

# INVITATION FOR QUOTES



**LAKE COUNTY**  
SOLID WASTE MANAGEMENT DISTRICT  
*Join the Journey*

## Tire Transportation & Recycling

### Submit Quotes to:

Lake County Solid Waste Management District  
8695 Broadway  
Merrillville, IN 46410  
Attention Jeanette Romano

### Quotes Due By:

November 17, 2022  
10:00 a.m. CST



## GENERAL INFORMATION

The Lake County Solid Waste Management District, hereinafter “District”, is issuing this Invitation for Quotes from qualified applicants interested in providing services to continue to operate the Lake County Solid Waste Management District (“District”) Tire Recycling Program. Pursuant to Indiana Code, including but not limited to IC 5-22-6 et. seq., IC 5-22-8 et. seq., and/or IC 36-1-12, this Notice and Invitation for Quotes is hereby mailed/emailed/faxed on November 4, 2022 to at least 3 persons known to deal in this class of work, **and sealed responses must be received at the Lake County Solid Waste Management District office, 8695 Broadway, Merrillville, IN, on or before November 17, 2022 by 10:00 AM CST**, which is not less than 7 days after the e-mailing of this Notice. **The sealed responses will be opened and read out loud at that time. This meeting is open to the public.** Quotes are to be delivered in a clearly marked sealed envelope which indicates the following: Tire Transportation and Recycling, delivered to Lake County Solid Waste Management District, 8695 Broadway, Merrillville, Indiana 46410, Attention: Jeanette Romano.

The Lake County Solid Waste Management District Board, hereinafter District Board, will consider those responses at the November 17, 2022 District Board meeting at 6:00 pm CST. The Board meeting will be held at the District office located at 8695 Broadway, Merrillville, IN. Questions can be directed to: Executive Director Jeanette Romano - email: [jromano@lcswmd.com](mailto:jromano@lcswmd.com) or by calling 219-853-2420.

At the Board meeting, the contract will be awarded to the lowest responsive and responsible bidder, or the District Board may reject any or all responses. The District Board reserves the right to waive any irregularities.

## GENERAL SPECIFICATIONS

### Program Goals

The District's Tire Transportation and Recycling Program (Program) provides a comprehensive and centralized collection and recycling operation in Northwest Indiana. The specific goals of the Program are to: a) provide a convenient mechanism to the residential (single and multi-family) and municipal sectors for the collection and recycling of tires; b) ensure that the tires collected in the Program are being managed, transported, and recycled in accordance with federal, state, and local laws; c) **ensure the tire recycling process used by the vendor meets the requirements of the State of Indiana and Indiana Department of Environmental Managements guidance for being counted as recycled and not merely beneficial use;** and d) reduce the illegal dumping of tires in Lake County, IN.

### Program Operational Description

The District shall collect the tires using a 26' box truck and haul them to one location where the successful vendor shall provide a 53' trailer for the District personnel to load. Based on previous volumes (825,000 lb. annually), the District anticipates that the District will fill two to three 53' trailers per month. The vendor shall provide a drop and hook method. The District shall provide the vendor a minimum of 3-day notice for the exchange of trailers. The District's personnel shall do their best to lace tires in accordance with the requirements of the vendor. The vendor shall provide District personnel one train-the-trainer session on how to lace the tires to maximize the trailer's capacity.

### Contract Term

The contract period will be for one-year with the District reserving the right at its sole discretion to renew for two additional one-year terms, with any payments pursuant thereto to be made monthly. The District anticipates the contract for the first year shall begin January 1, 2023 and run through December 31, 2023. The Term for year-two (if exercised by the District) shall begin January 1, 2024 and run through December 31, 2024 and the Term for year-three shall begin on January 1, 2025 and run through December 31, 2025.

### Cost Proposal Guidelines

Each submission, in addition to complying with all the conditions contained herein, will contain the following:

- A. Cost of services to supply a 53' trailer (drop-hook and transport), process and ensure tires are being used in recycling applications in compliance with **State of Indiana and Indiana Department of Environmental Management guidance for being counted as recycled and not merely beneficial use.**

The vendor will provide all labor and equipment required to perform and meet the program goals. All trailers provided by the vendor will be secured, kept clean and in good repair, and meet the regulations for tire transporters in accordance with federal, state, and local laws. The trailer shall be located at 3499 Chase Street, Gary, Indiana.

- B. A description of the location where the tires shall be processed as well as a brief overview and copies, as applicable, of the following:
1. Project staffing and number of 53' trailers dedicated to the project;
  2. All applicable federal, state, and local licenses, registrations, certifications, permits, and other documentation necessary to fulfill the scope of service;

- C. Security provisions or requirements by the vendor;
- D. A list of end-users or qualified brokers that will receive the tires collected for recycling applications. The Proposer shall be responsible for transporting and marketing the tires and/or tire material;
- E. No tires collected shall be disposed of or taken to a landfill or final disposal facility, or any other similar type of location.
- F. A list of the firm's prior similar experience, especially in Northwest Indiana or where you are servicing similar governmental agencies, including contact persons with phone numbers, and beginning and ending dates for each referenced job.
- G. A list of any and all subcontractors to be used and the specific function to be performed by same.
- H. Certificate of Insurance (with all financial/liability coverage amounts) & Workers Compensation Certificate will need to be provided by the successful proposer to meet statutory requirements.
- I. The proposer shall also provide the District at least monthly detailing the tonnages of tires collected.
- J. Performance Bond by an incorporated surety company in good standing and qualified to do business in the State of Indiana, or other financial security to be agreed by the District, to insure performance and compliance with the terms of the contract in the amount of 100% of the estimated annual amount of the contract.
- K. Bond or other financial security to be agreed by the District to repair damage to the site or surrounding areas caused by the successful Proposer in the performance of the contract.

### Criteria for Proposal/Quote Evaluation

Proposals will be reviewed and evaluated on various factors, including but not limited to the following:

- A. Location of the firm
- B. Similar experience
- C. Qualifications of key individuals
- D. Type and location of the tire recycling facility to be used
- E. Net cost or net revenues
- F. Amount of tire material to be recycled
- G. Additional factors including but not limited to the following (if applicable):
  1. Technical evaluation of the facility design
  2. Net energy efficiency
  3. Environmental protection
  4. Overall system reliability
  5. Financial condition of the proposer

Proposals will be reviewed by the Executive Director and staff and a recommendation will be provided to the Board of Directors. All proposals submitted will be valid for a period of 120 days. The Lake County Solid Waste Management District reserves the right to waive informalities, award the contract to the lowest responsive and responsible proposer or to reject all proposals. The contract award will follow the procedures outlined in Indiana Code 13-21, Indiana Code 5-22, Indiana Code 36-1-12 and/or any other applicable statutes.

The successful proposer will be required to furnish a Performance Bond in the amount to be agreed upon between the District and the successful proposer prior to the execution of the contract based upon the annual cost under the contract, which will subsequently be



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calculated and renewed 90 days before the beginning of each year of the contract, and shall be executed by an incorporated surety company in good standing and qualified to do business in the State of Indiana or such other instrument or security agreed to by the District.

Each proposer must ensure that all employees and applicants for employment employed in the performance of work under this proposal, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment are not discriminated against because of race, religion, color, sex, sexual orientation, gender identification, disability, national origin or ancestry.

To the maximum extent permitted by law, preference will be given to proposers who are, employ and/or contract with local companies, businesses and citizens, and/or do not outsource services to companies, businesses and/or persons outside of the United States of America.

All questions regarding this Invitation for Quotes should be addressed to Jeanette Romano, Executive Director, Lake County Solid Waste Management District, 8695 Broadway, Merrillville, IN 46320, (219) 853-2420 [jromano@lcswmd.com](mailto:jromano@lcswmd.com).

## PRICING INFORMATION

A. Location of the firm:			
B. Similar experience:			
C. Qualifications of key individuals:			
D. Type and location of the centers to be used:			
E. Site maintenance procedures:			
	<b>Year 1</b>	<b>Option Year 2</b>	<b>Option Year Three</b>
F. Price Per 53' Trailer:	\$	\$	\$
1. Tire Pricing if tires is larger than 54" price per tire	\$	\$	\$
2. Price for Initial Trailer Drop (if applicable)	\$	\$	\$
3. Additional Pricing Considerations (Provide Description)			
a.	\$	\$	\$
b.	\$	\$	\$
c.	\$	\$	\$
d.	\$	\$	\$
e.	\$	\$	\$
G. Describe briefly what recycling method is used for the tires:			
H. Additional factors including but not limited to the following:			
1. Technical evaluation of the facility design			
2. Net energy efficiency			
3. Environmental protection			
4 Overall system reliability			
5 Financial condition of the proposer			

Provide additional information that will apply to this program but not requested in the specifications (on separate page).





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## DEVIATION DETAIL SHEET

Deviation Details 1			
Deviation Details 2			
Deviation Details 3			
Deviation Details 4			
Deviation Details 5			
Deviation Details 6			
Deviation Details 7			
Deviation Details 8			
Deviation Details 9			
Deviation Details 10			
Deviation Details 11			
Deviation Details 12			
Deviation Details 13			
Deviation Details 14			
Deviation Details 15			
Company Name			
Authorized Signature			
Title			
Date			