



NOTICE & AGENDA

LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD MEETING

Thursday, July 18, 2019 – 6:00 p.m.

Lake County Government Center – Auditorium

2293 N. Main Street, Crown Point, Indiana

PRELIMINARY:

Pledge of Allegiance

Moment of Silence

Roll Call

CONSENT AGENDA:

1. Approval of Claims #19-245 through #19-364
2. Approval of May 16, 2019 Board Meeting Minutes

OLD BUSINESS:

3. Board and Committee Reports:
 - Chair
 - Executive Director
 - Legal/Legislative
 - Citizen Advisory Committee
 - Finance/Recycling Grants Committee
 - Other Committee Reports
4. Resolution 2019-4 Award for Grinding of Compost Material

NEW BUSINESS:

5. Consideration of Request for Proposals Electronic Recycling Program
6. Consideration of Request for Proposals Household Hazardous Waste Program
7. Public Comment (time of 1 and ½ minutes per individual to address items discussed in the meeting)

ANNOUNCEMENTS:

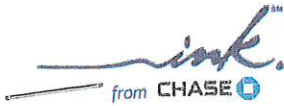
8. The next Citizen Advisory Committee (CAC) meeting is tentatively scheduled for Thursday, September 12, 2019 at 6:00 p.m. at the Town of Merrillville, 7820 Broadway, Merrillville, Indiana.
9. The next Solid Waste Board meeting is tentatively scheduled for Thursday, September 19, 2019 at 6:00 pm in the Auditorium, Lake County Government Center, 2293 N. Main Street, Crown Point, Indiana.

Dave Hamm, Chairman, Lake County Solid Waste Management District

CONSENT AGENDA

Claims	Checks	Payable	Amount	Description
19-343	8835	Payroll	\$ 15,004.46	Payroll
19-344	6719	Dept of Workforce Development	\$ 28.18	Unemployment Insurance
19-345	6727	Indiana Collection	\$ 464.00	Cliff Duggan Child Support
19-346	6728	Indiana Collection	\$ 263.70	Angela Goodson Child Support
19-347	6729	Illinois Collection	\$ 204.18	Clarence Alexander Child Support
19-348	Debit	Fica, Med, Fed	\$ 4,054.93	Taxes
19-349	Debit	PERF	\$ 2,130.63	Employee Retirement
19-350	Debit	Indiana Dept. of Revenue	\$ 1,323.96	Taxes
19-351	8836	Cardmember Services	\$ 1,225.00	Chase Credit Card
19-352	6730	AFLAC	\$ 212.16	Supplemental Insurance
19-353	8837	Staff Source	\$ 1,245.00	Laborers-Compost Site
19-354	8838	Performance Measurement Group	\$ 1,350.00	Jeanann Ficker
19-355	8839	GloClean	\$ 336.00	Janitorial Services-District Office
19-356	8840	Barnes & Thornburg	\$ 5,000.00	Monthly Retainer
19-357	8841	Tradebe	\$ 12,675.23	HHW
19-358	8842	Green Wave Computer Recycling	\$ 3,203.04	Electronics Recycling
19-359	8843	Weedpatch, Inc.	\$ 660.00	Weed Control-Compost Site
19-360	8844	Service Sanitation	\$ 13.95	Lavatory-Compost Site
19-361	8845	Capital One	\$ 106.18	Menards Credit Card
19-362	8846	Americaneagle.com	\$ 95.00	Monthly Website Hosting
19-363	8847	A Fence Connection	\$ 800.00	Fence Removal-Dyer

Claims	Checks	Payable	Amount	Description
19-364	8848	KS Statebank	\$ 2,366.16	Box Truck Payment



Manage your account online:
www.chase.com/ink



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

1 of 2

July 2019						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

New Balance

\$1,225.00 OK R

Minimum Payment Due

\$245.00

Payment Due Date

07/19/19

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay up to a \$39 late fee.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, call the number on the back of your card or go to the web site listed above.

ACCOUNT SUMMARY

Previous Balance	\$209.58
Payment, Credits	-\$209.58
Purchases	+\$1,225.00
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$1,225.00
Opening/Closing Date	05/26/19 - 06/25/19
Credit Limit	\$5,000
Available Credit	\$3,775
Cash Access Line	\$1,000
Available for Cash	\$1,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00



P.O. BOX 15123
WILMINGTON, DE 19850-5123
For Undeliverable Mail Only

Get updates on the go
Log on to chase.com/alerts

Payment Due Date:

07/19/19

New Balance:

\$1,225.00

Minimum Payment:

\$245.00

69750 BEX Z 17619 C

JEANETTE ROMANO
LAKE COUNTY SOLID WASTE
2405 CALUMET AVE
HAMMOND IN 46320-1102

\$ _____ Amount Enclosed
Make/Mail to Chase Card Services at the address below:



CARDMEMBER SERVICE
PO BOX 6294
CAROL STREAM IL 60197-6294





Manage your account online:
www.chase.com/ink



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

Page 1 of 2

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
05/23	✓ LUKE 265 HAMMOND IN - gas/pick up truck	46.03
05/30	✓ LUKE 265 HAMMOND IN - gas/pick up truck	47.38
06/06	✓ LUKE 265 HAMMOND IN - gas/pick up truck	44.00
06/13	✓ CLARK WHITING IN - gas/pick up truck	46.82
06/14	✓ AMZN Mktp US*M68L096E1 Amzn.com/bill WA - Master Recyclers	90.00
06/21	✓ POMP'S TIRE #031 HAMMOND IN - repairs/box truck CLIFFORD E DUGGAN	636.83
TRANSACTIONS THIS CYCLE (CARD 6877) \$911.06		
06/09	Payment ThankYou Image Check	-209.58
05/30	✓ OFFICEMAX/DEPOT 6869 800-463-3768 IL - plaques - benches	209.85
06/07	✓ STRACK & VAN TIL #8793 WHITING IN - Water Wall Open House	52.17
06/14	✓ 7 SEAS PET CARE CENTER CHICAGO IL - animal supplies	9.90
06/14	✓ LUKE 265 HAMMOND IN - gas/red car JEANETTE ROMANO	42.02
TRANSACTIONS THIS CYCLE (CARD 2469) \$104.36 INCLUDING PAYMENTS RECEIVED		

2019 Totals Year-to-Date

Total fees charged in 2019	\$39.00
Total interest charged in 2019	\$19.47

Year-to-date totals do not reflect any fee or interest refunds
you may have received.

INTEREST CHARGES

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	15.49%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	27.24%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	15.49%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

v) = Variable Rate

d) = Daily Balance Method (including new transactions)

a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

RECEIVED JUL 01 2019

plu truck

EEC - Animal Supplier

Gas - KED tmobile

Luke 265
3550 Sheffield
219-937-2860
Hammond, Indiana 46320

(DUPLICATE RECEIPT)

6/14/2019 1:49:19 PM

Register: 100 Tran Seq No: 4401596
Store No: 265
Merchant Number:

Fuel Sale
Pump # 9 Unleade West
14.396 Gallons @ \$2.919/Gal \$42.02

Sub Total: \$42.02

Tax: \$0.00

Total: \$42.02

Discount Total: \$0.00

Visa Business: \$42.02
Change \$0.00

Term: LOCC
Appr: 07235G

Visa Business
XXXXXXXXXXXX2469

06/14/2019 13:49:13

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

REG: 100 TRAN: 1596

ST: Luke 265

Luke 265
3550 Sheffield
Indian Hammond

46320

219-937-2860

5/30/2019 11:50:35

Term: LOCC

Appr: 04682G

Unleade West

PUMP No.

GALLONS

PRICE/GAL

TOTAL FUEL

Visa Business

TOTAL SALE \$47.38

Code:

THANK YOU
HAVE A NICE DAY

Thanks
For your Business

WELCOME

542929803575216

Clark

1849 Calumet Ave
Whiting IN
46394
(219)473-1960

THANK YOU FOR SHOPPING
7 Seas Pet Store & Pet Motel
13311 S. Brandon Avenue
Chicago, IL 60633
(773) 646-3774

REFUND POLICY
NO REFUND ON LIVE ANIMALS
ALL OTHER MERCHANDISE WITH A RECEIPT
REFUND WITHIN 14 DAYS
14-30 DAYS STORE CREDIT ONLY

06/14/19 01:30:16PM #267132-1

CLERK: ROSE, CERDA
COUNSELOR: ROSE, CERDA
CUST#: 2198532420
EEC

16077 BUTTERWORMS 12 CT
2 4.4900 8.98

SUB-TOTAL 8.98
TAX..... 0.92
INV TOTAL 9.90
CRED CD PAID. 9.90
(VISA)

DATE 06/13/19 12:52
TRAN# 9060178
PUMP# 06
SERVICE LEVEL: SELF
PRODUCT: Regular
GALLONS: 16.149
PRICE/G: \$ 2.899
FUEL SALE \$ 46.82
CREDIT \$46.82

V/C Type: VISA
NAME: DUGGAN/CLIFFORD

*****6877

FEQ#2514
TRANSTYPE: COMPLETION
AUTH#080246
ENTRY METHOD: Swiped
MATCH#20190613714
atan: 307361
ID: 542929803575216
TERMINAL ID: 00691562
DATA: 9164571580024
9164605741954FKH55E
000000000 5
VS PASSED RETURN C
DE= Z

THANK YOU
HAVE A NICE DAY

p/u truck

Luke 265
3550 Sheffield
219-937-2860
Hammond, Indiana 46320

(DUPLICATE RECEIPT)

5/23/2019 9:27:31 AM

Register: 100 Tran Seq No: 4342779
Store No: 265
Merchant Number:
Fuel Sale
Pump # 11 Unleade East
15.348 Gallons @ \$2.999/Gal \$46.03

Sub Total: \$46.03
Tax: \$0.00
Total: \$46.03
Discount Total: \$0.00

Visa Business: \$46.03
Change \$0.00

Term: LOCC
Appr: 016376

Visa Business
XXXXXXXXXXXX6877

05/23/2019 09:27:27

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

REG: 100 TRAN:2779
5/23/2019 09:27:31 ST:Luke 265

p/u Truck

Luke 265
3550 Sheffield
219-937-2860
Hammond, Indiana 46320

(DUPLICATE RECEIPT)

6/6/2019 8:59:42 AM

Register: 100 Tran Seq No: 4386
Store No: 265
Merchant Number:
Fuel Sale
Pump # 11 Unleade West
15.348 Gallons @ \$2.959/Gal \$44.00

Sub Total: \$44.00
Tax: \$0.00
Total: \$44.00
Discount Total: \$0.00

Visa Business: \$44.00
Change \$0.00

LOCC
080096

Visa Business
XXXXXXXXXXXX6877

06/06/2019 08:59:37

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

REG: 100 TRAN:0100
6/6/2019 08:59:42 ST:Luke 265

Watermark: premium / open / new / ever

StrackeVanTil
food market

1836 CALUMET AVE (\$52.17)
WHITING, IN 46394
www.strackandvantil.com
Comments???
Contact Store Director: PAUL MEYER
219-659-2030

#793-003
e
Inv#:00050000 Trs#:050123

GROCERY
KOOL-AID SWEET STRAWBERRY 80 \$2.99 F
Savings: \$1.00
BST-CH 100% PNPL JC \$3.49 FW
HINCKLEY SPRING WATER 2.5 GL \$3.49 F
KEEBLER TOWN HOUSE CRACKERS \$2.99 F
Savings: \$0.60
DAIRY
DF MARBLE JACK CRACKER CUT \$3.49 F
Savings: \$0.50
DF PEPPER JACK CRACKER CUT \$3.49 F
Savings: \$0.50
KRAFT MILD CHEDDAR CHEESE CU \$3.49 F
Savings: \$0.50
FROZEN
PRAIRIE FARMS SHERBET RASP \$1.99 F
Savings: \$0.60
POP
1 @ 3/ \$5.00
SEAGRAM'S GINGER ALE 2LT \$1.67 T
Savings: \$0.32
BAKERY
COOKIE ASD PARTY PLATTER \$9.99 F
DELI
MARGITA HARD SALAMI \$7.99 F
SNK FCTRY PRIZLCRISPS - ORGI \$3.99 F
JAFFA HUMMUS RED SALSA \$2.99 F

Items Sub Total \$52.05
Sub Total \$52.05
Tax 1 [\$1.67] \$0.12

TOTAL \$53.72
Visa \$52.17
*****2469
Balance \$0.00

Item count 13
SAVING GRAND TOTAL 4.02

06/07/2019 10:02
MID:000108110791 TID:
037491



Thank you for your order

Plaques for
benches
-CAPS program

We appreciate your business and are now processing your order. You will receive an order confirmation email shortly.

Please save this email for your records. Your Credit Card will be charged when the order ships.

Office Depot® OfficeMax® Rewards Member # 5640925268 will be credited for any items you purchased that were eligible to earn rewards, excluding marketplace items.

The production and shipping time of your order will be determined by the personalized options requested.

We know business like no one else.



Run a business? Join today and get
up to 20% off thousands of products,
SELECT Delivery...
Plus \$100 towards our expert services.



[Learn More](#) | [Terms and Conditions](#)

+ Designate a school Designate a School to Receive 5% of Your Purchase

Not applicable to schools in Puerto Rico

+ Order Summary example: Order number, Pickup date, view Order details

Delivery 1 Order Number: 321424729-001 Est. Arrival by: 06/10/2019 [View Order Details](#)

+ Delivery Information / Payment Information example: Address, city, state, Payment Method etc.

Delivery Information

LAKE COUNTY SOLID WASTE
CUBSWIN2016 HAGERMAN
2405 CALUMET AVE
HAMMOND,
IN
46320-1102
USA
219-853-2420
KHAGERMAN@LCSWMD.COM

Payment Information

LAKE COUNTY SOLID WASTE
2405 CALUMET AVE
HAMMOND,
IN
46320-1102
USA
219-853-2420

Payment Method

Debit/Credit Card
Visa
*****2469
Amount: \$209.85



Details for Order #111-6871696-7476269

Print this page for your records.

Education -
Master
Recyclers
program

Order Placed: June 13, 2019

Amazon.com order number: 111-6871696-7476269

Order Total: \$90.00

Not Yet Shipped

Items Ordered

1 of: *Jim Clift Design Recycle Earth Enamel Lapel Pin - 25 Count*

Sold by: Jim Clift Design, Inc. ([seller profile](#))

Price

\$90.00

Condition: New

Shipping Address:

Angela M. Goodson
214 N LINDBERG ST
GRIFFITH, IN 46319-2606
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa | Last digits: 6877

Item(s) Subtotal: \$90.00

Shipping & Handling: \$0.00

Billing address

angela goodson
2405 CALUMET AVE
HAMMOND, IN 46320-1102
United States

Total before tax: \$90.00

Estimated tax to be collected: \$0.00

Grand Total: \$90.00

To view the status of your order, return to [Order Summary](#).



POMP'S TIRE SERVICE, INC.

REMITTANCE ADDRESS:
POMP'S TIRE SERVICE, INC.
ATTN: AR DEPARTMENT
P.O. BOX 1630
GREEN BAY, WI 54305-1630

POMP'S TIRE-HAMMOND
7930 NEW JERSEY AVE

HAMMOND, IN 46323

219/845-1169

INVOICE #: 310144589

PAGE: 1

CUSTOMER: LAKE COUNTY SWMD
2405 NORTH CALUMET AVE
132
HAMMOND, IN 46320

CREATED BY JM

VEHICLE: NO-VEHICLE TRK #BOX TRUCK

SALESMAN: JOE MCKINNEY-SALES

LICENSE: NO-VEHICLE IL

INVOICE DATE: 06/21/19

TERMS: DUE ON DELIVERY

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
11R22.5/16 CNTNTL HSR2		1	468.40	29.39	497.79
C05686310000					
TIRE USER FEE - IN		1	.25		0.25
DISMOUNT/MOUNT/WHEEL SWITCH-SH	3150	1	48.00		48.00
TDMWS					
TRUCK SPIN BALANCE	3150	1.00	30.00		30.00
TEAL					
ALUMINUM WHEEL TRUCK VALVE		1	9.95		9.95
AVALV					
TRUCK REJECT AND SCRAP CHARGE		1	12.00		12.00
TDISP					
SHOP SUPPLIES			5.00		5.00
SUPL					

MERCHANDISE: 483.35
LABOR: 78.00
OTHER: 12.25
F.E.T.: 29.39
SALES TAX: 33.84
INVOICE TOTAL: 636.83

CUSTOMER COPY

Acct #: Visa****6877

VISA/MASTERCARD/DISCOVER #1

Auth: SALE:04140G:2::1290362996:::

636.83

Printed Name

Janette Roman

Signature

Janette Roman

LUG NUTS MUST BE RE-TORQUED AFTER 50-100 MILES.

Box Truck tire replacement / NAIL

Shovel For Box truck #1
For Trammel



MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 09/12/19

If you have questions regarding the charges on your receipt, please email us at:
GRIFfrontend@menards.com



Sale Transaction

Tax Exempt IN0511391
Government/School

SHOVEL LHRP FGL YW	*	
2654190		14.99 NT
SHOVEL LHSP FGL MF	*	
2654281		17.99 NT
GLACIERMIST SPRING WATER		
2733921	3 @1.99	5.97 NT
VEN STEEL NITRILE100CT		
5613550		16.56 NT

TOTAL SALE 55.51
Menard Commercial Card 6826 55.51

026261
Swiped

PO # n

TOTAL SAVINGS 10.96

TOTAL NUMBER OF ITEMS = 6

EEC-Cleaning Supplies



MENARDS - HAMMOND
1233 165th Street
Hammond, IN 46320

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/27/19

If you have questions regarding the charges on your receipt, please email us at:
HMNDfrontend@menards.com



Sale Transaction

WHITE VINEGAR *
5733614 2 @1.39 2.78 NT

TOTAL SALE 2.78
Menard Commercial Card 6826 2.78

024665

Swiped

PO # 7693820

TOTAL SAVINGS 2.00

TOTAL NUMBER OF ITEMS = 2

Water, gloves, towels For
compost



MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/22/19

If you have questions regarding the charges on your receipt, please email us at:
GRIFfrontend@menards.com



Sale Transaction

Tax Exempt IN0511391
Government/School

GLACIERMIST SPRING WATER*		
2733921	3 @1.87	5.61 NT
MECHANIC PERFORMANCE GLV*		
6602896	3 @4.99	14.97 NT
1.5" STEEL LNG SHKL 2 PK		
2199337		14.99 NT
VEN STEEL NITRILE100CT *		
5613550		13.99 NT
2PLY 118CT ROLL TOWEL		
6486080	5 @0.79	3.95 NT
MENARD REBATE NO: 6198952161		5.62-
Remaining Balance:		\$0.00

TOTAL SALE 47.89
Menard Commercial Card 6826 47.89
058130
Swiped
PO #

7-5-19

Page 1 of 1

[illegible]

Claims	Checks	Payable	Amount	Description
19-321	Debit	Lake County Commissioners	\$ 585.00	Cliff Duggan Insurance
19-322	8820	Payroll	\$ 15,004.46	Employee Payroll
19-323	8821	Pitney Bowes	\$ 167.37	Postage Meter
19-324	6715	Indiana Collection	\$ 464.00	Cliff Duggan Child Support
19-325	6716	Indiana Collection	\$ 263.70	Angela Goodson Child Support
19-326	6717	Illinois Collection	\$ 204.18	Clarence Alexander Child Support
19-327	Debit	Fica, Med, Fed	\$ 4,054.93	Payroll Taxes
19-328	Debit	PERF	\$ 2,130.63	Employee Retirement
19-329	8822	John Petalas	\$ 1,848.00	Controller Compensation
19-330	6718	AFLAC	\$ 318.24	Supplemental Insurance
19-331	8823	Pulse Technology	\$ 158.61	Office Supplies
19-332	8824	Staff Source	\$ 1,143.24	Laborers-Programs
19-333	8825	Signs and More On Time	\$ 210.00	Sign Removal-Cedar Lake Drop Center
19-334	8826	Peoples Bank SB	\$ 200.00	Line of Credit Renewal - Tire Recycling Program
19-335	8827	Hinckley Springs	\$ 38.84	Water-District Office
19-336	8828	Christenson Chevy	\$ 294.04	Repair-Truck
19-337	8829	Indiana Chamber	\$ 55.95	State and Federal Poster Set
19-338	8830	IN.gov	\$ 15.00	Subscription and ILRC Activity

6-21-19

Page 1 of 1

[illegible]

Claims	Checks	Payable	Amount	Description
19-287	8794	Payroll	\$ 15,004.46	Employee Payroll
19-288	6705	Indiana Collection	\$ 464.00	Cliff Duggan Child Support
19-289	6706	Indiana Collection	\$ 263.70	Angela Goodson Child Support
19-290	6707	Illinois Collection	\$ 204.18	Clarence Alexander Child Support
19-291	Debit	FMF	\$ 4,054.93	Payroll Taxes
19-292	Debit	PERF	\$ 2,130.63	Employee Retirement
19-293	Debit	Indiana Revenue	\$ 1,985.94	Taxes
19-294	Debit	Deluxe Business Forms	\$ 180.05	District Checks (**posted in January)
19-295	Debit	LC Commissioners	\$ 585.00	Cliff Duggan Insurance (**posted in January)
19-296	8795	PERF Transfer	\$ 10,000.00	Employee Retirement
19-297	8796	Social Security Transfer	\$ 10,000.00	Taxes
19-298	8797	Purchase Power	\$ 604.50	Postage Meter
19-299	8798	Ink	\$ 209.58	Chase Credit Card
19-300	8799	Staff Source	\$ 1,860.00	Laborers-Compost Site Programs
19-301	8800	GloClean Janitorial	\$ 336.00	Janitorial Services
19-302	8801	Waste Management	\$ 9,997.46	Drop Off Recycling
19-303	8802	Tradebe LLC	\$ 14,058.38	HHW - Gary
19-304	8803	Green Wave Computer Recycling	\$ 4,509.13	Electronics Recycling
19-305	8804	Servpro	\$ 1,704.82	Water Mitigation-District Office
19-306	8805	Service Sanitation	\$ 322.95	Lavatory-Compost Site
19-307	8806	McCann Industries	\$ 57.96	Diesel Exhaust Fluid-Machinery

6-14-19

Page 2 of 2

Claims	Checks	Payable	Amount	Description
19-308	8807	Christenson Chevy	\$ 201.98	Tail light repair-red car
19-309	8808	Capital One	\$ 57.98	Menard's Credit Card
19-310	8809	KS Statebank	\$ 2,366.16	Box Truck Payment



Manage your account online:
www.chase.com/ink



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

June 2019						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

New Balance **\$209.58** OK
Minimum Payment Due **\$41.00**
Payment Due Date **06/19/19**

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay up to a \$39 late fee.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, call the number on the back of your card or go to the web site listed above.

ACCOUNT SUMMARY

Previous Balance	\$429.97
Payment, Credits	-\$429.97
Purchases	+\$209.58
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$209.58
Opening/Closing Date	04/26/19 - 05/25/19
Credit Limit	\$5,000
Available Credit	\$4,790
Cash Access Line	\$1,000
Available for Cash	\$1,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

RECEIVED MAY 31 2019

YOUR ACCOUNT MESSAGES

See section titled 'Account Information Reported to Credit Bureau' for a new Disputes mailing address.



Manage your account online:
www.chase.com/ink



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

Form No. 354 (Rev. 1966)

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
04/29	LUKE 265 HAMMOND IN - <i>gas pick up truck</i>	53.79
05/09	LUKE 265 HAMMOND IN - <i>gas pick up truck</i>	52.49
05/16	LUKE 265 HAMMOND IN - <i>gas pick up truck</i>	40.34
	CLIFFORD E DUGGAN	
	TRANSACTIONS THIS CYCLE (CARD 6877) \$146.62	
05/10	Payment ThankYou Image Check	-429.97
05/02	7 SEAS PET CARE CENTER CHICAGO IL - <i>animal food</i>	9.90
05/02	LUKE 265 HAMMOND IN - <i>gas - red car</i>	37.11
05/09	USPS PO 1735880321 MUNSTER IN - <i>postage</i>	6.05
05/13	7 SEAS PET CARE CENTER CHICAGO IL - <i>animal supplies</i>	9.90
	JEANETTE ROMANO	
	TRANSACTIONS THIS CYCLE (CARD 2469) \$367.01-	
	INCLUDING PAYMENTS RECEIVED	

2019 Totals Year-to-Date

Total fees charged in 2019	\$39.00
Total interest charged in 2019	\$19.47

Year-to-date totals do not reflect any fee or interest refunds you may have received.

BY WHOM,

CTS.

19.58

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	15.49%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	27.24%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	15.49%(v)(d)	- 0 -	- 0 -

30 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

CTOR
TITLE

-Red Emobile

Luke 265
3550 Sheffield
219-937-2860
Hammond, Indiana 46320

(DUPLICATE RECEIPT)

5/2/2019 11:51:56 AM
100 Tran Seq No: 4253953
265
ant Number:
Unleade West
11ons @ \$2.979/Gal \$37.11
Sub Total: \$37.11
Tax: \$0.00
Total: \$37.11
Discount Total: \$0.00
Visa Business: \$37.11
Change \$0.00

32G

ess
(XX2469

11:51:47

pay the
1 Amount
to Card
ement.

100 TRAN:3953

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

05/09/2019 11:07:05

REG: 100 TRAN:3306
5/9/2019 11:07:11
ST: Luke 265

EEC-Animal Food

THANK YOU FOR SHOPPING
7 Seas Pet Store & Pet Motel
13311 S. Brandon Avenue
Chicago, IL 60633
(773) 646-3774

REFUND POLICY
NO REFUND ON LIVE ANIMALS
ALL OTHER MERCHANDISE WITH A RECEIPT
REFUND WITHIN 14 DAYS
14-30 DAYS STORE CREDIT ONLY

05/02/19 11:39:07AM #266148-1
CLERK: ROSE,CERDA
COUNSELOR: ROSE,CERDA
CUST#: 2198532420
EEC

16077 BUTTERWORMS 12 CT
2 4.4900 8.98
SUB-TOTAL 8.98
TAX..... 0.92
INV TOTAL 9.90
CRED CD PAID. 9.90
(VISA)

Visa Business
XXXXXXXXXXXX6877

Term: LOCC
Appr: 010246

Visa Business: \$52.49
Change \$0.00
Sub Total: \$52.49
Tax: \$0.00
Total: \$52.49
Discount Total: \$0.00

plu truck

Luke 265
3550 Sheffield
219-937-2860
Hammond, Indiana 46320

(DUPLICATE RECEIPT)

4/29/2019 1:14:21 PM
Register: 100 Tran Seq No: 4242080
Store No: 265
Merchant Number:
Fuel Sale
Pump # 7 Unleade West
18.055 Gallons @ \$2.979/Gal \$53.79
Sub Total: \$53.79
Tax: \$0.00
Total: \$53.79
Discount Total: \$0.00
Visa Business: \$53.79
Change \$0.00

Term: LOCC
Appr: 02398G

Visa Business
XXXXXXXXXXXX6877

04/29/2019 13:14:16

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

REG: 100 TRAN:2080
4/29/2019 13:14:21

plu truck
Luke 265
3550 Sheffield
219-937-2860
Hammond, Indiana 46320

(DUPLICATE RECEIPT)

5/9/2019 11:07:11 AM
Register: 100 Tran Seq No: 4283306
Store No: 265
Merchant Number:
Fuel Sale
Pump # 17 Unleade East
17.385 Gallons @ \$3.019/Gal \$52.49

plu truck

Luke 265
3550 Sheffield
219-937-2860
Hammond, Indiana 46320

(DUPLICATE RECEIPT)

5/16/2019 10:35:23 AM

ter: 100 Tran Seq No: 4312821
No: 265
Merchant Number:
Sale
19 Unleade East
0 Gallons @ \$3.199/Gal \$40.34
Sub Total: \$40.34
Tax: \$0.00
Total: \$40.34
Discount Total: \$0.00
Visa Business: \$40.34
Change \$0.00

LOCC
05553G

Business
XXXXXXXX6877

/2019 10:35:22

ee to pay the
Total Amount
ding to Card
Agreement.

TRAN:2821
10:35:23 ST:Luke 265

EEC-Animal Food

THANK YOU FOR SHOPPING
7 Seas Pet Store & Pet Motel
13311 S. Brandon Avenue
Chicago, IL 60633
(773) 646-3774

REFUND POLICY
NO REFUND ON LIVE ANIMALS
ALL OTHER MERCHANDISE WITH A RECEIPT
REFUND WITHIN 14 DAYS
14-30 DAYS STORE CREDIT ONLY
05/13/19 03:28:32PM #266419-1
CLERK: RENEE ROMERO
COUNSELOR: RENEE ROMERO
CUST#: 2198532420
EEC

16077 BUTTERWORMS 12 CT
2 4.4900 8.98
SUB-TOTAL 8.98
TAX..... 0.92
INV TOTAL 9.90
CRED CD PAID. 9.90
(VISA)

Postage

MUNSTER
915 RIDGE RD BLDG 2
MUNSTER
IN
46321-9998
1735880321
/2019 (800)275-8777 5:17 PM
ct Sale Final
lption Qty Price
Ribbon 11 \$6.05
Unit Price:\$0.55)
\$6.05
t Card Remitd \$6.05
Card Name:VISA)
Account #:XXXXXXXXXX2469)
Approval #:01851G)
Transaction #:638)
AID:A0000000031010 Chip)
AL:VISA CREDIT)
PIN:Not Required CHASE VISA)

Preview your Mail
Track your Packages
Sign up for FREE @
www.informedelivery.com

ales final on stamps and postage.
ds for guaranteed services only.
Thank you for your business.

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:
ps://postalexperience.com/Pos
-5460-0140-003-00038-94839-01

or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

Bill #: 840-54600140-3-3894839-1
Clerk: 11

Please Direct Inquires To: 1-866-323-6167

Account Number	New Balance	Payment Due	Amount Past Due	Due Date
	\$57.98	\$57.98	\$0.00	06/24/2019

Billing Date	Credit Line	Available Credit
05/24/2019	\$1,300	\$1,242.02

Manage your account online at www.hrscommercial.com/menards

STATEMENT OF YOUR ACCOUNT

FINANCE CHARGE SUMMARY									
Credit Plan Description	Credit Plan Number	Average Daily Balance	Daily Periodic Rate	Corresponding APR	FINANCE CHARGES at Periodic Rate	ANNUAL PERCENTAGE RATE	New Balance	Minimum Payment Due	Promo Expire
Reg	00004		0.06846%	24.99%	\$0.00	24.99%	\$57.98	\$57.98	

ACCOUNT DETAIL

Transaction Date	Transaction Description	Invoice Number	User ID	P.O. Number	Transaction Amount
04/25/2019	PURCHASE - GARY IN	308011519022064	0004	✓ Compost site supplies	\$11.96
05/09/2019	PURCHASE - GARY IN	308012919104368	0004	✓ Compost site office supplies	\$46.02
05/20/2019	PAYMENT - THANK YOU		0001		-\$215.80

Return the below portion with payment. For billing errors or questions please refer to the back of this statement.

PAGE: 1 of 2

New Balance	Payment Due	Amount Past Due	Due Date
\$57.98	\$57.98	\$0.00	06/24/2019

05240000029 00726

Please make check payable to CAPITAL ONE COMMERCIAL. Include your account number on your check or money order.

To avoid late charges, mail at least 7 business days before due date to the address shown below.

\$



LAKE COUNTY SOLID WASTE INC
LAKE COUNTY SOLID WASTE INC
2405 CALUMET AVE
HAMMOND IN 46320-1102

CAPITAL ONE COMMERCIAL
PO BOX 60506
CITY OF INDUSTRY CA 91716-0506
|||

chain, locks, Fan for
compost site

Use Your  2%
BIG CARD REBATE

MENARDS®

MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/24/19

If you have questions regarding the
charges on your receipt, please
email us at:
GRIFfrontend@menards.com



Sale Transaction

Tax Exempt IN0511391
Government/School

TOUGH 50MM LS 2PK 2-1/2"	
2199547	19.98 NT
20" FLOOR FAN	
6211729	39.99 NT
TEST G43 S/C 5/16 X 10 <i>chain</i>	
2352940	24.99 NT
MENARD REBATE NO: 6188149766	8.01-
Remaining Balance: \$0.00	
MENARD REBATE NO: 6197461658	64.99-
Remaining Balance: \$0.00	
TOTAL SALE	11.96
Menard Commercial Card 6826	11.96
015129	
Swiped	
PO #	

TOTAL NUMBER OF ITEMS = 5

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Kimberly

85887 02 2064 04/25/19 01:01PM 3080

Compost site + Office Supplies

Use Your  2%
BIG CARD REBATE

MENARDS®

MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 08/07/19

If you have questions regarding the
charges on your receipt, please
email us at:
GRIFfrontend@menards.com



Sale Transaction

Tax Exempt IN0511391
Government/School

SOFTSOAP LIQ HNDSP GAL	
5715620	10.98 NT
2PK RETRACTABLE TDOWNS	
2356528	17.97 NT
CLOROX DISINFECT WIPES	
6471116 2 @5.55	11.10 NT
GLACIERMIST SPRING WATER	
2733921 3 @1.99	5.97 NT
TOTAL SALE	46.02
Menard Commercial Card 6826	46.02
016420	
Swiped	
PO #	

TOTAL NUMBER OF ITEMS = 7

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Essence

79849 10 4368 05/09/19 01:33PM 20

6-7-19

Page 1 of 1

[illegible]

Claims	Checks	Payable	Amount	Description
19-259	8771	Payroll	\$ 15,004.46	Payroll
19-260	6695	Indiana Collection	\$ 464.00	Cliff Duggan Child Support
19-261	6696	Indiana Collection	\$ 263.70	Angela Goodson Child Support
19-262	6697	Illinois Collection	\$ 204.18	Clarence Alexander Child Support
19-263	Debit	Fica, Med, Fed	\$ 4,054.93	Payroll Taxes
19-264	Debit	PERF	\$ 2,130.63	Employee Retirement
Claims #265 - # 272 can be found on Sheet Dated 5-24-19				
19-273	8780	Able Paper	\$ 227.47	Paper Products-District Office
19-274	8781	Staff Source	\$ 1,170.00	Laborers-Compost Site Programs
19-275	8782	Signs and More on Time	\$ 150.00	Sign Removal-Crown Point Recycling Center
19-276	8783	Principal Life	\$ 880.93	Life Insurance Premium
19-277	8784	Hinckley Springs	\$ 38.80	Water-District Office
19-278	8785	A Fence Connection	\$ 1,200.00	Fence Removal-Crown Point Recycling Center
19-279	8786	Indiana Recycling Coalition	\$ 150.00	Yearly Membership

5-24-19

Page 1 of 1

[illegible]

Claims	Checks	Payable	Amount	Description
19-245	8762	Payroll	\$ 15,004.46	Payroll
19-246	6685	Indiana Collection	\$ 464.00	Cliff Duggan Child Support
19-247	6686	Indiana Collection	\$ 263.70	Angela Goodson Child Support
19-248	6687	Illinois Collection	\$ 204.18	Clarence Alexander Child Support
19-249	Debit	Fica, Med, Fed	\$ 4,054.93	Payroll Taxes
19-250	Debit	PERF	\$ 2,130.63	Employee Retirement
19-251	8763	Anthem BCBS	\$ 5,608.61	Employee Insurance
19-252	8764	Waste Management	\$ 12,824.73	Drop Off Recycling
19-253	8765	Tradebe	\$ 23,467.90	Crown Point HHW Collection
19-254	8766	Green Wave Computer Recycling	\$ 4,567.87	Electronics Recycling
19-255	8767	Service Sanitation	\$ 147.85	Lavatory-Compost Site
19-256	8768	McCann Industries	\$ 790.00	Sitewatch Subscription
19-257	8769	Liberty Tire	\$ 4,436.10	Tire Recycling
19-258	8770	Capital One	\$ 215.80	Menards Credit Card



Billing Date	Credit Line	Available Credit
04/24/2019	\$1,300	\$1,084.20

Manage your account online at www.hrscommercial.com/menards

STATEMENT OF YOUR ACCOUNT

FINANCE CHARGE SUMMARY

Credit Plan Description	Credit Plan Number	Average Daily Balance	Daily Periodic Rate	Corresponding APR	FINANCE CHARGES at Periodic Rate	ANNUAL PERCENTAGE RATE	New Balance	Minimum Payment Due	Promo Expire
Reg	00004		0.06846%	24.99%	\$.00	24.99%	\$215.80	\$215.80	

ACCOUNT DETAIL

Transaction Date	Transaction Description	Invoice Number	User ID	P.O. Number	Transaction Amount
04/11/2019	PURCHASE - GARY IN	308010119063075	0004	✓ compost, sil supplies	\$51.10
04/18/2019	PURCHASE - GARY IN	308010819029842	0004	✓ safety lights	\$142.88
04/18/2019	PURCHASE - GARY IN	308010819029843	0004	✓ batteries lights	\$21.82
04/15/2019	PAYMENT - THANK YOU		0001		-\$810.33

RECEIVED MAY 03 2019

Return the below portion with payment. For billing errors or questions please refer to the back of this statement.

PAGE: 1 of 2

New Balance	Payment Due	Amount Past Due	Due Date
\$215.80	\$215.80	\$.00	05/24/2019

04240000029 00726

Please make check payable to CAPITAL ONE COMMERCIAL. Include your account number on your check or money order.

To avoid late charges, mail at least 7 business days before due date to the address shown below.

[illegible]

LAKE COUNTY SOLID WASTE INC
LAKE COUNTY SOLID WASTE INC
2405 CALUMET AVE
HAMMOND IN 46320-1102

CAPITAL ONE COMMERCIAL
PO BOX 60506

CITY OF INDUSTRY CA 91716-0506



• **D**

00021580000215800006004300780106826007269

Compost Site Supplies

Use Your  2%
BIG CARD REBATE
MENARDS

MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/10/19

If you have questions regarding the
charges on your receipt, please
email us at:

GRIFfrontend@menards.com



Sale Transaction

Tax Exempt IN0511391
Government/School

MARCAL PRIDE 8 ROLLS *	3.99	NT
6486077		
GLACIERMIST SPRING WATER	5.58	NT
2733921 2 @2.79		
LOBBY BROOM & DUST PAN	15.99	NT
6489827		
1 GAL ORANGE GOOP CLEANER	8.98	NT
6471237		
VEN STEEL NITRILE 100CT	16.56	NT
5613550		

TOTAL SALE 51.10
Menard Commercial Card 6826 51.10

027619

Swiped

PO #

TOTAL SAVINGS 1.00

TOTAL NUMBER OF ITEMS = 6

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
6119

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Alondra

85929 06 3075 04/11/19 01:42PM 3080

Batteries for safety

Use Your  2%
BIG CARD REBATE
MENARDS

MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/17/19

If you have questions regarding the
charges on your receipt, please
email us at:

GRIFfrontend@menards.com



Sale Transaction

Tax Exempt IN0511391
Government/School

DURACELL ALK. D-4 PK	7.98
5755765	
DURACELL ALK. D-8 PK	13.84
5755771	
TOTAL SALE	21.82
Menard Commercial Card 6826	21.82
072568	
Swiped	
PO #	

TOTAL NUMBER OF ITEMS = 2

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Carla

85920 02 9843 04/18/19 02:12PM 3080

Compost Site

Use Your  2%
BIG CARD REBATE
MENARDS

MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/17/19

If you have questions regarding the
charges on your receipt, please
email us at:

GRIFfrontend@menards.com



Sale Transaction

Tax Exempt IN0511391
Government/School

HEFTY 13 GAL 90CT - Office	25.94	NT
6485489 2 @12.97		
TEST G43 S/C 5/16 X 10 chain	24.99	NT
2352940		
MB BATTERY MTN 1HD 400LM	74.97	NT
3569804 3 @24.99 Lights		
40MM LAM STL WTHR RES 3P	16.98	NT
2199516		

TOTAL SALE 142.88
Menard Commercial Card 6826 142.88

072529

Swiped

PO #

TOTAL NUMBER OF ITEMS = 7

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Carla

85920 02 9842 04/18/19 02:11PM 3080



BOARD MEETING MINUTES
May 16, 2019

PRELIMINARY:

Pledge of Allegiance
Moment of Silence

Members Absent:

Cedar Lake – Robert Carnahan	East Chicago – Lenny Franciski	Gary- Mary Brown
Gary – vacant	Griffith – Jim Marker	Highland – Bernie Zemen
Lake Station – Rick Long	Munster – David Nellans	St. John – vacant
Schererville – Michael Troxell		

Members Present:

Crown Point – Robert Clemons	Dyer – Alan Brooks	East Chicago – William Allen
Hammond – Dan Spitale	Hammond – Bill Emerson	Hobart – Dan Waldrop
LC Commissioner – Jerry Tippy	LC Council – David Hamm	LC Council – Christine Cid
Lowell – Will Farrellbegg	Merrillville – Chrissy Barron	Munster – Joseph Simonetto
New Chicago – Brenda Swallow	Schneider – Stephen Wilson	Whiting – Tom Michniewicz
Winfield – Tim Clayton		

A quorum was established with 17 members present. Councilmember Ryfa arrived shortly after roll call.

CONSENT AGENDA:

Approval of Claims 19-126 through 19-244: MOTION by Councilmember Simonetto to approve, second by Councilmember Barron. **MOTION PASSES**, unanimously by voice vote.

Approval of March 21, 2019 Meeting Minutes: MOTION by Councilmember Simonetto to approve, second by Councilmember Barron. **MOTION PASSES**, unanimously by voice vote.

OLD BUSINESS: Board and Committee Reports

Chairman- Chairman Hamm – The Chair has no report. I will move on to the Executive Director.

Executive Director’s Report – Jeanette Romano – Please see attached Executive Director’s report.

Water Wall Project – Water Quality Outreach Video Premiere Event -Media & Community – Angela Goodson presented briefly about the grant the District received in part from the National Oceanic and Atmospheric Administration and the Indiana Department of Natural Resources and the Lake Michigan Coastal Program on the project titled, “Protecting Lake Michigan Water Quality Starts With Me”. Angela announced the Water Wall Viewing Party will be held on June 7th at the District office 2405 Calumet Avenue, Hammond between 11:00 am and 12:30 pm. This event is part of the grant duties, but also in conjunction with celebrating

Coastal Awareness Month. The celebration will be an open-house style event which will include demonstrations of the newly completed Water Wall, building tours, and light refreshments. This event is open to the public and the media.

Compost Facility – The facility is doing well. In order to prepare the facility for the fall intake, we would like to request permission to seek Invitations for Quotes for Grinding the material at the facility and bring those quotes back to the next Board meeting for review and consideration.

MOTION by Councilmember Clemmons to seek Invitations for Quotes for Grinding the material, second by Councilmember Simonetto. **MOTION PASSES**, unanimously by voice vote.

Drop Off Recycling Centers/Program – In July 2018, staff provided a presentation to the Board of the contamination the centers were experiencing. At that time, the Board directed staff to provide a cost analysis at the January 2019 meeting. In January, it was decided to continue with education, outreach and, to continue monitoring the program. On April 1st, the Lowell center was closed temporarily for a period of 90 days and the center at the Government Center was permanently closed on May 14th due to the high volume of contamination and illegal dumping. The staff at the Government Center was providing cleanup of the site every day because of the conditions. The centers continue to be highly contaminated with material and illegal dumping. After discussion with staff and some District Board members, at this time that I respectfully request that the Board consider ending the Drop Off Recycling Program gradually, by October 1, 2019 based on the illegal dumping, the conditions of the locations, and the cost to landfill material.

SO MOVED by Councilmember Clemons it is costing too much and the illegal dumping is out of control, second by Councilmember Simonetto. **MOTION PASSES**, unanimously by voice vote. Further discussion by Councilmember Ryfa to begin the process as soon as possible with the worst centers first and not re-open Lowell.

Household Hazardous Waste (HHW) – Two HHW collections have been held; both collections went well. The Latex Paint Recycling/Disposal Education continues and is also going well.

Recycling Grants – All Recycling Grant checks were sent out and received by the communities the beginning of May.

MOTION by Councilmember Barron to adopt the Executive Director's report, second by Councilmember Michniewicz. **MOTION PASSES**, unanimously by voice vote.

Legal/Legislative Report – No report

Citizens Advisory Committee – Clair Hoeksema – CAC held a meeting and reviewed the budget. The CAC approves and recommends passing the budget.

Finance/Recycling Grants Committee – Councilmember Ryfa - We had a Finance Committee meeting this week to go over the budget. There are very few changes, just a few additions. The bottom line is, and I think Mr. Petalas can confirm, the budget will pretty much be dictated by the DLGF based on the property tax caps. We can put as much as we want, but it's inevitable that it's going to be cut. John (Petalas) do you have a percentage?

John Petalas - It will be cut. Next year is going to be significant for all the cities and towns.

Councilmember Ryfa - I think at this point with the uncertainties and the minimal increase they had in the budget it's certainly palatable, and the odds are that it's going to be reduced anyway. There was a 2% increase in salaries with the exception of Jeanette and Cliff, who will remain at the same salary as this year. The Finance Committee does support the budget as is.

Chairman Hamm - Any questions?

There were no questions.

Resolution 2019-3, Leaf Vac Contract Adoption with PBS Enterprises, LLC – Chairman Hamm – This contract was awarded to PBS at the January 2019 meeting, but a contract was not prepared because it was unknown as to which contractor it would be awarded to. So we are looking for a motion to adopt the contract with PBS. **SO MOVED** by Councilmember Simonetto and second by Councilmember Barron. **MOTION PASSES**, unanimously by voice vote.

NEW BUSINESS:

2020 Proposed Budget 2019-1, – **MOTION** by Vice Chairwoman Cid to approve the revised 2020 Budget, second by Councilmember Barron.

ROLL CALL VOTE:

Robert Clemons – yes
Rick Ryfa -yes
Dan Waldrop – yes
Christine Cid – yes
Joseph Simonetto – yes
Tom Michniewicz – yes

Alan Brooks – yes
Dan Spitale – yes
Jerry Tippy – yes
Will Farrellbegg – yes
Brenda Swallow – yes
Tim Clayton – yes

William Allen – yes
Bill Emerson - yes
David Hamm - yes
Chrissy Barron - yes
Stephen Wilson – yes

MOTION PASSES, 17 in FAVOR, 0 AGAINST

Chairman Hamm introduced new board member, Lowell Councilmember Will Farrellbegg.

PUBLIC COMMENT: No comments were made by the public.

ANNOUNCEMENTS:

The next Citizens Advisory Committee (CAC) meeting is tentatively scheduled for Thursday, July 11, 2019 at 6:00 pm at the Merrillville Town Hall, 7820 Broadway, Merrillville, Indiana.

The next Solid Waste Board meeting is tentatively scheduled for Thursday, July 18, 2019 at 6:00 pm in the Auditorium at the Lake County Government Center, 2293 N. Main Street, Crown Point, Indiana.

ADJOURNMENT:

MOTION to adjourn by Councilmember Barron, second by [unidentified] Councilmember. **MOTION PASSES**, unanimously by voice vote.

Respectfully submitted by Jeanette Romano, Executive Director



- **Water Wall Project - Water Quality Outreach Video Premiere Event - Media & Community**
 - Presented by Angela Goodson, Environmental Education and Outreach Coordinator
- **Compost Facility**
 - In order to provide space and prepare the facility for fall intake, we respectfully request permission to seek Invitation for Quotes for Grinding the material and bring those quotes back to the Board at the July 18, 2019 meeting.
- **Drop Off Recycling Centers/Program**
 - The Centers continue to be highly contaminated with material. As you know the Lowell center was closed April 1st for a period of 90 days; and this week on Tuesday, May 14th, the center was permanently closed at the Government Complex. January to May 30% of the total program cost was for contamination and overage. Below is the cost breakdown.

Total - \$73,662.61; Recycling - \$49,132.19; Contamination - \$21,408.00; Overage - \$894.00; Service Fees - \$1,925.00.
 - In July 2018 a presentation of the contamination at the centers was made to the Board and discussions were held concerning the program. At that time, the Board directed staff to provide a cost analysis in January 2019. It was decided to continue with education, outreach and monitor the program. After discussion with staff and some District Board members it is at this time that I respectfully request that the Board consider ending the program, gradually by October 1, 2019; based on the illegal dumping, the cost to landfill material and the conditions of the locations.
- **Household Hazardous Waste (HHW)**
 - Two HHW collections completed, Lake County Fairgrounds and City of Gary; both collections went well. Latex Paint Recycling/Disposal Education continues and is also going well.
- **Recycling Grants**
 - All Recycling Grant checks were sent out and received by the communities the beginning of May.

OLD BUSINESS



Resolution 2019 - 4

**Resolution by the Lake County Solid Waste Management District
Awarding a Contract for the Grinding of Compost Material**

Whereas, the Lake County Solid Waste Management District, hereinafter "District", has the powers and duties enumerated in Indiana Code 13-21-1 et. seq.; and

Whereas, the District has issued a Notice and Invitations for Quotes (NIQ) to three (3) providers: Davey Tree Expert Company (Davey); Material Processing and Handling (MPH); and Republic Services (Republic), for providing services involving the grinding of the District's compost material; and

Whereas, the District received responses from Davey and Republic therefor; and

Whereas, upon review of the responses, and incorporating the NIQ and responses thereto, it is respectfully recommended that the District Board finds Davey as the lowest responsible and responsive responder, the basis for which is attached hereto as Exhibit A; and

Whereas, it is further respectfully recommended that the District Board enter a contract with Davey to provide grinding services for the District's compost material, as delineated hereinabove and as further contained in the proposer's response(s) to the District's NIQ.

Now, therefore, be it resolved:

The Board hereby (1) accepts, adopts and approves the above recommendation and finds Davey as the lowest responsive and responsible proposer to provide grinding services for the District's compost material as delineated in the District's NIQ and in said proposer's response thereto, incorporated herein by reference, based upon Exhibit A; and (2) that the actions taken to date on behalf of the District with respect to the NIQs and review be, and they hereby are, ratified and approved and that the Chairperson of the Board be, and hereby is, authorized for and on behalf of and in the name of the District to execute and deliver a Contract incorporating the terms of the proposal by Davey, and such other documents and instruments and take such other actions as may be required to implement the Contract as deemed necessary or advisable by the Chairperson of the Board.

All of which is resolved and adopted this ____ day of _____, 2019, by a vote of ____ in favor and ____ opposed.

Lake County Solid Waste Management District

Attest:

By:

Dave Hamm, Chairman

John Petalas, Controller

Exhibit A

Davey Tree Expert Company (Davey) is the lowest responsive and responsible proposer to provide grinding services for the District's compost material as delineated in the District's NIQ attached hereto and Davey's response thereto based upon the following:

1. Davey's response, which provides in part for a weekly (40 hour) rate of \$19,300 and a daily rate past 40 hours of \$3,850 as a turnkey operation and which response is attached hereto and made a part hereof, is the lowest cost and fully addresses the needs of the District and all items requested by the District in its Notice and Invitation for Quotes for the grinding of the District's compost material;
2. Davey's experience and abilities fully address the needs of the District and the items requested by the District in its Notice and Invitation for Quotes for the grinding of the District's compost material;
3. Republic Services' response, which provides in part for a weekly (40 hour) rate of \$33,870 as a turnkey operation and which response is attached hereto and made a part hereof, is a cost which is higher than Davey's response: and
4. There are no circumstances which support not awarding the contract to Davey as the lowest responsive and responsible proposer.

Therefore, it is recommended that Davey be found to be the lowest responsive and responsible proposer and that the Contract for the grinding of the District's compost material be awarded to Davey.



NOTICE AND INVITATION FOR QUOTES **GRINDING OF COMPOST MATERIAL**

General Terms and Conditions: The Lake County Solid Waste Management District, hereinafter "District", is respectfully providing Notice and Invitation for Quotes for the grinding of its compost material currently located at the District's compost facility at 3499 Chase Street, Gary, IN. The material consists of leaves, grass, and small branches. There are NO stumps, concrete, or large pieces of wood. The service requested is to be performed on-site and is to be a turnkey operation, with the Contractor providing all labor, equipment, machinery, tools, fuel, maintenance, and all other necessary and related items, as well as mobilization to and from the site, as is necessary to perform the work described within the parameters set out herein. Said equipment shall include, but is not limited to, a grinder and a loader. The grinder shall have no larger than a 2.5" screen. The loader shall be equipped with at least a 3-yard bucket (4 to 5-yard bucket is recommended). All material is to be ground and put into large windrows as directed by the District to maximize space.

The Contractor shall provide and/or employ as many people as necessary to complete the tasks outlined herein.

The Contractor shall operate in accordance with all federal, state and local statutory, regulatory, zoning, or any other applicable requirements.

The work performed by the Contractor shall be at the risk of the Contractor exclusively. The Contractor shall maintain appropriate commercial general liability insurance relating to the services provided for herein and, upon award, shall include the District as an additional insured on any such policies in amounts consistent with applicable statutes. In addition, the Contractor shall maintain appropriate liability insurance for the Contractor and any of its employees, agents, or sub-contractors of the Contractor for any Workers' Compensation, Employer's Liability, and Automobile Liability. The Contractor will provide proof of insurance to the District upon award of the Contract.

Each Contractor must ensure that all employees employed in the performance of work under the contract, with respect to hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment are not discriminated against because of race, religion, color, sex, gender, sexual orientation, gender identification, genetic identification (including family medical history), age, marital status, national origin, disability, political affiliation, veteran status, or any other trait or characteristic protected by law.

Time of Performance: Grinding is to occur any time between July and September 2019 as determined and coordinated by the District. The District observes major holidays and will not be open during those days.

Pricing: All quotes will be given on a weekly (40 hours) basis. The Contractor may work four 10-hour days if needed to maximize production. For any work over 40 hours, quotes will be given on an hourly basis. All quotes are to include approximate production rates and reason for variation, if any. For example: 100-135 cubic yards per hour, 1000 cubic yards a day, 5000 cubic yards a week.

Pursuant to Indiana Code regarding invitation for quotes for services estimated to cost less than \$50,000, including, but not limited to, Indiana Code 36-1-12-5; Indiana Code 5-22 et. seq., including Indiana Code 5-22-6 et. seq. and Indiana Code 5-22-8 et. seq.; Indiana Code 13-21-3; and/or Indiana Code 13-21-6, this notice and invitation for quotes is being provided by soliciting by telephone or facsimile transmission at least 3 quotes from persons or entities known to deal in this class of work. This solicitation is being made on or about July 1, 2019 and responses are respectfully requested to be sent to cduggan@lcswmd.com on or before July 9, 2019 at 10:00 am. There is no seven (7) day waiting period which applies to this solicitation. The District will consider the responses and will award the contract to the lowest responsive and responsible quoter or the District may reject any or all responses. The District reserves the right to waive any irregularities, informalities, or deficiencies. The District Board meeting is currently scheduled for July 18, 2019 at 6:00 pm, at which time District Board action regarding the quotes/responses is expected.

Should there be any questions, please contact Clifford E. Duggan, Jr., Director of Business Operations and Governmental Affairs, Lake County Solid Waste Management District, 2405 Calumet Avenue, Hammond, IN 46320, telephone number 219-853-2420, ext. 207.



The Davey Tree Expert Company
 395 Industrial Dr. Ste C
 West Chicago, IL 60185-1886
 Phone: (630) 422-1870 Fax: (330) 676-7701
 Email: brian.borkowicz@davey.com



Client

7/2/2019

Lake County Solid Waste Management
 District
 Clifford Duggan
 2405 Calumet Ave
 Hammond, IN 46320-1102

Proposal #: 00879924-00001282
 Account #: 7534392
 Home: (219) 853-2420
 Work: (219) 853-2420
 Email: cduggan@lcswmd.com

<u>Wood Waste Recycle</u>	<u>Service Period</u>	<u>Price</u>	<u>Tax</u>	<u>Total</u>
<input type="checkbox"/> Grinding Wood Waste	Jun - Jul	\$19,300.00		\$19,300.00

Work site is at 3499 W.35th , Gary , IN 46401

***Quoted Weekly Rate (40 hrs.)** Crew may work 4-10 hour days, within the week to maximize efficiency.

ALL labor and equipment, fuel, and mobilization to and from work site is included.

Leaf material to be ground with Doppstadt AK235 grinder, 2" screen.

Davey will utilize CAT 938M Loader with 4 yard bucket

If subject material is wet , the grind will take longer. Dry material will reduce the time of the grind.

Quote valid from July through September 2019.

A daily rate past 40 hrs. in a work week would be \$3,860 , which includes all labor, equipment for an 8 hour day.

☐ Yes, please schedule the services marked above.

No Deposit may be required upon acceptance:

\$.00 Deposit Required / \$ _____ Deposit Received

Upon completion of work, please charge balance to credit card ☐ Yes ☐ No

Deposit payment options we accept are check or credit card

To pay by check mail to


To pay by credit card call

The Davey Tree Expert
 Company
 395 Industrial Dr. Ste C
 West Chicago, IL 60185-1886

(630) 422-1870



ACCEPTANCE OF PROPOSAL: The above prices and conditions are hereby accepted. You are authorized to do this work as specified. I am familiar with and agree to the terms and conditions appended to this form. All deletions have been noted. I understand that once accepted, this proposal constitutes a binding contract. This proposal may be withdrawn if not accepted within 30 days.


 Brian Borkowicz

 Authorizing Signature

7-1-19
 Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/22/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA INC. 200 PUBLIC SQUARE, SUITE 3750 CLEVELAND, OH 44114-1824 Attn: Cleveland.CertRequest@marsh.com	CONTACT NAME: PHONE (A/C No. Ext): FAX (A/C No.): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Old Republic Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
140078 COMM FONT	NAIC # 24147
INSURED The Davey Tree Expert Company 1500 N. Mantua Street Kent, OH 44240	

COVERAGES		CERTIFICATE NUMBER:		CLE-005555108-09		REVISION NUMBER: 4	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSR	INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MYZY 314042	09/01/2018	09/01/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000 OTHER:
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			MWTB 314041	09/01/2018	09/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER:
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	MWC 31404000 (AOS)	09/01/2018	09/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> DIFFER E.L. EACH ACCIDENT \$ 5,000,000 E.L. DISEASE - EA EMPLOYEE \$ 5,000,000 E.L. DISEASE - POLICY LIMIT \$ 5,000,000
A	EXCESS WORKERS COMPENSATION			MYXS 314043 (CA, OH, PA, NC, WA) EXCESS OF \$5,000,000 SIR	09/01/2018	09/01/2019	WORKERS COMPENSATION \$ STATUTORY EMPLOYERS LIABILITY \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

The Davey Tree Expert Company
1500 N. Mantua St
Kent, OH 44240

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Luann M. Glavac

Luann M. Glavac

© 1988-2016 ACORD CORPORATION. All rights reserved.

AGENCY CUSTOMER ID: CN101565730

LOC #: Cleveland



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY MARSH USA INC.		NAMED INSURED The Davey Tree Expert Company 1500 N. Mantua Street Kent, OH 44240	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Workers Compensation does not apply in MN. Coverage is obtained from Workers Compensation reinsurance association (W.C.R.A.) as required by the state. Minnesota Employers Liability is covered by policy number MWC 31404000. The Excess Workers Compensation policy does not include The Care of Trees, Inc.; Wolf Tree, Inc.; S&S Tree & Horticultural Specialists; Wetland Studies and Solutions, Inc.; and Arboguard Tree Specialists.

AFFIRMATIVE ACTION PLAN

Summary of Affirmative Action Plan

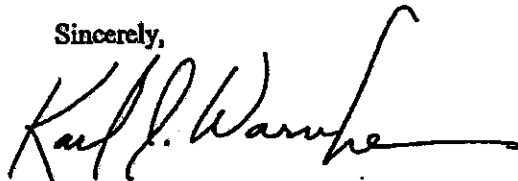
The Davey Tree Expert Company is, and will continue to be, an Equal Employment Opportunity employer. To ensure full implementation of this policy, Davey Tree will assure that:

1. Persons are recruited, hired and promoted for all jobs without regard to disabilities, race, religion, color, national origin, sex or age.
2. Placement decisions are based solely on an individual's qualifications and the positions being filled.
3. Other personnel actions, such as compensation, benefits, transfers, layoffs, returns from layoffs, Company-sponsored training, education, social and recreation programs, are administered without regard to disabilities, race, religion, color, national origin, sex or age.

Davey Tree will periodically analyze its personnel actions to ensure compliance with this policy.

The executives of this Company fully support this Company's commitment to Equal Employment Opportunity. I ask your continued assistance and support in attaining this Company's objective of Equal Employment Opportunity.

Sincerely,



Karl J. Warnke
President & COO



July 9, 2019

Lake County Solid Waste Management District
Attn: Clifford E. Duggan, Jr.
2405 Calumet Avenue
Hammond, IN 46320

Re: Grinding of Compost Material

Dear Mr. Duggan,

Thank you for giving Republic Services the opportunity to present a quote on the grinding of your compost material located at 3499 Chase Street in Gary, Indiana.

The rate would be \$33,870 per week (40-hour work week).

We are estimating processing capacity of 275 cubic yards of compost material per hour. We would have all the grinding completed by the end of September 2019.

If you have any questions or concerns, please contact me at (219) 863-1441 or bridge@republicservices.com.

Respectfully Submitted,

Brian C. Ridge
Special Waste Executive

NEW BUSINESS

REQUEST FOR PROPOSALS

Collection, Processing, and Recycling of Electronic Waste



LAPORTE COUNTY



SOLID WASTE MANAGEMENT DISTRICT

RFP Pre-Bid
August 23, 2019
2:30 pm CST

RFP DUE DATE
September 6, 2019
9:45 am CST

RFP OPENING
September 6, 2019
10:15 am CST

Lake County Solid Waste Management District
2405 Calumet Ave.
Hammond, IN 46320

I. GENERAL TERMS AND CONDITIONS

The Lake, Porter, and LaPorte County Solid Waste Management Districts ("the Districts") have issued this Request for Proposals ("RFP") for the Collection, Processing, and Recycling of Electronic Waste throughout Lake, Porter, and LaPorte Counties through each District's Electronic Waste Recycling Program.

A. Proposal Submission Deadlines

Sealed proposals for the Electronic Waste Recycling Program must be received by 9:45 am CST on September 6, 2019. Submitted proposals must be enclosed in a sealed envelope bearing the name and address of the Proposer, as well as the title of the proposal as follows:

**REQUEST FOR PROPOSALS
for the
Collection, Processing, and Recycling of Electronic Waste**

The Proposals will be publicly read on September 6, 2019 at 10:15 am CST at the Lake County Solid Waste Management District Office, located at 2405 Calumet Avenue, Hammond, Indiana. One (1) original copy of these proposals should be submitted to the following:

Ms. Jeanette Romano, Executive Director
c/o Lake County Solid Waste Management District
2405 Calumet Avenue
Hammond, Indiana 46320

A complete set of each Proposer's submission must also include a thumb-drive with a PDF of the Proposer's response to this RFP.
PROPOSALS RECEIVED AFTER THE ABOVE DATE AND TIME WILL NOT BE CONSIDERED. Oral submission of proposals is not acceptable. The Districts reserve the right to waive any irregularities in the proposals and to reject any and all proposals. Proposals may be held up to ninety (90) days.

B. Pre-Bid Meeting

A pre-bid meeting will be held on:

August 23, 2019
2:30 pm CST
Lake County Solid Waste Management District
2405 Calumet Ave.
Hammond, IN 46320

Questions will be responded to at this meeting. This is not a mandatory pre-bid meeting.

C. Proposal Form/Envelope Requirements

Responses to this RFP must be submitted on the forms requested and/or provided. A standard non-collusion affidavit, as approved for use in the State of Indiana with respect to public projects, must be fully executed and provided with the proposal.

The successful Proposer shall provide the following documents ten (10) days before the full execution of the contract by each of the District's Board of Directors:

1. Workers' Compensation Insurance
2. Proof of Insurance, including each District listed as Co-Insured (see Insurance Requirements for limits).

D. Proposal Withdrawals/Disclosures

No proposal can be withdrawn after the opening of the proposals without the consent of the Districts. Negligence on the part of the Proposer in preparing the proposal confers no right for the withdrawal of the proposal after it has been opened. Upon opening the proposals, the entire contents will be placed in the public domain and will be open to inspection by all interested parties.

E. Surety

1. Bid Bond - No Bid Bond required.
2. Performance Bond - The Proposer to whom an award is made shall furnish a performance bond issued by a corporate surety licensed to do business in the State of Indiana in the amount of Fifty-Thousand Dollars (\$50,000.00) as a guarantee for the faithful performance of the contract and the payment of expenses and damages incurred under the contract, including the payment of all suppliers, laborers, and subcontractors. Each District will determine the sufficiency of the surety.

F. Insurance and Indemnification

Indemnification

The Work performed by the Contractor shall be at the risk of the Contractor exclusively. To the fullest extent permitted by law, Contractor shall indemnify, defend (at Contractor's sole expense), and hold harmless the District, the Owner (if different from District), affiliated companies of the District, their partners, joint ventures, representatives,

members, designees, officers, directors, shareholders, employees, agents, successors, and assigns ("Indemnified Parties"), from and against any and all claims for bodily injury, death, or damage to property (including environmental impairment), demands, damages, actions, causes of action, suits, losses, judgments, obligations, and any liabilities, costs, and expenses (including, but not limited to, investigative and repair costs, attorneys' fees and costs, consultants' fees and costs, and environmental cleanup costs)("Claims") which arise or are in any way connected with work performed, materials furnished, or services provided under this Agreement by the Contractor or its agents. These indemnity and defense obligations shall apply to any acts, omissions, negligence, or willful misconduct of the Contractor, its employees, or its agents, whether active or passive. Said indemnity and defense obligations shall further apply, whether or not said claims arise out of the concurrent act, omission, or negligence of the Indemnified Parties, whether active or passive. Contractor shall not be obligated to indemnify and defend the District or Owner for claims found to be due to the sole negligence or willful misconduct of the Indemnified Parties.

Contractor's indemnification and defense obligations hereunder shall extend to Claims occurring after this Agreement is terminated as well as while it is in force, and shall continue until it is finally adjudicated that any and all actions against the Indemnified Parties for such matters which are indemnified hereunder are fully and finally barred by applicable Laws.

Insurance

Upon execution of this Agreement, and prior to the Contractor's commencing any work or services with regard to the Project, the Contractor shall carry commercial general liability insurance on ISO form CG 00 01 10 01 (or a substitute form providing equivalent coverage) and the Contractor shall provide the District with a Certificate of Insurance and Additional Insured Endorsement on ISO form CG 20 10 11 85 (or a substitute form providing equivalent coverage) or on the combination of ISO forms CG 20 10 10 01 and CG 20 37 10 01(or substitute forms providing equivalent coverage) naming the District and the Owner as Additional Insureds thereunder. Contractor shall also carry Contractors Pollution Liability Coverage on a form acceptable to the District. Additional insured coverage shall apply as primary and non-contributory insurance with respect to any insurance afforded to Owner and District. The coverage available to the District and Owner, as Additional Insureds, shall not be less than \$1 million dollars Each Occurrence, \$2 million General Aggregate (subject to a per project general aggregate provision applicable to the project), \$2 million Products/Completed Operations Aggregate, and \$1 million Personal and Advertising Injury limits. Such insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and

liability assumed under an insured contract (including the tort liability of another assumed in a business contract). There shall be no endorsement or modification of the Commercial General Liability form arising from pollution, explosion, collapse, underground property damage, or work performed by Contractors. All coverage shall be placed with an insurance company acceptable to District. All Contractor insurance carriers must maintain an AM Best rating of "A-" or better. Coverage shall be afforded to the Additional Insureds whether or not a claim is in litigation.

Contractor agrees to maintain the above insurance for the benefit of District and Owner for a period of two years after completion of work.

Each Certificate of Insurance shall provide that the insurer must give the District at least 30 days' prior written notice of cancellation and termination of the District's coverage thereunder. Not less than two weeks prior to the expiration, cancellation, or termination of any such policy, the Contractor shall supply the District with a new and replacement Certificate of Insurance and Additional Insured endorsement as proof of renewal of said original policy. Said new and replacement endorsements shall be similarly endorsed in favor of District and Owner as set forth above.

Additionally, and prior to commencement of the Work, the Contractor shall provide the District with a Certificate of Insurance showing liability insurance coverage for the Contractor and any employees, agents, or Sub-Contractors of the Contractor for any Workers' Compensation, Employer's Liability, and Automobile Liability. In the event any of these policies are terminated, Certificates of Insurance showing replacement coverage shall be provided to District. Coverages shall be no less than the following:

Workers' Compensation and Employers' Liability Insurance: As required by law and affording thirty (30) days written notice to District prior to cancellation or non-renewal, providing coverage of not less than \$1,000,000 for bodily injury caused by accident and \$1,000,000 for bodily injury by disease.

Business Auto Liability Insurance: Written in the amount of not less than \$1,000,000 each accident, and naming the District as additionally insured.

Waiver of Subrogation: Contractor shall obtain from each of its insurers a waiver of subrogation on Commercial General Liability, Contractors Pollution Liability, Auto Liability, and Workers Compensation in favor of District and Owner with respect to Losses arising out of or in connection with the Work.

Owner shall be defined as any of the involved counties and municipalities,

as well as the owner in fee simple of the real estate/collection site upon which the services are provided as described in the Contract.

A sample Certificate of Insurance is available from the District.

Additionally, the Contractor must be registered as an electronic waste processor with the Indiana Department of Environmental Management (IDEM) along with all other pertinent certifications and registrations, including but not limited to the RIOS, ISO, ORI and ISRI and indemnify and hold harmless the Indiana Department of Environmental Management and the Districts from damages relating to improper transportation and disposal of Electronic Waste. The Contractor must be a registered and certified waste hauler with the U.S. EPA and IDEM. Additionally, the Contractor is responsible to ensure all subcontractors the Contractor employs for services detailed in this RFP and the Proposers response have all required licenses and permits to perform the duties they are performing under this RFP.

G. Term of Contract

The Districts are seeking proposals of a base bid for a one-year (1) contract with 2 (two), one-year (1) renewal options. The options may be exercised at the sole discretion of the Districts. The selection of the proposal will be contingent on which proposal provides each District the best pricing. Each District has the ability to review and accept proposals independent of the other two Districts.

II. PROGRAM - GENERAL INFORMATION

A. Locations to be Serviced

Your proposal should include providing separate but similar service to the following locations:

County	Facility	Address	Municipality
Lake	Gary Compost Site	3499 Chase St.	Gary, IN
Porter	Valparaiso Compost Site	2150 W. Lincolnway	Valparaiso, IN
Porter	Boone Grove Compost Site	546 S. 400 West	Boone Grove, IN
Porter	Portage Street Dept.	2302 Hamstrom Rd	Portage, IN
LaPorte	LaPorte County Hwy. Dept.	1805 W. 5 th Street	LaPorte, IN
LaPorte	Michigan City Street Dept.	1027 Hitchcock Rd	Michigan City, IN

The Districts have established programs to provide for the collection of electronic waste from various sites throughout Lake, Porter, and LaPorte Counties. The mission of these programs and the services provided by the Contractor/Successful Proposer is to ensure that the collected electronic

waste is recycled or reused and that regular reports are generated by the Contractor/Successful Proposer to the Districts regarding the weights and types of electronic waste collected and processed. These reports shall be in accordance with Indiana Law.

For Porter and LaPorte County Solid Waste Management Districts, the proposal shall include, and the Contractor/Successful Proposer shall be responsible for, the collection of electronic waste from the various sites in those Districts as outlined herein, the subsequent transportation of that electronic waste from those sites to the Contractor's processing facility, and the subsequent processing, recycling, and any and all other handling and costs associated therewith.

For the Lake County Solid Waste Management District, the proposal shall include, and the Contractor/Successful Proposer shall be responsible for, supplying and delivering:

1. 3 to 4 Semi-Trailers located at the District's compost facility located at 3499 Chase Street (corner of 35th and Chase), Gary, Indiana. A schedule for switch-out of these trailers shall be made with the District staff, generally on a weekly basis. The Contractor shall be responsible for the transportation of the semi-trailers to and from the District's compost facility to the Contractor's processing facility, and the subsequent processing, recycling, and any and all other handling and costs associated therewith. The Proposer's response to this RFP shall include those transportation costs.

III. EVALUATION

The experience of the Proposer in the Electronic Recycling field and details of sound health and safety practices during its role in the performance of its Electronic Recycling services are required in writing. The ability of the Proposer to financially and legally protect the Districts' communities is a critical element in the evaluation process.

All proposals for the Electronic Waste Recycling Program will be evaluated by the Districts. Proposals will be evaluated on their compliance with the RFP, compliance with federal, state, and local laws, administrative convenience to the Districts, price, services offered, recycling/disposal options, and other considerations deemed appropriate by the Districts.

In order to be eligible to be awarded a contract for the Electronic Waste Recycling Program, a Proposer must be able to provide the necessary equipment and services; must be registered to do business in the State of Indiana; must have reasonable and demonstrable experience in the field of Electronic Waste Recycling; and must demonstrate the capacity to assign qualified personnel to the Electronic Waste Recycling Programs to perform in

a manner set forth in this RFP. Other projects being performed by the Proposer will also be evaluated.

The Districts reserve the right to reject any and all proposals and award a contract that is in the best interests of the Districts without further negotiations. However, the Districts reserve the right to negotiate an acceptable contract with the selected Proposer(s). Failure or inability to meet any of the requirements set forth in these instructions and specifications will be sufficient reason to disqualify any Proposer. The Districts reserve the right to select a successful Proposer without discussion of the proposals with other Proposers. The proposals will become part of the Districts' official files. Retention of these proposals does not obligate the Districts to any action.

IV. TECHNICAL PROPOSAL

All Proposers are required to submit the following information:

- A. Standard operating procedures.
- B. Employee training (at a minimum, workers must have appropriate certification/licenses for hauling electronic waste).
- C. Related projects experience (Proposers are required to provide at least five (5) electronic waste recycling projects that were performed by their company. Preference will be given to Proposers that have demonstrated experience with electronic waste recycling programs. The list should include names, location, contact names, and telephone numbers of the contacts).
- D. Transportation and recycling facility list (Proposers are required to provide a complete list of storage/transfer/transportation and recycling/processing/disposal facilities which may be utilized throughout the course of the program. This list should include the names, location, contact names, and telephone numbers of the contacts).
- E. Qualifications: Proposers are required to provide all the information requested in Section VIII of this RFP.

V. DUTIES/RESPONSIBILITIES OF THE DISTRICTS

- A. Site Location: Each District currently has its Electronic Waste Recycling sites as described in Paragraph II.A. herein.
- B. Site Management

Each District is responsible for the management of its sites.

VI. DUTIES/RESPONSIBILITIES OF THE CONTRACTOR (SUCCESSFUL PROPOSER)

Contractor Responsibilities: The Contractor responsibilities include, but are not limited to, the following:

- A. Contractor will provide proof of being registered as an electronic waste processor with the Indiana Department of Environmental Management (IDEM) along with all other pertinent certifications and registrations, including but not limited to the RIOS, ISO, ORI, and ISRI.
- B. Contractor will provide proof of liability insurance.
- C. Contractor will provide a list of end users after the electronics are de-manufactured.
- D. Contractor will provide a reference list of companies to which they provide similar services.
- E. Contractor will collect and process for recycling the following electronic waste (e-waste):
 1. Covered Electronic Device (CED) as defined by IDEM: a computer, fax machine, DVD player (including gaming systems that can play DVDs), video cassette recorder, digital photo frame, digital media player, MP3 player, camcorder, camera, DVR, portable GPS navigation system, video display device, or peripheral (including keyboards, mice, external hard drives, and printers) that is sold to a covered entity by means of retail, wholesale, or electronic commerce. An all-in-one printer/scanner/copier or a projector can be considered a peripheral if the item is designed exclusively for external use with a computer.
 2. Video Display Device (VDD) as defined by IDEM: a television or computer monitor, laptop computer, netbook, notebook, tablet computer, or e-reader, that contains a cathode ray tube or flat panel screen with a screen size that is greater than four (4) inches measured diagonally.
 3. E-waste will also include all forms of external media. Examples include but are not limited to VHS tapes, CDs, DVDs etc. Examples are computers, data processing equipment, communications equipment, integrated circuits, semiconductors, display devices, and other like products and their related peripherals, parts, and components.
 4. All e-waste that could be considered non-covered electronic devices (Non-CED) including anything with an electronic cord or which holds batteries, or which may be broken or partial in its makeup.

- F. Contractor will provide the District with monthly detailed reports listing total weight, in pounds, of e-waste collected, including all volumes sent for recycling, reuse, or landfilling. Reports shall comply with year-end report required by IDEM - *Indiana Electronic Waste Program Collector Annual Report, State Form 54481*.
- G. Contractor will provide the Districts with information regarding the repair or reuse of any electronics collected.
- H. Contractor will provide the Districts with a list of any e-waste materials that are landfilled.
- I. All pallets and gaylords necessary to collect e-waste will be provided by the Contractor at no cost.
- J. All manpower will be provided by Contractor for all aspects of collecting e-waste, as described more particularly in Paragraph II.A. hereinabove, including (as applicable), but not limited to, assuring the site is free and clear of e-waste from around the containers and loading of e-waste for transportation.
- K. Some collection sites require a routine schedule. For other on-call collection sites, Contractor is required to collect e-waste within one (1) to three (3) days after a call is made for collection.
- L. Contractor will verify all services provided by the company for the collection, transportation, demanufacturing, and recycling of e-waste which will be performed:
 - i. with a rebate to the District;
 - ii. without cost to the District; and
 - iii. at cost to the District.
- M. Contractor will begin providing services no later than January 1, 2020. The term of the contract shall be no less than one (1) year with 2 (two), one-year (1) renewal options, as further described herein.

VII. PRICING

All Proposers who request or receive a set of RFP materials will be emailed a copy of the Pricing Spreadsheet for the Proposers to type in their responses to this RFP. The document has already been formatted so all the Proposer needs to do is type in its pricing.

With the proposal, the Proposer must submit a copy of the Pricing Spreadsheet (printed out on 11" x 17" paper), as well a copy included on the thumb-drive. Failure to submit pricing in both forms will result in rejection of the proposal.

If the Proposer has alternate pricing and suggestions for consideration, it should be presented in a separate document and placed immediately after the Pricing Spreadsheet. The additional information should be included on the thumb-drive and clearly captioned as "Additional Pricing Information".

VIII. QUALIFICATIONS

The following information about the Proposer's company and any sub-contractor they plan on using for the Electronic Waste Recycling Program shall be submitted:

- A. List of Governmental Agencies/Communities/SWM Districts where similar or same work was performed. The information provided should include:
 - 1. Name of Community;
 - 2. Type of Services Provided & Materials Collected;
 - 3. Estimated Total Cost of Project;
 - 4. Length of Contract; and
 - 5. Key Contact Name, Phone Number and Email Address.
- B. History of Business
- C. Project Manager Name, Key Support Staff, Billing/Account Manager
- D. Letter of Interest and Brief Summary of the Proposer's experience in working with SWM Districts or Communities on Electronic Recycling Programs. The Letter of Interest should include:
 - 1. Statement of Interest;
 - 2. Experience of Implementation;
 - 3. Services Provided;
 - 4. Annual Quantities Collected; and
 - 5. Estimated Annual Costs.

I. ADDITIONAL DOCUMENTS

THE DOCUMENTS PROVIDED BELOW MUST BE SUBMITTED WITH THE PROPOSER'S RESPONSE TO THIS RFP. **FAILURE TO SIGN AND SUBMIT ALL REQUIRED DOCUMENTS AND THUMB DRIVE WILL RESULT IN DISQUALIFICATION FROM THE RFP PROCESS.**

DOCUMENTS TO BE SIGNED AND INCLUDED WITH THE PROPOSER'S RESPONSE ARE:

- | | |
|---------------------------|---------------|
| • BINDING SIGNATURE PAGE | PAGE 12 |
| • NON-COLLUSION AFFIDAVIT | PAGE 13 |
| • E-VERIFY DOCUMENTS | PAGES 14 - 15 |
| • PRICING SPREADSHEET | PAGE 16 |

BINDING SIGNATURE PAGE

_____(NAME OF ORGANIZATION)
AGREES TO THE TERMS AND CONDITIONS OF THIS RFP DOCUMENT AND SHALL, IN GOOD FAITH, ENTER INTO AN AGREEMENT WITH THE DISTRICT FOR THE SERVICES STATED HEREIN. THE SUCCESSFUL PROPOSER FURTHER AGREES TO SIGN AND EXECUTE THE AGREEMENT WITHIN FORTY-FIVE (45) DAYS OF BEING NOTIFIED OF THE AWARD OF THIS CONTRACT.

THE PERSON SIGNING BELOW ATTESTS, UNDER PENALTY OF LAW, THEY ARE DULY AUTHORIZED BY THEIR ORGANIZATION, CORPORATION, LLC, OR OTHER AUTHORIZED BUSINESS TO SIGN AND BIND THE AFOREMENTIONED COMPANY TO THE INFORMATION SUBMITTED BY THE CONTRACTOR IN RESPONSE TO THIS RFP OR SUBSEQUENT ADDENDA.

NAME

TITLE

DATE

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this ____ day of _____, _____

(Name of Organization)

(Title of Person Signing)

(Signature)

ACKNOWLEDGEMENT

STATE OF _____)
) ss
COUNTY OF _____)

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this _____ day of _____, _____

Notary Public Signature

My Commission Expires: _____

Date: _____

Contractor/Vendor: _____

The Contractor/Vendor stated above is enrolled, or agrees to enroll, in the E-Verify Program and will verify the work eligibility of all its newly hired employees and has executed the attached Affidavit affirming that it does not knowingly employ unauthorized aliens.

E-Verify Affidavit and Certification Regarding Investments in Iran

As required by Indiana Code 22-5-1.7-11 for certain contracts executed after June 20, 2011 and as required by I.C. 5-22-16.5 for contracts executed after July 1, 2012

Pursuant to Indiana Code 22-5-1.7-11, the Contractor/Vendor entering into a contract with the Lake County Solid Waste Management District, hereinafter "District", is required to enroll in and verify the work eligibility of all of its newly hired employees through the E-Verify Program. The Contractor/Vendor is not required to verify the work eligibility status of all of its newly hired employees through the E-Verify Program if the E-Verify Program no longer exists.

The undersigned, on behalf of the Contractor/Vendor, being the first duly sworn, deposes and states that the Contractor/Vendor does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with the District, the undersigned Contractor/Vendor will enroll in and agrees to verify the work eligibility status of all of its newly hired employees through the E-Verify Program.

Pursuant to Indiana Code 5-22-16.5, the District may not contract with a person who is engaged in investment activities in Iran.

The undersigned, on behalf of the Contractor/Vendor, being duly sworn, deposes and states the Contractor/Vendor is not engaged in investment activities in Iran.

Contractor/Vendor: _____

(Name of Company, Contractor/Vendor or Consultant, indicate if d/b/a Name)

By: _____

(Signature)

Description	Pricing/LBS
Add other descriptions if needed at end of list	Charge/Credit (+/-)
ADAPTERS	\$0.00
APPLIANCES	\$0.00
BALLAST	\$0.00
BATTERIES	
Alkaline	\$0.00
Lead Acid	\$0.00
Lithium (button)	\$0.00
Lithium Ion-Laptop	\$0.00
Lithium (primary)	\$0.00
Nickel Cadium	\$0.00
Nickel Metal Hydride	\$0.00
UPS Battery Backup	\$0.00
CD/DVDS	\$0.00
CLEAN SHEET STEEL	\$0.00
COMPUTER UNITS	\$0.00
CONTAMINATED ALUMINUM	\$0.00
CRT MONITOR	\$0.00
CRT TV	\$0.00
ELECTRONIC BREAKAGE	\$0.00
FAX/PRINTER	\$0.00
FLAT PANEL TV	\$0.00
HARD DRIVE	\$0.00
HOME/OFFICE PHONES	\$0.00
INK/TONER	\$0.00
KEYBOARDS	\$0.00
LAPTOP - PC	\$0.00
LARGE MOTORS	\$0.00
LCD MONITOR	\$0.00
MEDIA TAPES	\$0.00
MISC. SHRED	\$0.00
MISC. ELECTRONICS	\$0.00
MIXED WIRE	\$0.00
NETWORK HARDWARE	\$0.00
NETWORK HARDWARE - PLASTIC	\$0.00
NETWORK HARDWARE - STEEL CASE	\$0.00
OPTICAL/FLOPPY DRIVES	\$0.00
PC	\$0.00
POWER SUPPLIES	\$0.00
PRE-BALED PLASTIC-DARK	\$0.00
PRE-BALED PLASTIC-WHITE	\$0.00
PRE-SHRED CELL PHONES	\$0.00
PRE-SHRED LOW GRADE BOARD	\$0.00
PROJECTION TV	\$0.00
RUBBISH	\$0.00
SERVER	\$0.00
SHEET IRON	\$0.00
TABLETS	\$0.00
TRANSFORMERS	\$0.00
TRANSPORTATION	\$0.00
OTHER MATERIALS OR ITEMS NOT LISTED ABOVE	
	\$0.00
	\$0.00

REQUEST FOR PROPOSALS

Household Hazardous Waste Programs



LAPORTE COUNTY



SOLID WASTE MANAGEMENT DISTRICT

RFP Pre-Bid
August 23, 2019
1:30 pm CST

RFP DUE DATE
September 6, 2019
9:45 am CST

RFP OPENING
September 6, 2019
10:00 am CST

Lake County Solid Waste Management District
2405 Calumet Avenue
Hammond, IN 46320

I. GENERAL TERMS AND CONDITIONS

The Lake, Porter, and LaPorte County Solid Waste Management Districts ("the Districts") have issued this Request for Proposals ("RFP") for the transportation, collection, processing, and disposal of HHW throughout Lake, Porter, and LaPorte Counties through each District's Household Hazardous Waste Program ("HHWP").

A. Proposal Submission Deadlines

Sealed proposals for the HHWP must be received by 9:45 am CST on September 6, 2019. Submitted proposals must be enclosed in a sealed envelope bearing the name and address of the Proposer, as well as the title of the proposal as follows:

**REQUEST FOR PROPOSALS
for the
Household Hazardous Waste Program
Transportation/Collection/Processing/Disposal Events**

The Proposals will be publicly read on September 6, 2019 at 10:00 am CST at the Lake County Solid Waste Management District Office, located at 2405 Calumet Avenue, Hammond, Indiana. One (1) original copy of these proposals should be submitted to the following:

Ms. Jeanette Romano, Executive Director
c/o Lake County Solid Waste Management District
2405 Calumet Avenue
Hammond, Indiana 46320

A complete set of each Proposer's submission must also include a thumb-drive with a PDF of the Proposer's response to this RFP. PROPOSALS RECEIVED AFTER THE ABOVE DATE AND TIME WILL NOT BE CONSIDERED. Oral submission of proposals is not acceptable. The Districts reserve the right to waive any irregularities in the proposals and to reject any and all proposals. Proposals may be held up to ninety (90) days.

B. Pre-Bid Meeting

A pre-bid meeting will be held on:

August 23, 2019
1:30 pm CST
Lake County Solid Waste Management District
2405 Calumet Ave.
Hammond, IN 46320

Questions will be responded to at this meeting. This is not a mandatory pre-bid meeting.

C. Proposal Form/Envelope Requirements

Responses to this RFP must be submitted on the forms requested and/or provided. A standard non-collusion affidavit, as approved for use in the State of Indiana with respect to public projects, must be fully executed and provided with the proposal.

The successful Proposer shall provide the following documents ten (10) days before the full execution of the contract by each of the District's Board of Directors:

1. Workers' Compensation Insurance;
2. Proof of Insurance, including each District listed as Co-Insured (see Insurance Requirements for limits).

D. Proposal Withdrawals/Disclosures

No proposal can be withdrawn after the opening of the proposals without the consent of the Districts. Negligence on the part of the Proposer in preparing the proposal confers no right for the withdrawal of the proposal after it has been opened. Upon opening the proposals, the entire contents will be placed in the public domain and will be open to inspection by all interested parties.

E. Surety

1. Bid Bond - No Bid Bond required.
2. Performance Bond - the Proposer to whom an award is made shall furnish a performance bond issued by a corporate surety licensed to do business in the State of Indiana in the amount of Fifty-Thousand Dollars (\$50,000.00) as a guarantee for the faithful performance of the contract and the payment of expenses and damages incurred under the contract, including the payment of all suppliers, laborers, and subcontractors. Each District will determine the sufficiency of the surety.

F. Insurance and Indemnification

Indemnification

The Work performed by the Contractor shall be at the risk of the Contractor exclusively. To the fullest extent permitted by law, Contractor shall indemnify, defend (at Contractor's sole expense), and hold harmless the District, the Owner (if different from District), affiliated companies of the District, their partners, joint ventures, representatives, members, designees, officers, directors, shareholders, employees, agents, successors, and assigns ("Indemnified Parties"), from and against any and all claims for bodily injury, death, or damage to property (including environmental impairment), demands, damages, actions, causes of action, suits, losses, judgments, obligations, and any liabilities, costs, and expenses (including, but not limited to, investigative and repair costs, attorneys' fees and costs, consultants' fees and costs, and environmental cleanup costs)("Claims") which arise or are in any way connected with work performed, materials furnished, or services provided under this Agreement by the Contractor or its agents. These indemnity and defense obligations shall apply to any acts, omissions, negligence, or willful misconduct of the Contractor, its employees, or its agents, whether active or passive. Said indemnity and defense obligations shall further apply, whether or not said claims arise out of the concurrent act, omission, or negligence of the Indemnified Parties, whether active or passive. Contractor shall not be obligated to indemnify and defend the District or Owner for claims found to be due to the sole negligence or willful misconduct of the Indemnified Parties.

Contractor's indemnification and defense obligations hereunder shall extend to Claims occurring after this Agreement is terminated as well as while it is in force, and shall continue until it is finally adjudicated that any and all actions against the Indemnified Parties for such matters which are indemnified hereunder are fully and finally barred by applicable Laws.

Insurance

Upon execution of this Agreement, and prior to the Contractor's commencing any work or services with regard to the Project, the Contractor shall carry commercial general liability insurance on ISO form CG 00 01 10 01 (or a substitute form providing equivalent coverage) and the Contractor shall provide the District with a Certificate of Insurance and Additional Insured Endorsement on ISO form CG 20 10 11 85 (or a substitute form providing equivalent coverage) or on the combination of ISO forms CG 20 10 10 01 and CG 20 37 10 01(or substitute forms providing equivalent coverage) naming the District and the Owner as Additional Insureds thereunder. Contractor shall also carry Contractors Pollution

Liability Coverage on a form acceptable to the District. Additional insured coverage shall apply as primary and non-contributory insurance with respect to any insurance afforded to Owner and District. The coverage available to the District and Owner, as Additional Insureds, shall not be less than \$1 million dollars Each Occurrence, \$2 million General Aggregate (subject to a per project general aggregate provision applicable to the project), \$2 million Products/Completed Operations Aggregate, and \$1 million Personal and Advertising Injury limits. Such insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). There shall be no endorsement or modification of the Commercial General Liability form arising from pollution, explosion, collapse, underground property damage, or work performed by Contractors. All coverage shall be placed with an insurance company acceptable to District. All Contractor insurance carriers must maintain an AM Best rating of "A-" or better. Coverage shall be afforded to the Additional Insureds whether or not a claim is in litigation.

Contractor agrees to maintain the above insurance for the benefit of District and Owner for a period of two years after completion of work.

Each Certificate of Insurance shall provide that the insurer must give the District at least 30 days' prior written notice of cancellation and termination of the District's coverage thereunder. Not less than two weeks prior to the expiration, cancellation, or termination of any such policy, the Contractor shall supply the District with a new and replacement Certificate of Insurance and Additional Insured endorsement as proof of renewal of said original policy. Said new and replacement endorsements shall be similarly endorsed in favor of District and Owner as set forth above.

Additionally, and prior to commencement of the Work, the Contractor shall provide the District with a Certificate of Insurance showing liability insurance coverage for the Contractor and any employees, agents, or Sub-Contractors of the Contractor for any Workers' Compensation, Employer's Liability, and Automobile Liability. In the event any of these policies are terminated, Certificates of Insurance showing replacement coverage shall be provided to District. Coverages shall be no less than the following:

Workers' Compensation and Employers' Liability Insurance: As required by law and affording thirty (30) days written notice to District prior to cancellation or non-renewal, providing coverage of not less than \$1,000,000 for bodily injury caused by accident and \$1,000,000 for bodily injury by disease.

Business Auto Liability Insurance: Written in the amount of not less than \$1,000,000 each accident, and naming the District as additionally insured.

Waiver of Subrogation: Contractor shall obtain from each of its insurers a waiver of subrogation on Commercial General Liability, Contractors Pollution Liability, Auto Liability, and Workers Compensation in favor of District and Owner with respect to Losses arising out of or in connection with the Work.

Owner shall be defined as any of the involved counties and municipalities, as well as the owner in fee simple of the real estate/collection site upon which the services are provided as described in the Contract.

A sample Certificate of Insurance is available from the District.

Additionally, the Contractor must assume Hazardous Waste transporter status and indemnify and hold harmless the Indiana Department of Environmental Management and the Districts from damages relating to improper transportation and disposal of Hazardous Waste. The Contractor must be a registered and certified waste hauler with the U.S. EPA and IDEM. Additionally, the Contractor is responsible to ensure all subcontractors the Contractor employs for services detailed in this RFP and the Proposers response have all required licenses and permits to perform the duties they are performing under this RFP.

G. Term of Contract

The Districts are seeking proposals of a base bid for a one-year (1) contract with 2 (two), one-year (1) renewal options. The options may be exercised at the sole discretion of the Districts. The selection of the proposal will be contingent on which proposal provides each District the best pricing. Each District has the ability to review and accept proposals independent of the other two Districts.

II. PROGRAM - GENERAL INFORMATION

This RFP addresses transportation, collection, processing, and disposal of HHW from collection points in Lake, Porter, and LaPorte Counties in Indiana. TABLE 1 displays the demographics of the collection areas as of 2017/2018.

TABLE 1: PARTICIPATING DISTRICTS ESTIMATED DEMOGRAPHIC FIGURES

COUNTY	POPULATION	OCCUPIED HOUSEHOLDS	LAND AREA (SQ. MILES)
LAKE	484,411	185,524	498.96
PORTER	169,594	63,251	418.15
LAPORTE	110,007	42,975	598.30

Information for this table was obtained from the United States Census Bureau website. The program will be advertised through local newspapers, flyers, public meetings, and/or radio. The purpose of the program is to ensure Northwest Indiana residents of safe disposal options for hazardous waste as well as educate them on ways to reduce their use of chemical products.

The Districts have established mobile HHW programs. The collection sites will be surfaced with an all-weather material and have ample vehicular space plus a clear space for semi-tractor hitching and unhitching. The waste material will be transported to collection sites by the individual residents. The collection process will use a drive-up system. Vehicles with material will be directed to sorting tables where they will be unloaded by the Contractor. This will be a total turnkey program for the purpose of this proposal.

It is anticipated that the bulk of the collections will take place on weekends between six (6) and eight (8) hours per day on Saturdays (7:30 am-3:30 pm CST). The gates will open to the public at 9:00 am. The 2019 schedule for each District is provided on page 14.

III. EVALUATION

The experience of the Proposer in the HHW field and details of sound health and safety practices during its role in the performance of a HHW collection event are required in writing. The ability of the Proposer to financially and legally protect the Districts' communities is a critical element in the evaluation process.

All proposals for the mobile HHW program will be evaluated by the Districts. Proposals will be evaluated on their compliance with the RFP, compliance with federal, state, and local laws, administrative convenience to the Districts, price, services offered, disposal options, and other considerations deemed appropriate by the Districts.

In order to be eligible to be awarded a contract for the HHW collection program, a Proposer must be able to provide the necessary equipment and services; must be registered to do business in the State of Indiana; must have

reasonable and demonstrable experience in the field of HHW transportation and disposal; and must demonstrate the capacity to assign qualified personnel to the HHW collection programs to perform in a manner set forth in this RFP. Other projects being performed by the Proposer will also be evaluated.

The Districts reserve the right to reject any and all proposals and award a contract that is in the best interests of the Districts without further negotiations. However, the Districts reserve the right to negotiate an acceptable contract with the selected Proposer(s). Failure or inability to meet any of the requirements set forth in these instructions and specifications will be sufficient reason to disqualify any Proposer. The Districts reserve the right to select a successful Proposer without discussion of the proposals with other Proposers. The proposals will become part of the Districts' official files. Retention of these proposals does not obligate the Districts to any action.

IV. TECHNICAL PROPOSAL

All Proposers are required to submit the following information:

- A. Standard operating procedures (for packaging lab packs, bulking flammables/paints, etc.).
- B. Employee training (at a minimum, workers must have appropriate certification/licenses for hauling hazardous waste). A field chemist of an ACS approved Bachelor of Chemistry program shall be on site.
- C. Related projects experience (Proposers are required to provide at least five (5) HHW projects that were performed by their company. Preference will be given to Proposers that have demonstrated experience with mobile collection programs. The list should include names, contact names, and telephone numbers of the contacts).
- D. Transportation and disposal facility list (Proposers are required to provide a complete list of storage/transfer/transportation and disposal facilities, which may be utilized throughout the course of the program. The transportation and disposal facilities should list the location, contact, telephone, and Federal Identification Number of each facility).
- E. Qualifications: Proposers are required to provide all of the information requested in Section XI of this RFP.

V. DUTIES/RESPONSIBILITIES OF THE DISTRICTS

- A. Site Location: Each District will prearrange the locations for each event and provide the contractor with notification of each location four (4)

weeks prior to the event.

B. Site Management

Each District must have a site manager available at each event. The site manager will be responsible for the following:

1. Signage around the site;
2. Ensuring availability of the site one (1) day prior to the event if the contractor needs to bring in equipment prior to the event beginning;
3. Traffic control during the event;
4. In the event a participant brings in a product that is not on the list, the contractor shall consult the site manager for final authorization to accept or reject the product for processing at the event; and
5. All educational materials provided to their residents prior to and during the event.

VI. DUTIES/RESPONSIBILITIES OF THE CONTRACTOR (SUCCESSFUL PROPOSER)

Contractor Responsibilities - The Contractor responsibilities include, but are not limited to, the following:

- A. Notifying the site manager of any special needs or conditions they have prior to the setup of equipment for the event. If the contractor needs to deliver any equipment one (1) day prior to the event, the contractor must notify the District one (1) week prior to the event.
- B. Providing ALL equipment, safety products (spill kits, PPE, fire extinguishers, etc.), personnel (chemist and lab-packer who will perform the necessary tests on unknown chemicals), and staff who will make sure all necessary paperwork (manifests, Lab Pack Inventories, etc.) is completed for each collection to safely and efficiently manage the operations of the event.
- C. Site setup at least one (1) hour prior to event beginning and site tear down, including removal of all equipment and materials collected (including trash), within two (2) hours of the event ending.
- D. Providing and placing spill protection material in staging areas where materials will be placed for separation and bulking.

- E. Resupplying empty containers and materials as necessary.
- F. Ensuring all sub-contractors the Proposer employs for services detailed in this RFP and the Proposer's Response carry Workers' Compensation Insurance and any other applicable insurances consistent with the requirements contained herein.
- G. Ensuring all sub-contractors the Proposer employs for services detailed in this RFP and the Proposer's Response have all required licenses and permits to perform the duties they are performing under this RFP.
- H. Billing the Districts in a timely manner and ensuring that all invoices are consistent with the pricing provided within their response to this RFP.
 - 1. Districts are exempt from:
 - a. Taxes; and
 - b. Late Fees.

VII. PROCESS EXPEDIENCY

The Contractor will be notified a minimum of four (4) weeks in advance of the location and duration of each collection event. At each collection site all waste, equipment, and supplies must be removed from the site and/or property as soon as possible. The Contractor will be responsible for removal of all equipment (supplied by the Contractor) within two (2) hours after it has been released for transport by the District Site Manager. If there is an issue where some equipment will be at the site longer than what is specified, the Contractor shall coordinate this with the Districts and ensure that it will not pose an issue.

VIII. PROPOSAL CONDITIONS

The preferred method of waste management is recycling and/or reuse. Preference will be given to Proposers/Contractors who can recycle and/or reuse as much of the various waste as possible. It is the responsibility of the Proposer/Contractor to ensure that utilized disposal facilities are in compliance with all federal, state, and local laws. **Any deviations or materials the Proposer/Contractor will not take MUST be clearly defined within the Proposer's submission.**

IX. COST PROPOSAL

The Districts accept no obligation for costs incurred by the prospective Proposers in submitting a proposal or in anticipation of being awarded a contract. The Districts reserve the right to select a short list of Proposers, solicit additional information from them (including reduced pricing options), and enter into competitive contract negotiations with more than one of them.

There will be approximately 20 collections per year. Participation rates at each collection are estimated to be between 100 and 800 vehicles.

All packaged waste should be priced on a "net pound" basis. The net pound is the actual weight of the waste material in its original container and excludes disposal costs for outer drum and inner absorbent.

Pricing should be based on a turnkey operation (i.e. Proposer shall provide ALL equipment, personnel, training, and safety equipment/training and perform all duties necessary to operate each District's HHW Program per the schedule provided, other than traffic control). In situations where not all disposal options listed apply to the entire waste category, the Proposer shall make it exceedingly clear which options are available for each part of a waste category. The Districts may elect to remove any item from the pricing list to reduce costs and to remove the responsibility of handling and transporting from the Proposer/Contractor. Included in the pricing shall be:

A. Planning, Assistance, Implementation, Billing, and Reporting:

Transportation/Mobilization/Demobilization:

- Multiple Lake, Porter, and LaPorte County Sites
- See page 14 for dates and locations of events:
 - Lake County (9)
 - Porter County (6)
 - LaPorte County (6)

B. On-Site labor (to manage the materials listed on the attached Pricing Spreadsheet):

- Equipment Operator (including but not limited to forklift, truck, etc.)
- Lab Packing Personnel
- Chemist
- Laborers to empty vehicles

C. On-Site Equipment:

- Semi-Tractor(s) (if required by the Contractor)
- Semi-Trailer(s) (if required by the Contractor)
- Bobcat (if required by the Contractor or District)
- Forklift (if required by the Contractor-some sites may have forklift available. Contractor should confirm)
- Drums (per drum)
- Dumpster
- At a minimum, Contractor should provide all necessary equipment to handle the materials listed on the attached Pricing Spreadsheet and any other proposed materials.

D. Analysis (either on-site or at the Contractor's base facility):

- Fuel Blend Analysis (per waste stream)
- Full Analysis (per waste stream)
- TCLP Analysis (per waste stream)

E. Transportation/Recycling/Reuse/Disposal of Materials:

- The Contractor shall handle, transport, recycle, reuse, and/or dispose of all materials listed on the attached Pricing Spreadsheet.

X. PRICING

All Proposers who request or receive a set of RFP materials will be emailed a copy of the Pricing Spreadsheet for the Proposers to type in their responses to this RFP. The document has already been formatted so all the Proposer needs to do is type in its pricing.

With the proposal, the Proposer must submit a copy of the Pricing Spreadsheet (printed out on 11" x 17" paper), as well a copy included on the thumb-drive. Failure to submit pricing in both forms will result in rejection of the proposal.

If the Proposer has alternate pricing and suggestions for consideration, it should be presented in a separate document and placed immediately after the Pricing Spreadsheet. The additional information should be included on the thumb-drive and clearly captioned as "Additional Pricing Information".

XI. QUALIFICATIONS

The following information about the Proposer's company and any sub-contractor they plan on using for the HHW Program shall be submitted:

A. List of Governmental Agencies/Communities/SWM Districts where similar or same work was performed. The information provided should include:

1. Name of Community;
2. Type of Services Provided & Materials Collected;
3. Estimated Total Cost of Project;
4. Length of Contract; and
5. Key Contact Name, Phone Number, and Email Address.

B. History of Business

C. Project Manager Name, Key Support Staff, Billing/Account Manager

D. Letter of Interest and Brief Summary of the Proposer's experience in working with SWM Districts or Communities on permanent HHW Facilities/Programs. The Letter should include:

1. Statement of Interest;
2. Experience of Implementation;
3. Services Provided;
4. Annual Quantities Collected; and
5. Estimated Annual Costs.

XII. ADDITIONAL DOCUMENTS

THE DOCUMENTS PROVIDED BELOW MUST BE SUBMITTED WITH THE PROPOSER'S RESPONSE TO THIS RFP. FAILURE TO SIGN AND SUBMIT ALL REQUIRED DOCUMENTS AND THUMB DRIVE WILL RESULT IN DISQUALIFICATION FROM THE RFP PROCESS.

DOCUMENTS TO BE SIGNED AND INCLUDED WITH THE PROPOSER'S RESPONSE ARE:

- | | |
|---------------------------|---------------|
| • BINDING SIGNATURE PAGE | PAGE 15 |
| • NON-COLLUSION AFFIDAVIT | PAGE 16 |
| • E-VERIFY DOCUMENTS | PAGES 17 - 18 |
| • PRICING SPREADSHEET | PAGE 19 |

COLLECTION SCHEDULES

2019 HHW SCHEDULE

APRIL				
Lake	6	Lake County Fairgrounds	889 Court Street	Crown Point
Lake	27	Hudson Campbell Center	455 Massachusetts	Gary
MAY				
Porter	4	Porter County Expo/Fairgrounds	215 E. Division	Valparaiso
LaPorte	18	LaPorte County Fairgrounds	2581 W. State Road 2	LaPorte
JUNE				
Lake	1	Hobart City Barns	340 South Shelby	Hobart
Lake	8	Whiting Public Works	1915 Front Street	Whiting
Porter	15	Portage High School	6450 US Hwy 6	Portage
LaPorte	22	LaPorte County Fairgrounds	2581 W. State Road 2	LaPorte
JULY				
Porter	6	Westchester Intermediate School	1050 S. 5th Avenue	Chesterton
LaPorte	13	Michigan City Marquette Mall	West Parking Lot	Michigan City
Lake	20	Munster Public Works	508 Fisher Street	Munster
Porter	27	Hebron Middle/High School Campus	509 S. Main St.	Hebron
AUGUST				
Porter	3	Portage High School	6450 US Hwy 6	Portage
LaPorte	10	Kankakee Valley REMC	8642 W. Hwy. 30	Wanatha
Lake	17	Highland Public Works	8001 Kennedy Avenue	Highland
SEPTEMBER				
Lake	14	Lake County Highway Department	18211 Wicker Avenue	Lowell
LaPorte	21	LaPorte County Fairgrounds	2581 W. State Road 2	LaPorte
OCTOBER				
Lake	5	Griffith Public Works	134 South Colfax	Griffith
Porter	12	Porter County Expo/Fairgrounds	215 E. Division	Valparaiso
LaPorte	19	Michigan City Marquette Mall	West Parking Lot	Michigan City
Lake	26	Hammond Public Works	601 Conkey Street	Hammond

BINDING SIGNATURE PAGE

(NAME OF ORGANIZATION)
AGREES TO THE TERMS AND CONDITIONS OF THIS RFP DOCUMENT AND SHALL, IN GOOD FAITH, ENTER INTO AN AGREEMENT WITH THE DISTRICT FOR THE SERVICES STATED HEREIN. THE SUCCESSFUL PROPOSER FURTHER AGREES TO SIGN AND EXECUTE THE AGREEMENT WITHIN FORTY-FIVE (45) DAYS OF BEING NOTIFIED OF THE AWARD OF THIS CONTRACT.

THE PERSON SIGNING BELOW ATTESTS, UNDER PENALTY OF LAW, THEY ARE DULY AUTHORIZED BY THEIR ORGANIZATION, CORPORATION, LLC, OR OTHER AUTHORIZED BUSINESS TO SIGN AND BIND THE AFOREMENTIONED COMPANY TO THE INFORMATION SUBMITTED BY THE CONTRACTOR IN RESPONSE TO THIS RFP OR SUBSEQUENT ADDENDA.

NAME TITLE

DATE

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this ____ day of _____, _____

(Name of Organization)

(Title of Person Signing)

(Signature)

ACKNOWLEDGEMENT

STATE OF _____)
) ss
COUNTY OF _____)

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this _____ day of _____, _____

Notary Public Signature

My Commission Expires: _____

Date: _____

Contractor/Vendor: _____

The Contractor/Vendor stated above is enrolled, or agrees to enroll, in the E-Verify Program and will verify the work eligibility of all its newly hired employees and has executed the attached Affidavit affirming that it does not knowingly employ unauthorized aliens.

E-Verify Affidavit and Certification Regarding Investments in Iran

As required by Indiana Code 22-5-1.7-11 for certain contracts executed after June 20, 2011 and as required by I.C. 5-22-16.5 for contracts executed after July 1, 2012

Pursuant to Indiana Code 22-5-1.7-11, the Contractor/Vendor entering into a contract with the Lake County Solid Waste Management District, hereinafter "District", is required to enroll in and verify the work eligibility of all of its newly hired employees through the E-Verify Program. The Contractor/Vendor is not required to verify the work eligibility status of all of its newly hired employees through the E-Verify Program if the E-Verify Program no longer exists.

The undersigned, on behalf of the Contractor/Vendor, being the first duly sworn, deposes and states that the Contractor/Vendor does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with the District, the undersigned Contractor/Vendor will enroll in and agrees to verify the work eligibility status of all of its newly hired employees through the E-Verify Program.

Pursuant to Indiana Code 5-22-16.5, the District may not contract with a person who is engaged in investment activities in Iran.

The undersigned, on behalf of the Contractor/Vendor, being duly sworn, deposes and states the Contractor/Vendor is not engaged in investment activities in Iran.

Contractor/Vendor: _____

(Name of Company, Contractor/Vendor or Consultant, indicate if d/b/a Name)

By: _____

(Signature)

ADDITIONAL INFORMATION



Office of
INDIANA STATE CHEMIST AND SEED COMMISSIONER

Protecting Indiana's Agriculture and Environment - Feed, Fertilizer, Pesticide and Seed

Purdue University • 175 South University Street
West Lafayette, IN 47907-2063
Telephone (765) 494-1492 • Facsimile (765) 494-4331
www.oisc.purdue.edu

Robert D. Waltz, Ph.D.
State Chemist &
Seed Commissioner

- WHAT:** An **Indiana Pesticide Clean Sweep Project** designed to collect and dispose of suspended, canceled, banned, unusable, opened, unopened or just unwanted pesticides (weed killers, insecticides, rodenticides, fungicides, miticides, etc.) is being sponsored by the Office of Indiana State Chemist (OISC). This disposal service is free of charge up to 250 pounds per participant. Over 250 pounds there will be a \$2.00 per pound charge. This is a great opportunity for you to legally dispose of unwanted products at little or no cost.
- WHO:** All public and private schools, golf courses, nurseries, farmers, ag dealers, cities, towns, municipalities and county units of government or others receiving this notice are eligible to participate.
- WHEN:** 9:00 a.m. to 3:00 p.m., Local Time
- WHERE:** **August 13, 2019:** Monroe County Fairgrounds in Bloomington, IN
August 14, 2019: East Side Park/Daviess County 4-H Building in Washington, IN
August 15, 2019: Shelby County Fairgrounds in Shelbyville, IN
August 20, 2019: LaPorte County Fairgrounds in LaPorte, IN
August 21, 2019: Huntington County Fairgrounds in Huntington, IN
August 22, 2019: Hendricks County Fairgrounds in Danville, IN
- HOW:** Complete the **Pesticide Clean Sweep Planning Form** to the best of your ability. Mail, fax or e-mail the completed form to Garret Creason at 765-494-4331 or gcreaso@purdue.edu no later than **Monday, August 1, 2019**. Then bring your labeled, leak free and safe to transport containers to the collection site. **DO NOT** mix materials. In case of an emergency, you should bring with you a list of products you are carrying and a contact phone number.
- *NOTE:** OISC reserves the right to cancel this Pesticide Clean Sweep Project if there is not adequate demand. Participants submitting the Clean Sweep Planning Form by August 1, 2019 will be contacted immediately if cancellation is necessary.