Contractors may utilize in the preparation of their responses.

The reference documents provided are:

- Contractor's Leaf Collection Report-Sample Form
- Resolution 2018-5 Responsible Bidding Practices

LAKE COUNTY

SOLID WASTE MANAGEMENT DISTRICT

— *the Journey* —

RESOLUTION 2018-5

RESOLUTION TO ESTABLISH RESPONSIBLE BIDDING PRACTICES AND SUBMISSION REQUIREMENTS FOR SUBMITTING BIDS AND PROPOSALS FOR PUBLIC WORKS OR SERVICE PROJECTS FOR THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT

WHEREAS, the Lake County Solid Waste Management District, hereinafter "District", is required by law to award contracts to the "lowest responsive and responsible" bidder or proposer; and

WHEREAS, the District, based upon its experience, has determined that quality workmanship, efficient operation, safety, and timely completion of projects requires all bidders and proposers meet certain minimum requirements to be a "responsive and responsible" bidder or proposer; and

WHEREAS, applicable state law also requires that bidders and proposers meet certain minimum requirements to be a "responsive and responsible" bidder or proposer; and

WHEREAS, the District seeks to enhance its ability to identify "responsive and responsible" bidders and proposers on all District projects by institution of more comprehensive submission requirements which comply with Indiana State law; and

WHEREAS, the "Responsible Bidding Practices and Submission Requirements" Resolution will preserve administrative resources by insuring that only qualified contractors and subcontractors are awarded contracts on District projects; and

WHEREAS, the "Responsible Bidding Practices and Submission Requirements" Resolution will assure efficient use of taxpayer dollars, will promote public safety and is in the public interest; and

WHEREAS, the "Responsible Bidding Practices and Submission Requirements" Resolution will help ensure that no contractor awarded work under this Resolution or any subcontractor at any tier working on a project awarded pursuant to this Resolution engages in payroll fraud, including the misclassification of employees as independent contractors to avoid paying state, federal or local payroll taxes, workers compensation insurance, unemployment insurance premiums and failing to pay overtime and wages as required by law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. This Resolution which is entitled "RESOLUTION TO ESTABLISH RESPONSIBLE BIDDING PRACTICES AND SUBMISSION REQUIREMENTS FOR SUBMITTING BIDS AND PROPOSALS FOR PUBLIC WORKS OR SERVICE PROJECTS FOR THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT" is hereby adopted and shall read as follows:

Bid or Proposal Submission Requirements

Contractors proposing to submit bids or responses to Requests for Proposals (RFPs), estimated to be at least One Hundred Fifty Thousand Dollars (\$ 150,000.00) or more must, prior to the opening of bids or proposals, submit a statement made under oath and subject to perjury laws on a form designated by the District and must include:

- A. A copy of a print-out of the Indiana Secretary of State's on-line records for the bidder or proposer dated within sixty (60) days of the submission of said document showing that the bidder or proposer is in existence, current with the Indiana Secretary of State's Business Entity Reports, and eligible for a certificate of good standing. If the bidder or proposer is an individual, sole proprietor or partnership, this subsection shall not apply;
- B. A list identifying all former business names;
- C. Any determination by a court or governmental agency for violation of federal, state or local laws, including but not limited to violation of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), or federal Davis-Bacon and related Acts;
- D. A statement on staffing capabilities, including labor sources;
- E. Evidence of participation in apprenticeship and training programs, applicable to the work to be performed on the project, which are approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization. The required evidence includes a copy of all applicable apprenticeship certificates or standards for these training programs;
- F. A copy of a written plan for employee drug testing that: (1) covers all employees of the bidder or proposer who will perform work on the project defined herein; and (2) meets, or exceeds, the requirements set forth in LC. 4-13-18-5 or LC. 4-13-186;
- G. The name and description of the management experience of each of the bidder's or proposer's project managers and superintendents that bidder or proposer intends to assign to work on the project;
- H. Proof of any professional or trade license required by law for any trade or specialty area in which bidder or proposer is seeking a contract award; and disclosure of any suspension or revocation within the previous five years of any professional or trade license held by the company, or of any director, office or manager employed by the bidder or proposer;
- I. Evidence that the contract is utilizing a surety company which is on the United States Department of Treasury's Listing of Approved Sureties;
- J. A written statement of any federal, state or local tax liens or tax delinquencies owed to any federal, state or local taxing body in the last five years;
- K. A statement that individuals who will perform work on the herein described project on behalf of the bidder or proposer will be properly classified as either (1) an employee or (2) an independent contractor, under all applicable state and federal laws and local ordinances; and
- L. A list of projects of similar size and scope of work that the bidder or proposer has performed in the State of Indiana within three (3) years prior to the date on which the bid

is due.

The District reserves the right to demand supplemental information from the bidder or proposer and/or (additional) verification of any of the information provided by the bidder or proposer and may also conduct random inquiries of the bidder's or proposer's current and prior customers.

II. Post-Bid or Post-Proposal Submissions from Subcontractors

All bidders or proposers shall provide a written list that discloses the name, address, and type of work for each first-tier subcontractor from whom the bidder or proposer has accepted a bid or proposal and/or intends to hire on any part of the herein described project, including individuals performing work as independent contractors, within five (5) business days after the date the bids are due.

In addition, each such first-tier subcontractor shall be required to adhere to the requirements of Section I of this Resolution as though it were bidding or responding directly to the District, except that first-tier subcontractors shall submit the required information (including the name, address, and type of work for each of their first-tier subcontractors) to the successful bidder or proposer no later than **five (5) business** days after the subcontractor's first day of work on the public works or service project and the bidder shall then forward said information to the District. Payments shall be withheld from any first-tier subcontractor who fails to timely submit said information until such information is submitted and approved by the District.

Upon request, the District may require any second and lower-tier subcontractors to provide the required information (including name, address, type of work on the project and the name of the higher-tier subcontractor). Payments shall be withheld from any second or lower-tiered contractor who fails to timely submit this information until this information is submitted and approved by the District.

Additionally, the District may require the successful bidder or proposer and relevant subcontractor to remove the second or lower-tier subcontractor from the project and replace it with a responsive and responsible subcontractor.

Failure of a subcontractor to submit the required information shall not disqualify the successful bidder or proposer from performing work on the project and shall not constitute a contractual default and/or breach by the successful bidder or proposer. However, the District may withhold all payments otherwise due for work performed by a subcontractor, until the subcontractor submits the required information and the District approves such information. The District may also require that successful bidder or proposer to remove the subcontractor from the project and replace it with a responsive and responsible subcontractor.

The disclosure of a subcontractor ("Disclosed Subcontractor") by a bidder, proposer or a subcontractor shall not create any rights in the Disclosed Subcontractor. Thus, a bidder, proposer and/or subcontractor may substitute another subcontractor ("Substitute Subcontractor") for a Disclosed Subcontractor by giving the District written notice of the name, address, and type of work of the Substitute Subcontractor. The Substitute Subcontractor is subject to all the obligations of a subcontractor under this Resolution.

III. Validity of Pre-Qualification Classification

Upon designation by the District that a contractor's or subcontractor's submission in anticipation of a bid or proposal is complete and timely, and upon any further consideration deemed necessary by the District, the contractor or subcontractor may be pre-qualified for future District projects. A contractor's classification as "qualified" shall exempt the contractor or subcontractor from the comprehensive submission requirements contained herein for a period of twelve (12) months. Thereafter, contractors or subcontractors who are pre-qualified must submit a complete application for continuation of "pre-qualified" standing, on a form provided by the District, (also referred to as the "short form") by December 31 for the upcoming calendar year. Failure by any pre-qualified contractor or subcontractor to timely submit its complete application for continuation of "pre-qualified" standing shall result in

automatic removal of the designation, effective January 1 of the upcoming year. However, the "removed" contractor or subcontractor shall still be permitted to bid on District projects.

Any material changes to the contractor's status, at any time, must be reported in writing within ten (10) days of its occurrence to the District. The pre-qualification designation is solely within the discretion of the District and the District specifically reserves the right to change or revoke the designation for a stated written reason(s).

Denial of pre-qualification shall be in writing and shall be forwarded to the contractor within seven (7) working days of such decision. Any contractor denied or losing pre-qualification status may request reconsideration of the decision by submitting such request in writing to the District within five (5) business days of receipt of notice of denial.

IV. Incomplete Submissions by Bidders or Proposers

It is the sole responsibility of the potential bidder or proposer to comply with all submission requirements applicable to the bidder or proposer in Section I above by no later than the public bid/or/proposal opening. Post-bid or post-proposal submissions must be submitted in accordance

with Section II above. Submissions deemed inadequate, incomplete, or untimely by the District may result in the automatic disqualification of the bid or proposal.

V. Responsive and Responsible Bidder or Proposer Determination

The District, after review of complete and timely submissions, shall, in its sole discretion, after considering all information in the submission requirements, determine whether a bidder or proposer is responsive and responsible. The District specifically reserves the right to utilize all information provided in the contractor or subcontractor's submission or any information obtained by the District through its own independent verification of the information provided by the contractor.

VI. Certified Payroll

For projects in which the cost is at least \$250,000, the successful bidder or proposer and all subcontractors working on a District project shall submit a certified payroll report utilizing the federal form now known as a WH-347 which must be prepared on a weekly basis and submitted to the District within ten (10) calendar days after the end of each week in which the bidder, proposer or subcontractor performed its work on the District project. These certified payroll reports shall identify the job title and craft of each employee on the project, e.g. journeyman, electrician or apprentice electrician. In the event any contractor or subcontractor uses independent contractors to perform work on the project, such individual must be identified on the WH-347 form with the same information as is required for employees.

The District may withhold payment due for work performed by a bidder or proposer if the bidder or proposer fails to timely submit its certified payroll reports until such certified payroll reports are submitted. The District may also withhold payment due for work performed by a subcontractor if the subcontractor fails to timely submit its certified payroll reports until such certified payroll reports are submitted. The District shall not withhold payment to a bidder or proposer for work performed by the bidder or proposer for work performed by subcontractors who have submitted their certified payroll reports, because one or more other subcontractors failed to timely submit their certified payroll reports.

VII. Public Records

All information submitted by a bidder, a proposer or a subcontractor pursuant to this

Resolution, including certified payrolls, are public records subject to review pursuant to the Indiana Access to Public Records law (IC 5-14-3).

VI". Penalties for False, Deceptive, or Fraudulent Statements/Information

Any bidder or proposer that willfully makes, or willfully causes to be made, a false, deceptive or fraudulent statement, or willfully submits false, deceptive or fraudulent information in connection with any submission madeto the District, shall be disqualified from bidding on all District projects for a period of three (3) years.

IX. Conflicting Resolutions

Any Resolution or provision ofany Resolution in conflict with the provisions of this Resolution is hereby repealed.

X. Severability

Ifanyprovisionofthis Resolution is found to be invalid, the remaining provisions of this Resolution shall not beaffected by such a determination. These other provisions of this Resolution shall remain in full force and effect without the invalid provision.

SECTION 2. It is hereby found and determined that all formal actions of this District relating to the passageof this Resolution were adopted in open meeting(s) of the District Board and that all deliberations of this District Board that resulted in such formal actions, were meetings open to the public, in compliance with all legal requirements.

SECTION 3. This Resolution shall be in full force and effect from and after the date of adoption by the District Board.

All of which is resolved and adopted this day of July 2018.

Lake County Solid Waste Management District
Lake County, Indiana



Chrissy Barron, Chairwoman

ATTEST:



John Petalas, Controller

CONTRACTOR'S LEAF COLLECTION REPORT

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEKS
JAIJ3					
TOTAL CREW HOURS WORKED					
BILLED SERVICE COSTS					
ARE AS SERVICED/CHECK ALL THAT APPLY					
INCORPORATED CALUMET TOWNSHIP					
RIDGE ROAD- NORTH					
53RD AVE- SOUTH					
COLFAV AVE- WEST					
HARRISON ST. NORTH TO 47TH AVENUE, WEST TO GRAN ST., NORTH RIDGE ROAD- EAST					
SCHERERVILLE HEIGHTS					
TOWN OF SCHERERVILLE- NORTH					
33RD AVE- SOUTH					
CLINE AVE- WEST					
BURR STREET- EAST					
INCORPORATED CENTER TOWNSHIP					
105TH PLACE/HANLEY STREET- NORTH					
WEST 12TH AVE- SOUTH					
FATHERS BARR STREET/BELL STREET- WEST					
CROWN POINT CORPORATE LINE- EAST					
LAKE DALE CARA					
153RD AVE- NORTH					
W. MAIN STREET- SOUTH					
COILFAV STREET- WEST					
CLARK STREET- EAST					
PILNER RIDGE LAKES					
FAIRBANKS COURT- NORTH					
117TH AVENUE- SOUTH					
BELFIELD PLACE- WEST					
FAIRBANKS PLACE- EAST					
INCORPORATED HOBART TOWNSHIP					
EAST 3RD AVENUE- NORTH					
EAST 4TH PLACE- SOUTH					
NORTH LAKE PARK AVENUE- WEST					
LAPORTE STREET- EAST					
INCORPORATED DYER					
85TH PLACE- NORTH					
33RD AVENUE- SOUTH					
UP TO, NOT INCLUDING SHEFFIELD AVENUE- WEST					
BEALL STREET- EAST					
ANCLAY MEAS					
THOSE AREAS DETERMINED BY THE COUNTY SOLID WASTE DEPARTMENT TO BE ADJACENT TO AND/OR OTHERWISE SERVICABLE CONSISTENT WITH SERVICE AREAS DESCRIBED ABOVE.					



REQUEST FOR QUOTES
LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT
LEAF DROP OFF CONTAINER PROGRAM
SPRING AND FALL 2025; SPRING AND FALL 2026; SPRING AND FALL 2027

TO: All interested parties
FROM: Lake County Solid Waste Management District
RE: Invitation for Quotes for Leaf Drop Off Containers and Disposal of Same
DATE: September 23, 2024

The Lake County Solid Waste Management District will receive quotes for the continuation of its Leaf Drop-Off Program for un-manned leaf drop-off centers in Lake County, Indiana.

The Leaf Drop-Off Program will provide for the collection and disposal of yard waste. The term of service shall be for 5 weeks in the spring and 5 weeks in the fall. Specific dates will be determined by the District and the Contractor and based on availability and weather as necessary to meet the goals of the program.

Pursuant to Indiana Code, including but not limited to IC 5-22-6 et. seq. and IC 5-22-8 et. seq. regarding invitation for quotes, this Notice and Invitation for Quotes is being provided by soliciting by telephone, email, or facsimile transmission to at least 3 persons or entities know to deal in this class of work. This solicitation is being made on or about September 23, 2024, and responses are respectfully requested to be sent to khagerman@lcswmd.com on or before October 29, 2024 by 10:00 am local time. The Lake County Solid Waste Management District Board, hereinafter "District Board", will consider those Responses at the November 21, 2024, District Board meeting. At that meeting the Contract will be awarded to the lowest responsive and responsible proposer or the District Board may reject any or all of the Responses. The District Board reserves the right to waive any irregularities, informalities, or deficiencies.

The Lake County Solid Waste Management District Leaf Drop-Off Program is for residents to bring their bagged leaves and twigs to the locations designated herein. Residents are to place their leaves and twigs into brown, biodegradable yard waste bags. Twigs are not to exceed 3 inches in diameter by 3 feet in length. Residents are responsible for the purchase of their own biodegradable yard waste bags.

The locations of the leaf drop-off containers are as follows:

1. St. John Township Community Center, 1515 W. Lincolnway, Schererville, IN
2. Calumet Township Multi-Purpose Center, 1900 W. 41st Avenue, Gary, IN
3. Lake County Fairgrounds, 809 S. Court Street, Crown Point, IN
4. Lake County Highway Department, Route 2 & US 41, Lowell, IN

The Contractor shall provide and maintain the following equipment: 1 30 cubic yard or greater dumpster per site, or such other equipment consistent with the parameters herein.

The Contractor shall provide the labor to deliver, maintain and empty the dumpsters, to include as many people as necessary to adequately perform the above-described task.

The leaf drop-off centers will be monitored and emptied as use dictates to prevent the dumping and blowing of materials around the drop-off centers. The proposer will operate, maintain, and empty all leaf drop-off centers for the use and benefit of the residents of the community. All leaf collection containers, provided by the proposer, will be secured, kept clean and in good repair, and shall be painted a distinctly different color than disposal bins, as determined by the District.

The leaf drop-off centers shall be open to the public seven (7) days a week, 24 hours a day, unless otherwise designated herein.

The Contractor shall operate in accordance with all federal, state and local statutory, regulatory, zoning or any other applicable requirements.

The leaves and twigs shall be disposed of at a properly zoned and state approved compost facility, which information shall be provided to the District. The Contractor will be responsible for transporting and disposing of the material collected hereunder. The Contractor will provide the District with the tonnage of leaves received and deposited at said compost facility.

The Contractor shall maintain appropriate liability insurance relating to the services provided for herein and shall include the District as an additional insured on any such policies in amounts consistent with applicable statutes. The Contractor shall provide a certificate of insurance to the District verifying same.

Contractors and subcontractors are required to comply with District Resolution 2018-5 Responsible Bidding Practices and Submission Requirements (as applicable).

Each Proposer shall ensure that all employees and applicants for employment employed in the performance of work under the Proposal, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, are not discriminated against because of race, religion, color, sex, gender, sexual orientation, gender identification, genetic identification (including family medical history), age, marital status, national origin, disability, political affiliation, veteran status, or any other trait or characteristic protected by law.

To the maximum extent permitted by law, preference will be given to proposers who are or who employ and/or contract with local companies, businesses and citizens, and/or do not outsource services to companies, businesses and/or persons outside of the United States of America.

All questions regarding this IFQ should be addressed to Kiera Hagerman, Executive Director, Lake County Solid Waste Management District, 8695 Broadway, Merrillville, IN 46410, (219) 853-2420.