



**NOTICE & AGENDA**  
**Thursday, December 18, 2025, at 6:00 pm**  
 Lake County Solid Waste Management District Office  
 8695 Broadway, Merrillville, Indiana

**Board Members**

Cedar Lake Nick Recupito 2025	Crown Point Robert Clemons 2025	Dyer Jenna Ogrizovich 2025	East Chicago Monica Gonzalez 2025
East Chicago Vacant	Gary Lori Latham 2025	Gary Michael Suggs 2025	Griffith Rick Ryfa 2025
Griffith Jim Marker 2025	Hammond Dan Spitale 2025	Hammond William Emerson 2025	Highland Tom Black 2025
Hobart Mark Kopil 2025	Lake County Jerry Tippy 2025	Lake County Pete Lindemulder 2025	Lake County Christine Cid 2025
Lake Station Richard Long 2025	Lowell John Yelkich 2025	Merrillville Rhonda Neal 2025	Munster Dave Nellans 2025
Munster Chuck Gardiner 2025	New Chicago Brenda Swallow 2025	St. John vacant	Schererville Robin Arvanitis 2025
Schneider Kevin Gray 2025	Whiting Tom Michniewicz 2025	Winfield Tim Clayton 2025	

**PRELIMINARY:**

- Pledge of Allegiance
- Moment of Silence
- Roll Call

**CONSENT AGENDA:**

1. Approval of September 18, 2025, Board Meeting Minutes
2. Approval of Vouchers – Vouchers dated 9/13/2025-12/12/2025

**PUBLIC COMMENT:** We kindly ask that all comments be limited to 1 and ½ minutes per individual. Please keep your comments civil and constructive and related to agenda items.

**OLD BUSINESS:**

3. Board and Committee Reports:
  - a. Chairman
  - b. Executive Director
  - c. Citizens Advisory Committee
  - d. Grants & Finance Committee
  - e. Legal/Legislative

**NEW BUSINESS:**

4. Ordinance 2025-2: Salary Ordinance for Budget Year 2026
5. Resolution 2025-13: Transfer of Funds for 2025

**ANNOUNCEMENTS:**

6. The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, January 8, 2025, at 6:00 p.m. at the district office.
7. The next Solid Waste Board meeting is scheduled for Thursday, January 15, 2025, at 6:00 pm. at the district office.

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Richard Long, Chairman, Lake County Solid Waste Management District



**BOARD MEETING MINUTES**  
September 18, 2025

**PRELIMINARY:**

Pledge of Allegiance  
Moment of Silence

**Roll Call:**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Cedar Lake: Councilmember Nick Recupito	X	
Crown Point: Appointee Councilmember Robert Clemons	X	
Dyer: Councilmember Jenna Qgrizovich		X
East Chicago: Appointee- Monica Gonzalez	X	
East Chicago: Representative VACANT		X
Garv: Appointee Councilmember Lori Latham		X
Garv: Representative Michael Suggs	X	
Griffith: Councilmember Rick Ryfa		X
Griffith: Councilmember Jim Marker		X
Hammond: Appointee-Councilmember Dan Spitale		X
Hammond: Councilmember Bill Emerson		X
Highland: Councilmember Tom Black	X	
Hobart: Appointee-Councilmember Mark Kopil		X
Lake County: Commissioner Jerry Tippy		X
Lake County: Councilmember Pete Lindemulder		X
Lake County: Councilmember Christine Cid	X	
Lake Station: Appointee-Councilmember Rick Long	X	
Lowell: Councilmember - VACANT		X
Merrillville: Councilmember Rhonda Neal	X	
Munster: Councilmember Dave Nellans	X	
Munster: Councilmember Chuck Gardiner		X
New Chicago: Councilmember Brenda Swallow	X	
St. John: Councilmember Michael Bouvat	X	
Schererville: Councilmember Robin Arvanitis (Tom Schmitt)	X	
Schneider: Councilmember Kevin Gray	X	
Whiting: Appointee-Councilmember Tom Michniewicz	X	
Winfield: Councilmember Tim Clayton		X

A quorum was established with 14 members.

## CONSENT AGENDA:

1. Approval of May 15, 2025, Board Meeting Minutes. **MOTION** to approve May 15, 2025, Board Meeting Minutes by Councilmember Michniewicz, second by Councilmember Cid. **Motion passes** by unanimous voice vote.
2. Approval of Vouchers – Vouchers dated May 10, 2025 – September 12, 2025. - Executive Director explained that “Payroll – Executive Director” on voucher summaries reflects a fund transfer from the General Fund to the Payroll Fund: full claims detail is available upon request. **MOTION** to approve vouchers by Councilmember Black, second by Councilmember Suggs. **Motion passes** by unanimous voice vote.

**PUBLIC COMMENT:** No public comments

## PRESENTATIONS:

**Danni Schaust - GT Environmental-20-Year Materials Management Plan** update progress report Presentation summarized the status and upcoming milestones of the plan’s construction, how data from local programs will be used, and how recommendations may be tied to funding and state requirements. Board questions focused on timelines, reporting, and coordination with local partners; no action was requested.

**Julie Pellar, Plastic Reduction Alliance** - Brief overview of local plastic pollution issues and touched outreach opportunities to encourage reduction of plastic waste; informational only—no action requested.

## OLD BUSINESS:

### 3. Board and Committee Reports:

- a. **Chairman** – Chairman Long – Thanked the Board members who have attended and continue to attend. Ongoing concern with member attendance and potential approaches to improve consistency. Gas reimbursement mentioned as a possible solution to attendance issues.
- b. Executive Director – Please see the attached report.  
**MOTION** to approve the September 18, 2025, Executive Director’s report made and seconded. **Motion passes** by unanimous voice vote.
- c. **Citizens Advisory Committee** – Clair Hoeksema reported the CAC held a meeting on September 11, 2025. The Committee went over the Requests for Proposals; everything looks the same.
- d. **Grant and Finance Committee** – Vice Chairperson Cid inform the Board they have not met. Cid asked if the grant distributions were for a full year, and Executive Director Hagerman confirmed they were.
- e. **Legislative and Legal Report** - Attorney Touchette – Vehicle incident (Toyota Tundra, 87<sup>th</sup> Ave/frontage road): Attorney Touchette summarized the incident; per Merrillville Police, the other driver failed to yield, struck the district vehicle, then was cited for no insurance and a suspended license. Mr. Taylor (District driver) was uninjured; three occupants of the other vehicle were transported. Cincinnati Insurance authorized repairs and is handling the tort claims received September 11, 2025; counsel will assist as needed.  
Facility space – potential lease: The Board discussed leasing the unused front suite (separate entrance and restroom). Counsel outlined options under IC 36-1-11: (1) lease to a nonprofit (501c)—negotiated rent; (2) lease to a governmental entity—negotiated rent; (3) RFP with appraisals—advertise with specs, obtain two licensed appraisals; (4) Alternative RFP—negotiate terms without appraisals. Informational only; no action taken.

## NEW BUSINESS:

4. Resolution 2025-10: Resolution Awarding a Contract for Electronic Recycling Program to Green Wave. **MOTION** to approve Resolution 2025-10: Resolution Awarding a Contract for Electronic Recycling Program to Green Wave by Councilmember Gray, second by Councilmember Swallow. **Motion passes** by unanimous voice vote.
5. Resolution 2025-11: Resolution Awarding a Contract for Household Hazardous Waste Collection Program to Tradebe – **MOTION** to approve Resolution Awarding a Contract for Household Hazardous Waste Collection

Program to Tradebe by Councilmember Nellans, second by Councilmember Michniewicz. **Motion passes** by unanimous voice vote.

6. Resolution 2025-12: Resolution Awarding a Contract for Tire Recycling Program to K & S Tires– **MOTION** to approve Resolution 2025-12: Resolution 2025-12: Resolution Awarding a Contract for Tire Recycling Program by Councilmember Gonzales, second by Councilmember Nellans. **Motion passes** by unanimous voice vote.
7. Invitation for Quotes-Grinding of Compost Material: Green Wave, Electronic Recycling Contractor, 2<sup>nd</sup> 1-year option – **MOTION** to approve Invitation for Quotes-Grinding of Compost Material by Councilmember Gonzalez, second by Councilmember Nellans. **Motion passes** by unanimous voice vote.

#### **ANNOUNCEMENTS:**

8. The next Citizens Advisory Committee (CAC) meeting is scheduled for **Thursday, November 13, 2025, at 6:00 p.m.** at the District office.
9. The next Solid Waste Board meeting is scheduled for **Thursday, November 20, 2025, at 6:00 pm.** at the District office.

#### **ADJOURNMENT:**

**MOTION** to adjourn the meeting made by Councilmember Nellans and second by Councilmember Gonzalez. **Motion passes** by unanimous by voice vote.

Respectfully submitted by Dora Mantis, Office Administrator.



### **Education**

As the school year begins, our educators have more new and improved programs. Bella took a position with another organization which allows her to be outdoors more and closer to home. We welcomed Dan in early August to replace her.

### **Field Operations**

We are still doubling participation from last year at each one of our household hazardous waste collections. Our next collection is this Saturday at the Hammond Public Works from 9 am -1 pm. Our last collection of the year is October 18 at the Griffith Public Works facility also from 9 am -1 pm. Shredding is available at both events.

Our next paint collection is scheduled for Nov. 1 here at the District Office from 9 am -1 pm.

Looking ahead to our Leaf Drop Program, the Lake County Highway Department requested that we remove the dumpster for that program from their facility in the spring so we contacted the Town of Lowell to see if they had another location where we could place the dumpster. They said they did not. So, we will be putting our 4<sup>th</sup> dumpster for that program here at our office this year.

This year, we have had 350 residents come out for free compost and have sold over \$10,000 in compost to landscaping companies.

### **Administrative Report -**

20-year plan update work with GT Environmental is underway as you heard earlier. We are still in need of a few board members who are interested in helping with the process. If you are interested, please let me know.

Website updates are progressing. Von has been working with americaneagle and will give further updates.

We have several staff members attending conferences, workshops, and trainings during October. Von will be attending the annual americaneagle.com Forum in Des Plains, Sarah will be attending the Environmental Educators Association of Indiana conference, and I will be going to training for controllers through our Keystone software and the Association of Solid Waste Management District's annual conference in Brown County.

We did receive proposals for all 3 of our large programs following the release of the RFPs in June. The resolutions included in the board packet are recommendations for awarding the contracts. Resolution 2025-10 is for our Electronic Recycling Program. After reviewing all proposals, it is the recommendation of staff to award the contract to Green Wave Electronic Recycling, who is our current contractor. As you can see from the comparison of a recent bill, Green Wave is the lowest responsive and responsible bidder. Resolution 2025-11 is for our HHW Collection program. After reviewing all proposals, it is the recommendation of staff

to continue with our current contractor, Tradebe, for the new contract. We did receive 2 other bids, but both were significantly higher in costs. Finally, Resolution 2025-12 is for the Tire Recycling Program. We did receive 2 quotes this year. Liberty, our current contractor, was about \$1000 more per pickup than the other quote, K&S Tire Recycling. Therefore, it is the recommendation of staff that contract be awarded to K&S Tire Recycling.

Also included in your packet is the Invitation for Quotes for the annual grinding of compost material. While the IFQ does state 2 weeks and a not to exceed of \$50,000, Troy is confident that we won't need more than a week which is consistent with the last few years. I would ask the board to approve the release of that IFQ.

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

### APV Register Batch - 12/18/2025 Board Meeting

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General Form No. 364 (1997) APVREGISTER\_SUM.FRX

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
09/17/2025	71	Cedar Lake Storage	GEN - Compost & Leaf Collections	400.00	400.00	12935	leaf vac storage-September
09/17/2025	161	GT Environmental, Inc	GEN - Professional Services	715.00	715.00	12936	plan update payment
09/17/2025	18	NIPSCO	GEN - Utilities	1473.12	1473.12	12937	utilities-district office
09/23/2025	1	Payroll Fund	GEN - Executive Director	23017.31	23017.31	12938	EXECUTIVE DIRECTOR
09/23/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1349.30	1349.30	12939	electronic recycling 8/20/2025
09/23/2025	32	Merrillville Conservancy District	GEN - Utilities	196.40	196.40	12940	waste water usage-district office
09/23/2025	29	Principal Life	GEN - Insurance	1232.16	1232.16	12941	life insurance premiums
09/23/2025	152	Puritan Springs Water	GEN - Other Services	24.52	24.52	12942	water-district office
09/23/2025	20	Service Sanitation	GEN - Compost & Leaf Collections	163.94	163.94	12943	service-compost site bathroom
09/23/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1707	employee retirement
09/23/2025	124	IRS	Payroll - FICA/MED/FED	4512.11	4512.11	EFT1708	Fica, Med, Fed taxes
09/26/2025	116	Net Wages	Payroll - Net Wages	15238.34	15238.34	EFT1706	Net DD Entry
09/30/2025	12	americaneagle.com	GEN - Professional Services	2075.00	2075.00	12944	SSL certificate renewal-website
09/30/2025	25	Barnes & Thornburg	GEN - Professional Services	5000.00	5000.00	12945	special lobby counsel
09/30/2025	11	Chase Credit Card	GEN - Other Services	921.85	921.85	12946	Chase credit card
09/30/2025	57	A. E Boyce	GEN - Professional Services	2255.00	2255.00	12947	software renewal-accounting-payroll
09/30/2025	7	Indiana American Water	GEN - Utilities	164.95	164.95	12948	water service-district office
09/30/2025	9	Menard's Credit Card	GEN - Other Services	113.12	113.12	12949	Menard's card
09/30/2025	39	Pampalone Insurance	GEN - Property Casualty Insurance	196.00	196.00	12950	car insurance endorsement
09/30/2025	74	Tradebe	GEN - HHW	15210.45	15210.45	12951	Lowell HHW
09/30/2025	119	AFLAC	Payroll - AFLAC	342.72	342.72	EFT1714	supplemental insurance
10/06/2025	1	Payroll Fund	GEN - Executive Director	22998.18	22998.18	12952	EXECUTIVE DIRECTOR
10/06/2025	15	Anthem Blue Cross Blue Shield	GEN - Insurance	14005.74	14005.74	12953	health insurance premiums
10/06/2025	117	Fulget Cleaning Company LLC	GEN - Professional Services	1420.00	1420.00	12954	building cleaning-September 2025
10/06/2025	10	Homewood Disposal	GEN - Utilities	129.00	129.00	12955	garbage service-district office
10/06/2025	27	Liberty Tire	GEN - Special Waste (E-Waste, Tires)	2028.00	2028.00	12956	tire recycling 9/19/25
10/06/2025	48	Mavis Tire Supply	GEN - Other Services	59.48	59.48	12957	oil change-black car
10/06/2025	162	Neises Lawn Care &	GEN - Building Maintenance	425.00	425.00	12958	lawn maintenance
10/06/2025	22	Trust Tech	GEN - Professional Services	1282.50	1282.50	12959	monthly server monitoring
10/06/2025	66	Working Well	GEN - Professional Services	612.00	612.00	12960	Healthaccess program
10/06/2025	116	Net Wages	Payroll - Net Wages	15050.19	15050.19	EFT1724	Net DD Entry
10/06/2025	122	Indiana Department of Revenue	Payroll - STATE/LOCAL TAX	1666.81	1666.81	EFT1725	state/cty taxes September 2025
10/06/2025	124	IRS	Payroll - FICA/MED/FED	4442.35	4442.35	EFT1726	Fica, Med, Fed taxes 10/10/25 payroll
10/06/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1727	employee retirement 10/10/25 payroll
10/15/2025	8	Comcast	GEN - Utilities	360.49	360.49	12961	phone and internet-District office
10/15/2025	42	Midnight Blue Towing	GEN - Other Services	125.00	125.00	12962	tow-volt
10/15/2025	18	NIPSCO	GEN - Utilities	1093.69	1093.69	12963	utilities-district office
10/15/2025	14	Phil and Son, Inc.	GEN - Professional Services	122.40	122.40	12964	monthly security monitoring

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

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Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
10/15/2025	16	Pulse Technology	GEN - Other Supplies	128.98	128.98	12965	copies-September 2025
10/15/2025	51	William Touchette	GEN - Professional Services	3750.00	3750.00	12966	retainer-legal services (July, Aug, Sept. 2025)
10/22/2025	1	Payroll Fund	GEN - Executive Director	23017.31	23017.31	12967	EXECUTIVE DIRECTOR
10/22/2025	1	Payroll Fund	GEN - Unemployment	76.35	76.35	12968	Quarter 3-2025 -reimb. to payroll
10/22/2025	144	Best Equipment	GEN - Compost & Leaf Collections	3266.21	3266.21	12969	leaf vac parts
10/22/2025	71	Cedar Lake Storage	GEN - Compost & Leaf Collections	400.00	400.00	12970	leaf vac storage-November
10/22/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1340.99	1340.99	12971	electronic recycling 9/10/25
10/22/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1382.81	1382.81	12972	electronic recycling 8/28/25
10/22/2025	161	GT Environmental, Inc	GEN - Professional Services	3658.50	3658.50	12973	Solid Waste Plan Update
10/22/2025	17	Lake County Farm Bureau Co-op	GEN - Instruction/Travel/Collection Fuel	638.05	638.05	12974	fuel-compost site machinery
10/22/2025	139	Minuteman Press	GEN - Printing Advertising	574.02	574.02	12975	postcards
10/22/2025	29	Principal Life	GEN - Insurance	1113.70	1113.70	12976	life insurance premiums
10/22/2025	152	Puritan Springs Water	GEN - Other Services	30.81	30.81	12977	water
10/22/2025	168	United Rentals	GEN - Miscellaneous Recycling	629.85	629.85	12978	forklift rental-ag tire event
10/22/2025	124	IRS	GEN - Social Security	124.03	124.03	12979	Quarter 2 payment
10/22/2025	124	IRS	Payroll - FICA/MED/FED	4512.11	4512.11	EFT1744	fica, med, fed taxes 10/24/25 payroll
10/22/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1745	employee retirement
10/22/2025	119	AFLAC	Payroll - AFLAC	342.72	342.72	EFT1746	supplemental insurance
10/22/2025	61	Unemployment Dept. of	Payroll - DEPT OF WORKFORCE DEVELOPMENT	76.35	76.35	EFT1747	Quarter 3-Unemployment Ins.
10/24/2025	116	Net Wages	Payroll - Net Wages	15238.34	15238.34	EFT	Net DD Entry
10/30/2025	169	Amazon Capital Services	GEN - Other Supplies	139.48	139.48	12980	office supplies
10/30/2025	25	Barnes & Thornburg	GEN - Professional Services	5000.00	5000.00	12981	special lobby counsel
10/30/2025	57	A. E Boyce	GEN - Other Services	199.00	199.00	12982	Boyce amplify training
10/30/2025	11	Chase Credit Card	GEN - Other Services	1116.40	1116.40	12983	Chase credit card
10/30/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1393.80	1393.80	12984	electronic recycling 9/24/25
10/30/2025	7	Indiana American Water	GEN - Utilities	171.80	171.80	12985	water usage-district office
10/30/2025	9	Menard's Credit Card	GEN - Other Services	69.10	69.10	12986	Menard's credit card
10/30/2025	139	Minuteman Press	GEN - Printing Advertising	433.06	433.06	12987	leaf vac magnets
10/30/2025	74	Tradebe	GEN - HHW	33044.05	33044.05	12988	Highland HHW
10/30/2025	12	americaneagle.com	GEN - Professional Services	75.00	75.00	12989	monthly website hosting
11/05/2025	1	Payroll Fund	GEN - Executive Director	22998.18	22998.18	12990	EXECUTIVE DIRECTOR
11/05/2025	169	Amazon Capital Services	GEN - Other Supplies	79.99	79.99	12991	box truck lights
11/05/2025	159	American Paint Recyclers	GEN - Miscellaneous Recycling	4225.00	4225.00	12992	paint recycling event

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

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11/05/2025	57	A. E Boyce	GEN - Other Supplies	663.25	663.25	12993	general fund checks
11/05/2025	117	Fulget Cleaning Company LLC	GEN - Other Services	1080.00	1080.00	12994	office and educ space cleaning
11/05/2025	10	Homewood Disposal	GEN - Utilities	129.00	129.00	12995	garbage service-district office
11/05/2025	75	IN.gov	GEN - Dues and Subscriptions	95.00	95.00	12996	IN.gov annual fee
11/05/2025	27	Liberty Tire	GEN - Special Waste (E-Waste, Tires)	6374.84	6374.84	12997	tire recycling 10/8/2025
11/05/2025	139	Minuteman Press	GEN - Other Services	55.43	55.43	12998	nametag-Dan Darnell
11/05/2025	162	Neises Lawn Care &	GEN - Other Services	480.00	480.00	12999	lawn maintenance
11/05/2025	114	PBS Enterprises	GEN - Compost & Leaf Collections	40983.30	40983.30	13000	leaf vac maintenance
11/05/2025	20	Service Sanitation	GEN - Compost & Leaf Collections	185.58	185.58	13001	service-compost site bathroom
11/05/2025	157	Total Disposal	GEN - Compost & Leaf Collections	375.00	375.00	13002	leaf drop program-big delivery
11/05/2025	74	Tradebe	GEN - HHW	15363.00	15363.00	13003	Whiting HHW
11/05/2025	22	Trust Tech	GEN - Professional Services	710.00	710.00	13004	monthly server monitoring
11/05/2025	66	Working Well	GEN - Professional Services	612.00	612.00	13005	Healthaccess-Septemer 2025
11/05/2025	170	Target Truck Rentals	GEN - Vehicles	300.00	300.00	13006	box truck rental
11/05/2025	122	Indiana Department of Revenue	Payroll - STATE/LOCAL TAX	1666.80	1666.80	EFT1772	State/County taxes- October 2025
11/05/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1773	employee retirement 11/7/25 pay
11/05/2025	124	IRS	Payroll - FICA/MED/FED	4442.35	4442.35	EFT1774	Fica, Med, Fed taxes 11/7/25 pay
11/07/2025	116	Net Wages	Payroll - Net Wages	15050.19	15050.19	EFT1771	Net DD Entry
11/11/2025	71	Cedar Lake Storage	GEN - Compost & Leaf Collections	400.00	400.00	13007	leaf vac storage-December
11/11/2025	8	Comcast	GEN - Utilities	399.83	399.83	13008	phone and internet-district office
11/11/2025	112	The Davey Tree Expert Company	GEN - Compost & Leaf Collections	22295.00	22295.00	13009	grinding of leaves
11/11/2025	18	NIPSCO	GEN - Utilities	1131.92	1131.92	13010	utilities-district office
11/11/2025	14	Phil and Son, Inc.	GEN - Professional Services	122.40	122.40	13011	monthly security monitoring
11/11/2025	114	PBS Enterprises	GEN - Compost & Leaf Collections	30011.76	30011.76	13012	leaf vac collection-week 2
11/18/2025	1	Payroll Fund	GEN - Executive Director	23017.31	23017.31	13013	EXECUTIVE DIRECTOR
11/18/2025	4	Don's Snow Removal	GEN - Other Services	710.00	710.00	13014	snow removal 11/10/25-11/11/25
11/18/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1536.38	1536.38	13015	electronic recycling 10/8/25
11/18/2025	161	GT Environmental, Inc	GEN - Professional Services	357.50	357.50	13016	MMP update payment
11/18/2025	171	Merrillville EMA	GEN - Miscellaneous Recycling	500.00	500.00	13017	traffic management-paint collection 11/1/25
11/18/2025	162	Neises Lawn Care &	GEN - Building Maintenance	18010.00	18010.00	13018	regrading and landscaping
11/18/2025	29	Principal Life	GEN - Insurance	1113.70	1113.70	13019	life insurance premiums
11/18/2025	16	Pulse Technology	GEN - Other Supplies	54.86	54.86	13020	copies-October 2025
11/18/2025	152	Puritan Springs Water	GEN - Other Services	24.52	24.52	13021	water-district office
11/18/2025	20	Service Sanitation	GEN - Compost & Leaf Collections	184.93	184.93	13022	service-compost site bathroom

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## Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

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11/18/2025	157	Total Disposal	GEN - Compost & Leaf Collections	938.91	938.91	13023	leaf drop program
11/18/2025	168	United Rentals	GEN - Miscellaneous Recycling	638.29	638.29	13024	fork lift rental-paint collection
11/18/2025	124	IRS	Payroll - FICA/MED/FED	4512.11	4512.11	EFT1799	Fica, Med, Fed taxes 11/21/25 payroll
11/18/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1800	employee retirement 11/21/25 pay
11/20/2025	25	Barnes & Thornburg	GEN - Professional Services	5000.00	5000.00	13025	special lobby counsel
11/20/2025	119	AFLAC	Payroll - AFLAC	342.72	342.72	EFT1812	supplemental insurance
11/21/2025	116	Net Wages	Payroll - Net Wages	15238.34	15238.34	EFT1798	Net DD Entry
11/24/2025	15	Anthem Blue Cross Blue Shield	GEN - Insurance	14007.38	14007.38	13026	health insurance premiums
11/25/2025	169	Amazon Capital Services	GEN - Other Supplies	89.99	89.99	13027	compost site supplies
11/25/2025	7	Indiana American Water	GEN - Utilities	158.60	158.60	13028	water usage-district office
11/25/2025	49	Indiana Household Hazardous	GEN - Dues and Subscriptions	125.00	125.00	13029	HHW task force 2026 membership
11/25/2025	32	Merrillville Conservancy District	GEN - Utilities	188.00	188.00	13030	waste water usage
11/25/2025	114	PBS Enterprises	GEN - Compost & Leaf Collections	37514.56	37514.56	13031	leaf collection-week 3
11/25/2025	146	Pomp's Tire Service	GEN - Compost & Leaf Collections	530.20	530.20	13032	tire repair
11/25/2025	157	Total Disposal	GEN - Compost & Leaf Collections	952.98	952.98	13033	leaf drop program
11/25/2025	38	Wright Insurance Agency	GEN - Property Casualty Insurance	1575.00	1575.00	13034	Public Official Bond Renewal
11/25/2025	12	americaneagle.com	GEN - Professional Services	75.00	75.00	13035	monthly website hosting
12/03/2025	1	Payroll Fund	GEN - Executive Director	22998.18	22998.18	13036	EXECUTIVE DIRECTOR
12/03/2025	124	IRS	Payroll - FICA/MED/FED	4442.35	4442.35	EFT1827	Fica, Med, Fed taxes 12/5/25 payroll
12/03/2025	122	Indiana Department of Revenue	Payroll - STATE/LOCAL TAX	1666.80	1666.80	EFT1828	State/local taxes-November 2025
12/03/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1829	employee retirement 12/5/25 pay
12/04/2025	107	AISWMD	GEN - Dues and Subscriptions	550.00	550.00	13037	Association Member 2026
12/04/2025	15	Anthem Blue Cross Blue Shield	GEN - Insurance	14007.38	14007.38	13038	insurance premiums
12/04/2025	11	Chase Credit Card	GEN - Instruction/Travel/Collection Fuel	2160.20	2160.20	13039	gas-truck
12/04/2025	117	Fulget Cleaning Company LLC	GEN - Professional Services	1080.00	1080.00	13040	building cleaning-November 2025
12/04/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1514.19	1514.19	13041	electronics recycling
12/04/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1583.25	1583.25	13042	electronic recycling
12/04/2025	10	Homewood Disposal	GEN - Utilities	129.00	129.00	13043	garbage service
12/04/2025	172	Interstate Power Systems	GEN - Compost & Leaf Collections	9887.83	9887.83	13044	repair-box truck
12/04/2025	9	Menard's Credit Card	GEN - Education	65.46	65.46	13045	education program supplies
12/04/2025	114	PBS Enterprises	GEN - Compost & Leaf Collections	36014.00	36014.00	13046	leaf collection-week 4
12/04/2025	162	Neises Lawn Care &	GEN - Professional Services	435.00	435.00	13047	lawn maintenance

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## Lake County Solid Waste Management District

GOVERNMENTAL UNIT

AGENCY

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page 5 of 5 Pages

Installed by the Lake County Solid Waste Management District-2023

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
12/04/2025	170	Target Truck Rentals	GEN - Vehicles	294.00	294.00	13048	box truck rental
12/04/2025	157	Total Disposal	GEN - Compost & Leaf Collections	969.73	969.73	13049	leaf drop program
12/04/2025	22	Trust Tech	GEN - Professional Services	1198.50	1198.50	13050	monthly server monitoring
12/04/2025	66	Working Well	GEN - Professional Services	612.00	612.00	13051	healthaccess program-October 2025
12/04/2025	173	Bureau of Motor Vehicles	GEN - Vehicles	15.00	15.00	13052	title application-toyota
12/05/2025	116	Net Wages	Payroll - Net Wages	15050.19	15050.19	EFT1826	Net DD Entry
12/10/2025	169	Amazon Capital Services	GEN - Education	108.59	108.59	13053	education program supplies
12/10/2025	8	Comcast	GEN - Utilities	376.31	376.31	13054	phone and internet
12/10/2025	4	Don's Snow Removal	GEN - Professional Services	1695.00	1695.00	13055	snow removal
12/10/2025	118	Terrence J. Bronowski	GEN - Professional Services	783.75	783.75	13056	2024 tax document prep
12/10/2025	18	NIPSCO	GEN - Utilities	1559.73	1559.73	13057	utilities
12/10/2025	47	Pitney Bowes	GEN - Other Supplies	170.37	170.37	13058	postage-meter
12/10/2025	14	Phil and Son, Inc.	GEN - Professional Services	122.40	122.40	13059	monthly security monitoring
12/10/2025	16	Pulse Technology	GEN - Other Supplies	47.46	47.46	13060	copies-November 2025
12/10/2025	174	Keystone Cooperative, Inc.	GEN - Instruction/Travel/Collection Fuel	2382.40	2382.40	13061	fuel-compost site machinery
		<b>Checks: 0- 13061</b>		675449.05	675449.05		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6

\_\_\_\_\_

\_\_\_\_\_

Fiscal Officer

**ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS**

Lake County Solid Waste Management Distric

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of \_\_\_\_\_<sup>5</sup> pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 675449.05 .

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Signatures of Governing Board**



**ORDINANCE NO. 2025-2**  
Salary Ordinance for Budget Year 2026

WHEREAS, the Lake County Solid Waste Management District (DISTRICT) is empowered under I.C. 13-21-1-1 et. seq. to hire personnel necessary for the management or disposal of solid waste in accordance with an approved budget and to contract for professional services; and

WHEREAS, the District’s 2026 Budget was submitted to the Department of Local Government Finance; and

WHEREAS, said budget provides for salaries of personnel authorized under 13-21-1-1 et. seq.

NOW, THEREFORE, LET IT BE ORDAINED that a salary ordinance be adopted as follows:

	<u>Actual</u>	<u>Minimum</u>	<u>Maximum</u>
Executive Director/Controller #112:	\$94,500	\$85,000	\$100,000
Public Information Coordinator #113:	\$52,500	\$50,000	\$60,000
Office Administrator #115:	\$52,500	\$50,000	\$60,000
Field Operations Program Manager #116:	\$76,821	\$60,000	\$80,000
Driver/Operator #118:	\$52,500	\$50,000	\$60,000
Environmental Education and Outreach Coordinator #119:	\$52,500	\$50,000	\$60,000
Driver/Operator #120:	\$52,500	\$50,000	\$60,000
Environmental Education and Outreach Coordinator #124:	\$52,500	\$50,000	\$60,000
Environmental Education and Outreach Coordinator #126:	\$52,500	\$50,000	\$60,000
Administrative Assistant (PT) #127:	\$-0-	\$20.00/hr.	\$20.00/hr.

All of which is adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Lake County Solid Waste Management District

ATTEST:

\_\_\_\_\_  
Richard Long, Chairman

\_\_\_\_\_  
Kiera Hagerman, Executive Director/Controller



**Resolution 2025 - 13**

**A RESOLUTION FOR THE TRANSFER OF FUNDS FOR THE YEAR 2025**

WHEREAS, the Lake County Solid Waste Management District, Lake County, Indiana now finds that need exists for the use and expenditure of money to carry on necessary Solid Waste District functions during the current year, the amounts of which are in excess of the amount appropriated for the item in the regularly published budget; and

WHEREAS there are sufficient funds which are available for transfer.

NOW, THEREFORE, BE IT RESOLVED, BY THE Lake County Solid Waste Management District of Lake County, Indiana that a transfer of funds be made as follows:

GENERAL FUND

FROM:	383	Other Services	\$20000.00
TO:	301	Professional Services	\$20000.00
FROM:	383	Other Services	\$30,000.00
TO:	113	Public Information Coordinator	\$6000.00
	115	Office Administrator	\$6000.00
	118	Driver/Operator	\$6000.00
	119	EEOC	\$3000.00
	120	Driver/Operator	\$3000.00
	124	EEOC	\$3000.00
	126	EEOC	\$3000.00

All of which is resolved and adopted this \_\_\_\_ day of \_\_\_\_\_, 2025,

by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

Lake County Solid Waste Management District

Attest:

By: \_\_\_\_\_  
Richard Long  
Chairperson

\_\_\_\_\_  
Kiera Hagerman  
Executive Director/Controller

# Education Report

September 18, 2025 – November 20, 2025

We taught **1202** students and adults combined since the last board meeting. This includes adults, grade schools and high schools.

We have scheduled programs in all but 2 public-school corporations in Lake County at various grade levels this year. These include Enviromobile programs and field trip programs here at the center.

We have taught and scheduled **7** adult programs at various libraries and adult learning centers.

Reuse Room Distributions since last meeting:  
**688 pounds**

We have also scheduled 8 non-public schools and have scheduled home-school field trips here.

The Halloween Swap Shop was opened for costume and accessory swapping. We had **38** families come into swap.



# Last Education Report of 2025

November 20-December 18th

Reuse Room Distributions since last meeting:  
425 pounds

On behalf of the Education Team  
we thank you for your continued  
support throughout the year.  
We wish you and your families  
a joyful holiday season and  
fulfilling new year.

Since November 20<sup>th</sup>  
we have taught 430  
students.

This includes field  
trips and Enviro-  
mobile visits.

