



**NOTICE & AGENDA**  
**LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD**

**Thursday, January 15, 2026, at 6:00 pm**  
 Lake County Solid Waste Management District Office  
 8695 Broadway, Merrillville, Indiana

Cedar Lake Nick Recupito 2026	Crown Point Robert Clemons 2026	Dyer Jenna Ogrizovich 2026	East Chicago Monica Gonzalez 2026
East Chicago Vacant	Gary Lori Latham 2026	Gary Michael Suggs 2026	Griffith Rick Ryfa 2026
Griffith Jim Marker 2026	Hammond Dan Spitale 2026	Hammond William Emerson 2026	Highland Tom Black 2026
Hobart Mark Kopil 2026	Lake County Jerry Tippy 2026	Lake County Pete Lindemulder 2026	Lake County Christine Cid 2026
Lake Station Richard Long 2026	Lowell Phillip Kuiper 2026	Merrillville Rhonda Neal 2026	Munster Dave Nellans 2026
Munster Chuck Gardiner 2026	New Chicago Brenda Swallow 2026	St. John Michael Bouvat 2026	Schererville Robin Arvanitis 2026
Schneider Kevin Gray 2026	Whiting Tom Michniewicz 2026	Winfield Tim Clayton 2026	

**PRELIMINARY:**

- Pledge of Allegiance
- Moment of Silence
- Roll Call

**ELECTIONS**

1. Chairman
2. Vice Chairman

**CONSENT AGENDA:**

3. Approval of December 18, 2025, Board Meeting Minutes
4. Approval of Vouchers – Vouchers dated 12/13/2025-1/9/2026

**PUBLIC COMMENT:** We kindly ask that all comments be limited to 1 and ½ minutes per individual. Please keep your comments civil and constructive and related to agenda items.

**PRESENTATION:**

Education Team-Get to Know the District

**OLD BUSINESS:**

5. Board and Committee Reports:
  - a. Chairman
  - b. Executive Director
  - c. Citizens Advisory Committee
  - d. Grants & Finance Committee
  - e. Legal/Legislative

**ANNOUNCEMENTS:**

6. The next Citizens Advisory Committee (CAC) meeting is March 12, 2026, at 6:00 p.m. at the district office.
7. The next Solid Waste Board meeting is March 19, 2026, at 6:00 pm. at the district office.



**BOARD MEETING MINUTES**  
December 18, 2025

**PRELIMINARY:**

Pledge of Allegiance  
Moment of Silence

**Roll Call:**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Cedar Lake: Councilmember Nick Recupito	<b>X</b>	
Crown Point: Appointee Councilmember Robert Clemons		<b>X</b>
Dyer: Councilmember Jenna Qgrizovich		<b>X</b>
East Chicago: Appointee- Monica Gonzalez		<b>X</b>
East Chicago: Representative VACANT		<b>X</b>
Garv: Appointee Councilmember Lori Latham		<b>X</b>
Garv: Representative Michael Suggs		<b>X</b>
Griffith: Councilmember Rick Ryfa		<b>X</b>
Griffith: Councilmember Jim Marker	<b>X</b>	
Hammond: Appointee-Councilmember Dan Spitale	<b>X</b>	
Hammond: Councilmember Bill Emerson	<b>X</b>	
Highland: Councilmember Tom Black	<b>X</b>	
Hobart: Appointee-Councilmember Mark Kopil	<b>X</b>	
Lake County: Commissioner Jerry Tippy		<b>X</b>
Lake County: Councilmember Pete Lindemulder (Ron Brewer)	<b>X</b>	
Lake County: Councilmember Christine Cid	<b>X</b>	
Lake Station: Appointee-Councilmember Rick Long	<b>X</b>	
Lowell: Councilmember - VACANT		<b>X</b>
Merrillville: Councilmember Rhonda Neal	<b>X</b>	
Munster: Councilmember Dave Nellans		<b>X</b>
Munster: Councilmember Chuck Gardiner		<b>X</b>
New Chicago: Councilmember Brenda Swallow	<b>X</b>	
St. John: Councilmember Michael Bouvat	<b>X</b>	
Schererville: Councilmember Robin Arvanitis (Tom Schmitt)	<b>X</b>	
Schneider: Councilmember Kevin Gray	<b>X</b>	
Whiting: Appointee-Councilmember Tom Michniewicz		<b>X</b>
Winfield: Councilmember Tim Clayton		<b>X</b>

A quorum was established with 14 members.

## CONSENT AGENDA:

1. **Approval of September 18, 2025, Board Meeting Minutes** – **MOTION** to approve September 18, 2025, Board Meeting Minutes by Councilmember Cid, seconded by Councilmember Black. **Motion passes** by unanimous voice vote.
2. **Approval of Vouchers** – Vouchers dated September 13, 2025 – December 12, 2025. - **MOTION** to approve vouchers by Councilmember Black, seconded by Councilmember Neal. **Motion passes** by unanimous voice vote.

**PUBLIC COMMENT:** No public comments

## OLD BUSINESS:

3. **Board and Committee Reports:**
  - a. **Chairman** – Chairman Long thanked the Board members who have attended and continue to attend. Ongoing concern with member attendance and potential approaches to improve consistency. Gas reimbursement mentioned as a possible solution to attendance issues.
  - b. **Executive Director** – Please see the attached report.  
**MOTION** to approve the December 18, 2025, Director’s Report by Councilmember Gray, seconded by Councilmember Kopil. **Motion passes** by unanimous voice vote.
  - c. **Citizens Advisory Committee** – Clair Hoeksema reported the CAC held a meeting on December 11, 2025. Nothing new to report.
  - d. **Grant and Finance Committee** – Vice Chairperson Cid informed the Board they have not met and nothing to report.
  - e. **Legislative and Legal Report** - Attorney Touchette had nothing to report or actions taken.

## NEW BUSINESS:

4. **Ordinance 2025-2:** Salary Ordinance for Budget Year 2026 **MOTION** to approve Salary Ordinance for Budget Year 2026 Councilmember Cid, seconded by Councilmember Schmitt. **Motion passes** by unanimous voice vote.
5. **Resolution 2025-13:** Transfer of Funds for 2025 – **MOTION** to approve Transfer of Funds by Councilmember Kopil, seconded by Councilmember Neal. **Motion passes** by unanimous voice vote.

## ANNOUNCEMENTS:

6. The next Citizens Advisory Committee (CAC) meeting is scheduled for **Thursday, January 8, 2026, at 6:00 p.m.** at the District office.
7. The next Solid Waste Board meeting is scheduled for **Thursday, January 15, 2026, at 6:00 pm.** at the District office.

## ADJOURNMENT:

**MOTION** to adjourn the meeting made by Councilmember Nellans and seconded by Councilmember Gonzalez. **Motion passes** by unanimous voice vote.

Respectfully submitted by Dora Mantis, Office Administrator.



### Education

Our education program continues to grow and reach more students and residents throughout Lake County. Our educators have traveled to 16 out of the 18 school districts and have been in roughly 38% of schools in those districts. We are looking to increase those numbers even more as we move through 2026.

### Field Operations

Grinding of compost material was completed in November and that material is ready to be run through the trommel screen in the spring.

We had a great turnout at our Nov. 1 paint collection and would like to extend a thank you to the Merrillville EMA for helping us with traffic control. We are planning on doing one collection next year at the end of October.

We did have to cut the leaf collection program short this year due to the weather.

All other field programs are operating smoothly.

### Administrative Report -

January will get busy with end of the year reporting to the state and closing of the 2025 financial books.

Boyce Accounting Software was partially bought out by BS & A software and is transitioning to cloud-based software that would make everything easier, more accurate, and all around better, but it is at a cost. It would be about \$6000 more per year plus training costs. As an incentive to switch, from now until June, they are waiving migration costs which they put at about \$24,000.

With **Boyce Cloud powered by BS&A**, you'll gain a modern platform designed specifically for Indiana's local governments. It brings your daily tools together in one place so you can work efficiently, stay connected, and keep your data protected.

Here's what you can expect:

- **Fully integrated and one login.** Your modules, data, and workflows all connect. One platform and one password.
- **Automatic updates.** New features and law changes update automatically. No need for manual updates.
- **Secure and reliable access.** Log in safely from the office or home. Your information is protected and available whenever you need it.
- **Ready to innovate.** The platform makes it easy to add new tools, like AI and automation, without disrupting your daily work.

**I do believe that everyone will have to transition eventually.**

With the board's blessing, I would like to move to the cloud software.

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## Lake County Solid Waste Management Distric

GOVERNMENTAL UNIT

AGENCY

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
 (2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

**APV Register Batch - 1/15/2026 Board Meeting with 2025 EOY**

Page 1 of 2 Pages

Installed by the Lake County Solid Waste Management Distric-2023

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
12/17/2025	1	Payroll Fund	GEN - Executive Director	23017.31	23017.31	13062	EXECUTIVE DIRECTOR
12/17/2025	5	Emerge Knowledge Design	GEN - Dues and Subscriptions	3930.00	3930.00	13063	ReTrac Software Subscription
12/17/2025	161	GT Environmental, Inc	GEN - Professional Services	621.50	621.50	13064	solid waste plan update
12/17/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1445.73	1445.73	13065	electronic recycling 11/12/25
12/17/2025	30	Green Wave Electronics	GEN - Special Waste (E-Waste, Tires)	1335.25	1335.25	13066	electronic recycling 11/19/2025
12/17/2025	16	Pulse Technology	GEN - Other Supplies	240.74	240.74	13067	copies-September-November
12/17/2025	152	Puritan Springs Water	GEN - Other Services	37.10	37.10	13068	water cooler-district office
12/17/2025	20	Service Sanitation	GEN - Compost & Leaf Collections	186.29	186.29	13069	service-compost site bathroom
12/17/2025	157	Total Disposal	GEN - Compost & Leaf Collections	2225.00	2225.00	13070	leaf drop program
12/17/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1857	employee retirement-12/19/25 pay
12/17/2025	124	IRS	Payroll - FICA/MED/FED	4512.11	4512.11	EFT1858	payroll taxes 12/19/25 pay
12/19/2025	116	Net Wages	Payroll - Net Wages	15238.34	15238.34	EFT1856	Net DD Entry
12/23/2025	169	Amazon Capital Services	GEN - Education	50.97	50.97	13071	education programs
12/23/2025	25	Barnes & Thornburg	GEN - Professional Services	5000.00	5000.00	13072	special lobby counsel
12/23/2025	71	Cedar Lake Storage	GEN - Compost & Leaf Collections	400.00	400.00	13073	leaf vac storage-January 2026
12/23/2025	172	Interstate Power Systems	GEN - Vehicles	4071.70	4071.70	13074	box truck service and repair
12/23/2025	114	PBS Enterprises	GEN - Compost & Leaf Collections	21193.66	21193.66	13075	leaf vac collection-final
12/23/2025	29	Principal Life	GEN - Insurance	1113.70	1113.70	13076	life insurance premiums
12/23/2025	51	William Touchette	GEN - Professional Services	3750.00	3750.00	13077	legal services
12/23/2025	74	Tradebe	GEN - HHW	35603.50	35603.50	13078	Griffith HHW
12/23/2025	119	AFLAC	Payroll - AFLAC	342.72	342.72	EFT1867	supplemental insurance
12/30/2025	1	Payroll Fund	GEN - Executive Director	22998.18	22998.18	13079	EXECUTIVE DIRECTOR
12/30/2025	12	americaneagle.com	GEN - Professional Services	75.00	75.00	13080	monthly website hosting
12/30/2025	11	Chase Credit Card	GEN - Printing Advertising	189.71	189.71	13081	Facebook advertising
12/30/2025	4	Don's Snow Removal	GEN - Professional Services	100.00	100.00	13082	snow removal/salting 12/13/25
12/30/2025	7	Indiana American Water	GEN - Utilities	171.80	171.80	13083	water service-district building
12/30/2025	147	School City of Hammond	GEN - Education	250.00	250.00	13084	field trip bus reimbursement-Edison 4th grade
12/30/2025	9	Menard's Credit Card	GEN - Compost & Leaf Collections	27.46	27.46	13085	Menards-compost site supplies
12/30/2025	139	Minuteman Press	GEN - Compost & Leaf Collections	213.11	213.11	13086	signs-compost site
12/30/2025	47	Pitney Bowes	GEN - Other Supplies	200.00	200.00	13087	postage-postage meter
12/30/2025	74	Tradebe	GEN - HHW	29365.70	29365.70	13088	Highland HHW
12/30/2025	123	INPRS	Payroll - INPRS	2256.49	2256.49	EFT1878	employee retirement
01/02/2026	116	Net Wages	Payroll - Net Wages	15050.19	15050.19	EFT1877	Net DD Entry
01/02/2026	124	IRS	Payroll - FICA/MED/FED	4442.35	4442.35	EFT1888	fica, med, fed taxes 1/2/26 payroll

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## Lake County Solid Waste Management Distric

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Page 2 of 2 Pages

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General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
01/07/2026	169	Amazon Capital Services	GEN - OFFICE SUPPLIES	176.22	176.22	13089	office supplies
01/07/2026	15	Anthem Blue Cross Blue Shield	GEN - Insurance	15228.32	15228.32	13090	health insurance premiums
01/07/2026	4	Don's Snow Removal	GEN - Professional Services	650.00	650.00	13091	snow removal 12/29, 12/31, and 1/1
01/07/2026	117	Fulget Cleaning Company LLC	GEN - Professional Services	1280.00	1280.00	13092	cleaning-district building
01/07/2026	10	Homewood Disposal	GEN - Utilities	129.00	129.00	13093	garbage service
01/07/2026	27	Liberty Tire	GEN - Special Waste (E-Waste, Tires)	2028.00	2028.00	13094	tire recycling
01/07/2026	22	Trust Tech	GEN - Dues and Subscriptions	2107.00	2107.00	13095	Annual Microsoft 365 subscription
01/07/2026	66	Working Well	GEN - Professional Services	612.00	612.00	13096	healthaccess clinic-November 2025
01/07/2026	1	Payroll Fund	GEN - Unemployment	18.65	18.65	13097	transfer to payroll for DWD (unemployment) payment
01/07/2026	122	Indiana Department of Revenue	Payroll - STATE/LOCAL TAX	1666.80	1666.80	EFT1889	State/County tax-December 2025
01/07/2026	61	Unemployment Dept. of	Payroll - DEPT OF WORKFORCE DEVELOPMENT	18.65	18.65	EFT1898	Unemployment Insurance-2025 Q4
		<b>Checks: 0- 13097</b>		225826.74	225826.74		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6

\_\_\_\_\_

\_\_\_\_\_

Fiscal Officer

**ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS**

Lake County Solid Waste Management Distric

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of \_\_\_\_\_<sup>2</sup> pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ \_\_\_\_\_<sup>225826.74</sup>.

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signatures of Governing Board