



NOTICE & AGENDA

LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD MEETING

Thursday, March 16, 2023 – 6:00 p.m.

Lake County Solid Waste Management District Office

8695 Broadway, Merrillville, Indiana

(Enter thru the white door at the east end of the building, meeting is on the main floor.)

PRELIMINARY:

Pledge of Allegiance

Moment of Silence

Roll Call

CONSENT AGENDA:

1. Approval of January 13, 2023, Board Meeting Minutes
2. Approval of Claims #23-019 thru #23-131

PUBLIC COMMENT: (time of 1 and ½ minutes per individual to address agenda items)

OLD BUSINESS:

3. Board and Committee Reports:
 - Chair
 - Executive Director
 - Legal/Legislative
 - Citizens Advisory Committee

NEW BUSINESS:

4. Resolution 2023-2, Modification of Human Resource Policies and Procedures Handbook
5. Resolution 2023-3, First 1-Year Option Agreement Extension, Republic Services (Leaf Drop Off Program)
6. Resolution 2023-4, Transfer of Funds

ANNOUNCEMENTS:

7. The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, May 11, 2023, at 6:00 p.m. at the District office.
8. The next Solid Waste Board meeting is scheduled for Thursday, May 18, 2023, at 6:00 pm. at the District office.

Richard Long, Chairman, Lake County Solid Waste Management District

Consent Agenda



BOARD MEETING MINUTES
January 19, 2023

PRELIMINARY:

Pledge of Allegiance
Moment of Silence

Roll Call:

Board Member	Present	Absent
Cedar Lake: Councilmember Nick Recupito	X	
Crown Point: Appointee Councilmember Dawn Stokes		X
Dyer: Councilmember Patrick McShane	X	
East Chicago: Mayor Anthony Copeland		X
East Chicago: Representative William Allen		X
Gary: Appointee Councilmember Darren Washington	X	
Gary: Representative Trent McCain	X	
Griffith: Councilmember Rick Ryfa		X
Griffith: Councilmember Jim Marker	X	
Hammond: Appointee-Councilmember Dan Spitale	X	
Hammond: Councilmember Bill Emerson	X	
Highland: Councilmember Tom Black	X	
Hobart: Appointee-Councilmember Dan Waldrop	X	
Lake County: Commissioner Jerry Tippy		X
Lake County: Councilmember Pete Lindemulder	X	
Lake County: Councilmember Christine Cid		X
Lake Station: Appointee-Councilmember Rick Long	X	
Lowell: Councilmember Jon Yelkich		X
Merrillville: Councilmember Leonard White		X
Munster: Councilmember Ken Schoon	X	
Munster: Councilmember Steve Tulowitzki	X	
New Chicago: Councilmember Brenda Swallow	X	
St. John: Councilmember Michael Schilling	X	
Schererville: Councilmember Robin Arvanitis		X
Schneider: Councilmember Jack Jeralds	X	
Whiting: Appointee-Councilmember Tom Michniewicz	X	
Winfield: Councilmember Tim Clayton	X	

A quorum was established with 18 members.
Councilmember Christine Cid joined the meeting after roll call.

ELECTIONS:

1. Chairperson-
Councilmember Tom Black nominates Rick Long, second by Councilmember Dan Waldrop.
No other nominations.
Nomination approved unanimously by voice vote.
2. Vice-Chairperson-
Councilmember Tom Black nominates Christine Cid, second by Councilmember Ken Schoon.
No other nominations.
Nomination approved unanimously by voice vote.
3. Controller-
Councilmember Trent McCain nominates John Petalas, second by Darren Washington.
No other nominations.
Nomination approved unanimously by voice vote.

CONSENT AGENDA:

1. Approval of December 1, 2022, Board Meeting Minutes

MOTION to approve December 1, 2022, Board Meeting Minutes by Councilmember Swallow, second by Councilmember McShane.

Motion passes by unanimous voice vote.

2. Approval of Claims #22-548-#22-617 and #23-001-#23-018

MOTION to approve Claims by Councilmember Michniewicz, second by Councilmember Tulowitzki.

Motion passes by unanimous voice vote.

PUBLIC COMMENT:

No Public Comment

OLD BUSINESS:

Chairperson's Report: Chairman Richard Long thanks the board for its confidence in him.

Executive Director's Report – Jeanette Romano –

Jeanette reported that we had pipes burst in the education area and the west wing over Christmas weekend. Loss totals about \$120,000. We are working with the insurance company to start on repairs. Flooring, murals, and possibly dry wall will need to be removed. We are anticipating a 4-month time frame for repairs.

One Southlake mall payment has been made. 2 more will be paid this year which will fulfill the obligation of the District.

Legal/Legislative- No report

Citizens Advisory Committee- No report

Finance/Recycling Grants Committee-no report

NEW BUSINESS:

1. Ordinance 2023-1: Salary Ordinance for Budget Year 2023

MOTION to approve by Councilmember Schoon, second by Councilmember Michniewicz.

Motion passes unanimously by voice vote.

2. Resolution 2023-1: First 1-year option extension-PBS Enterprises (Leaf Collection)

MOTION to approve by Councilmember Michniewicz, second by Councilmember Spitale.

Motion passes unanimously by voice vote.

3. Controller Agreement

MOTION to approve by Councilmember Waldrop, second by Councilmember Cid.

Motion passes unanimously by voice vote.

ANNOUNCEMENTS:

The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, March 9, 2023, at 6:00 pm at the District Office.

The next Solid Waste Board meeting is tentatively scheduled for Thursday, March 16, 2023, at 6:00 pm at the District Office

ADJOURNMENT:

Motion to adjourn meeting made and seconded. Vote unanimous by voice vote.

Respectfully submitted by Kiera Hagerman (Assistant Director)

3-10-23

Page 1

[illegible]



Menards Commercial
Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506

RECEIVED FEB 28 2023

Capital One Trade Credit

Credit Account #
Statement Date 02/24/23
Statement # 1647072130

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

Previous Account Balance	\$123.19
New Purchases	\$36.22
Other Charges/Credits	\$0.00
Payments	-\$123.19

Account Balance	\$36.22
------------------------	----------------

Credit Limit	\$1,300.00	Payment Due Date(s)	
Account Balance	\$36.22	03/21/23	\$36.22
Available Credit	\$1,263.78		

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Don't forget you can make quick and easy payments online! Log into your secure account today!

Pay online at <https://www.menards.com/commercial>.

For questions, or to report an unauthorized use claim, call Capital One Trade Credit at 866-323-6167.

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 5 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

Please detach and return stub with payment to address below.

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

Credit Account #	
Statement Date	02/24/23
Statement #	1647072130

Account Balance	\$36.22
------------------------	----------------

Address Change:

Amount Enclosed \$

Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506

[illegible]

How do you Process Payments? When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. When we use information from your check to make a one-time ACH or other electronic transfer, funds may be withdrawn from your account as soon as the same day you make your payment and you will not receive your check back from your financial institution.



Menards Commercial
Capital One Trade Credit
 PO Box 60506
 City of Industry, CA 91716-0506



Credit Account #
 Statement Date
 Statement #

02/24/23
 1647072130

CREDITS & ADJUSTMENTS	CURRENT	PAST DUE			ACCOUNT BALANCE
		1-59 DAYS	60-89 DAYS	90+ DAYS	
\$0.00	\$36.22	\$0.00	\$0.00	\$0.00	\$36.22

OPEN ITEMS

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
		308002523026331	MENARDS 3080 GRIFFITH IN	01/25/23	03/21/23	\$36.22	\$36.22
Account Balance							\$36.22

PURCHASES

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
		308002523026331	MENARDS 3080 GRIFFITH IN	01/25/23	03/21/23	\$36.22	\$36.22
Total Purchases						\$36.22	

OTHER CHARGES AND CREDITS

Description	Trans Date	Due Date	Trans Total	Balance Due
No other charges and credits in current period.				

PAYMENTS

Date	Payment Number	Amount
02/05/23	Check # 10532	-\$123.19
Total Payments		-\$123.19



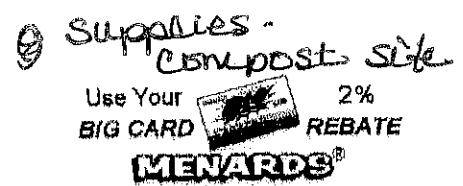
Menards Commercial
Capital One Trade Credit
 PO Box 60506
 City of Industry, CA 91716-0506



Credit Account #
 Statement Date
 Statement #

02/24/23
 1647072130

PO #	INVOICE # 308002523026331	REF	JOB CODE	
TERMS Standard	INVOICE DATE 01/25/23	DUE DATE 03/21/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
LAKE COUNTY SOLID WASTE LAKE COUNTY SOLID WASTE INC 8695 Broadway Merrillville, IN 46410		MENARDS 3080 GRIFFITH IN	\$36.22	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
2199500	5/8" X 6' SECURITY CABLE DFG0509	\$14.99	1.0	\$14.99
6481060	BOUNTY ESSEN 12 MEGA ROLL92975	\$15.99	1.0	\$15.99
5655272	EXPO CHISEL TIP ASRT 80174 4CT	\$5.24	1.0	\$5.24
			SUBTOTAL	\$36.22
			TAX	\$0.00
			TOTAL	\$36.22



MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 04/25/23

If you have questions regarding the
charges on your receipt, please
email us at:

GRIFFfrontend@menards.com



Sale Transaction

Tax Exempt Certificate ID: 2773793
Exempt Type: Local Government

BOUNTY ESSEN 12 MEGA ROL	
6481060	15.99 NT
EXPO CHISEL TIP ASRT	
5655272	5.24 NT
5/8" X 6' SECURITY CABLE	
2199500	14.99 NT

TOTAL SALE	36.22
Menard Commercial Card 8738	36.22
PO #	

Auth Code:337346
Chip Inserted
a000000817002001
TC - 152f043894b582ee

TOTAL NUMBER OF ITEMS = 3

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

Sign up for our email program at

Menards.com/Emails to receive our weekly



Manage your account online at:
www.chase.com/cardhelp



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

March 2023													
S	M	T	W	T	F	S							
26	27	28	1	2	3	4							
5	6	7	8	9	10	11							
12	13	14	15	16	17	18							
19	20	21	22	23	24	25							
26	27	28	29	30	31	1							
2	3	4	5	6	7	8							

New Balance

\$767.37

Minimum Payment Due

\$153.00

Payment Due Date

03/19/23

RECEIVED

FEB 28 2023

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Previous Balance	\$1,521.64
Payment, Credits	-\$1,521.64
Purchases	+\$767.37
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$767.37
Opening/Closing Date	01/26/23 - 02/25/23
Credit Limit	\$5,000
Available Credit	\$4,232
Cash Access Line	\$250
Available for Cash	\$250
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00



P.O. BOX 15123
WILMINGTON, DE 19850-5123
For Undeliverable Mail Only

Make your payment at
chase.com/paycard

Payment Due Date:	03/19/23
New Balance:	\$767.37
Minimum Payment Due:	\$153.00

07342 BEX 9 05623 C
JEANETTE ROMANO
LAKE COUNTY SOLID WASTE
8695 BROADWAY
MERRILLVILLE IN 46410-7033

\$ _____ Amount Enclosed
Make/Mail to Chase Card Services at the address below:

CARDMEMBER SERVICE
PO BOX 6294
CAROL STREAM IL 60197-6294



Manage your account online at:
www.chase.com/cardhelp

Customer Service:
1-800-945-2028

Mobile: Download the
Chase Mobile® app today

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
02/05	Payment ThankYou Image Check	-1,521.64
01/24	UNITED 0169826832902 800-932-2732 TX Economy Seating - Kiera H.	85.00 ✓
01/24	UNITED 0169826832903 800-932-2732 TX Economy Seating - Kiera H.	87.00 ✓
01/24	UNITED 0162461157838 800-932-2732 TX Airfare - Kiera H.	356.25 ✓
	041623 1 V ORD ATL SWANA Training	
	2 S ATL ORD	
01/30	LUKE FUEL STATION MERRILLVILLE IN Gas - pickup truck	76.58 ✓
02/23	AMZN Mktg US*HP3174MY1 Amzn.com/bill WA Edu - wall calendar	29.49 ✓
	JEANETTE ROMANO	
	TRANSACTIONS THIS CYCLE (CARD 2469) \$887.32-	
	INCLUDING PAYMENTS RECEIVED	
02/02	SPEEDWAY 06688 MERRILLVILLE MERRILLVILLE IN Gas - Blk E-mobile	30.57 ✓
02/14	LUKE FUEL STATION GRIFFITH IN Gas - pickup truck	63.98 ✓
02/17	AUTOZONE #5250 GARY IN Box Truck - Wiper blades	38.50 ✓
	TROY TAYLOR	
	TRANSACTIONS THIS CYCLE (CARD 9850) \$133.05	

2023 Totals Year-to-Date	
Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	17.74%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	29.49%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	17.74%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

Thanks Kiera for choosing United!

Confirmation number: MHZ7WT

Flight details

Flight to Atlanta

DEPART	ARRIVE	FLIGHT INFO	
Sun, Apr 16, 2023	Sun, Apr 16, 2023	Flight	UA 2450
10:40 AM	1:39 PM	Duration	1h 59m
ORD	ATL	Aircraft	Airbus A320
Chicago, IL, US	Atlanta, GA, US	Fare Class	United Economy (V)
		Meal	Meals are not offered for this flight
		Seats	<u>10A</u>

Flight to Chicago

DEPART	ARRIVE	FLIGHT INFO	
Thu, Apr 20, 2023	Thu, Apr 20, 2023	Flight	UA 626
10:56 AM	12:03 PM	Duration	2h 7m
ATL	ORD	Aircraft	Boeing 737-800
Atlanta, GA, US	Chicago, IL, US	Fare Class	United Economy (S)
		Meal	Meals are not offered for this flight
		Seats	<u>10A</u>

Calculate bag charges

Chicago, IL → Atlanta, GA
April 16, 2023

FIRST BAG	\$35
SECOND BAG	\$45
WEIGHT PER BAG	50 lbs (23 kgs)

Atlanta, GA → Chicago, IL
April 20, 2023

FIRST BAG	\$35
SECOND BAG	\$45
WEIGHT PER BAG	50 lbs (23 kgs)

These are estimates of additional bag service charges that may apply to your itinerary. Service charges may vary by traveler, depending on status or memberships. First and second bag service charges do not apply to active duty-members of the U.S. military and their accompanying dependents. For additional information, visit [united.com/baggage](https://www.united.com/baggage).

Purchase Summary

✓ <u>Fare</u>	\$303.68
1 adult (18-64)	\$303.68
✓ <u>Taxes and Fees</u>	\$52.57
1 adult (18-64)	\$52.57/person
U.S. Transportation Tax	\$13.98
U.S. Transportation Tax	\$8.79
U.S. Passenger Facility Charge	\$4.50
U.S. Flight Segment Tax	\$4.80
September 11th Security Fee	\$5.60
U.S. Passenger Facility Charge	\$4.50
U.S. Flight Segment Tax	\$4.80
September 11th Security Fee	\$5.60
✓ <u>Premium Add-Ons</u>	\$172.00
Travel Options bundle (1 Traveler)	\$172.00
(Chicago, IL, US (ORD) - Economy Plus® seating Atlanta, GA, US (ATL)) Standard checked bag	\$85.00 ✓
(Atlanta, GA, US (ATL) - Economy Plus® seating Chicago, IL, US (ORD)) Standard checked bag	\$87.00 ✓
Trip Insurance (Billed separately by Travel Guard Group, Inc.)	\$34.34 ✓ 1-26-23 Statement
TOTAL	\$562.59
Credit card payment: \$528.25 (Visa **2469) Billed by United	
Credit card payment: \$34.34 (Visa **2469) Billed by Travel Guard Group, Inc.	

Site Feedback

Travelers

Final Details for Order #111-4135478-9046665

Print this page for your records.

Order Placed: February 22, 2023

Amazon.com order number: 111-4135478-9046665

Order Total: \$29.49

Shipped on February 22, 2023

Items Ordered

1 of: *SwiftGlimpse 36x48 Large Jumbo Oversized Erasable Laminated Blank Annual Yearly Wall Calendar Poster, 12 Months, Reusable for Office, Academic, Home, Swiftmaps*
Sold by: swiftmap ([seller profile](#))

Price

\$29.49

Condition: New

Shipping Address:

Kiera J. Hagerman
1736 SPRINGTIME CT
DYER, IN 46311-2185
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Visa | Last digits: 2469

Item(s) Subtotal: \$29.49

Shipping & Handling: \$0.00

Total before tax: \$29.49

Estimated tax to be collected: \$0.00

Grand Total: \$29.49

Billing address

Jeanette Romano
LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT
8695 BROADWAY
MERRILLVILLE, IN 46410-7033
United States

Credit Card transactions

Visa ending in 2469: February 22, 2023: \$29.49

To view the status of your order, return to [Order Summary](#).

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gas- pick up
truck

Luke 273
7277 Taft St
Merrillville Indiana
46410
219-796-9121
1/30/2023 8:53:54 AM

Term: 002
Appr: 01169G

Unleaded
PUMP No. 12
GALLONS 23.325
PRICE/GAL \$3.069
TOTAL FUEL \$71.58

SALE

TOTAL SALE \$76.58

THANK U!
HAVE A NICE DAY
Luke UP Rewards
XXXXXX7695
Term: 400:273
Appr: 3004907955
Reference: 200890701

You saved \$0.05/GAL

Card #: **426995
Troy Taylo
Rewards Registered

Coffee club progre 4

ITG Tobacco Test 0
Regular Ra 1

+ CAR WASH \$5.00

JBK car

SPEEDWAY 0006688
Merrillvil IN 46410
TRAN#: 2017506
2/2/2023 9:21 AM

Pump 07
Regular Unleaded
9.496 @ \$3.219/GAL
GAS TOTAL \$30.57

TAX \$0.00
TOTAL \$30.57

Visa
Card Num :
XXXXXXXXXX9850
TERM: 0050006688001
TRANS TYPE: CAPTURE
APPR#: 07799G
ENTRY METHOD: Chip
Card

USD\$ 30.57

CHASE VISA
AID: A00000000031010

02/02/2023 09:19:23

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer.
Now Hiring!
Apply at
Speedway.com/careers
or text Speedway
to 25000
www.speedway.com

gas- pick up
truck

RSC-Luke251
1224 East Ridge Rd
Griffith Indiana
46319
219-923-5360
2/14/2023 11:11:11 A

Term: 002
Appr: 04424G

Unleaded
PUMP No. 07
GALLONS 21.548
PRICE/GAL \$2.969
TOTAL FUEL \$63.98

SALE

TOTAL SALE \$63.98

THANK U!
HAVE A NICE DAY
Luke UP Rewards
XXXXXX7695
Term: 400:251
Appr: 3035359469
Reference: 202993188

You saved \$0.05/GAL

Card #: **426995
Troy Taylo
Rewards Registered

Coffee club progre 4

Hershey Regular Re 1

Thanks
For Your Business

Wiper blades - wiper
AutoZone 5250

3656 GRANT ST
GARY IN
(219)985-2249

#000053478 40722A 17.99 P
40722A Bosch Micro Edge
22" Wiper Blade, EA
#000053478 40722A 17.99 P
40722A Bosch Micro Edge
22" Wiper Blade, EA

SUBTOTAL 35.98
TOTAL TAX @ 7.000% 2.52
SALE TOTAL 38.50
XXXXXXXXXXXX9850 VISA 38.50
Approval # 080326

Data Source: CHIP
AppName/Label: VISACREDIT/CHASE/ISA
AID: A00000000031010
TC: CTF15B956FACE09

REG # 03 CSR #09 RECEIPT # 012059
STR. TRANS #402509
STORE #5250
DATE 02/17/2023 08:56
OF ITEMS SOLD: 2

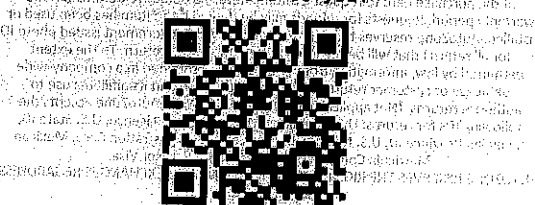


* 5 2 5 0 4 0 2 5 0 9 0 2 1 7 2 3 *

How Did We Do?
Tell us by going to
www.autozonecares.com

Ref No:
5250-402509-230217-1

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Apply now by scanning the QR code below.
Click the red pin in the second box and
select use my current location to find
the opportunities nearest to you.



RECEIVED



Menards Commercial
Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506

JAN 26 2023



Credit Account #
Statement Date 01/24/23
Statement #

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

Previous Account Balance	\$34.87
New Purchases	\$123.19
Other Charges/Credits	\$0.00
Payments	-\$34.87

Account Balance	\$123.19
------------------------	-----------------

Credit Limit	\$1,300.00	Payment Due Date(s)	
Account Balance	\$123.19	02/18/23	\$123.19
Available Credit	\$1,176.81		

Pay online - it's fast, easy and secure!

Don't forget you can make quick and easy payments online! Log into your secure account today!

Pay online at <https://www.menards.com/commercial>.

For questions, or to report an unauthorized use claim, call Capital One Trade Credit at 866-323-6167.

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 5 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

Please detach and return stub with payment to address below.

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

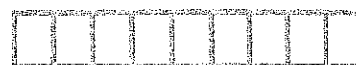
Credit Account #
Statement Date 01/24/23
Statement #

Account Balance

\$123.19

Address Change:

Amount Enclosed \$



Capital One Trade Credit

PO Box 60506

City of Industry, CA 91716-0506



Menards Commercial
Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506



Credit Account #
Statement Date
Statement #

01/24/23

CREDITS & ADJUSTMENTS	CURRENT	PAST DUE			ACCOUNT BALANCE
		1-59 DAYS	60-89 DAYS	90+ DAYS	
\$0.00	\$123.19	\$0.00	\$0.00	\$0.00	\$123.19

OPEN ITEMS

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
0		350400623020681	MENARDS 3504 MERRILLVILLE IN	01/06/23	02/18/23	\$83.96	\$83.96
		308001123068824	MENARDS 3080 GRIFFITH IN	01/11/23	02/18/23	\$39.23	\$39.23
						Account Balance	\$123.19

PURCHASES

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
0		350400623020681	MENARDS 3504 MERRILLVILLE IN	01/06/23	02/18/23	\$83.96	\$83.96
		308001123068824	MENARDS 3080 GRIFFITH IN	01/11/23	02/18/23	\$39.23	\$39.23
						Total Purchases	\$123.19

OTHER CHARGES AND CREDITS

Description	Trans Date	Due Date	Trans Total	Balance Due
No other charges and credits in current period.				

PAYMENTS

Date	Payment Number	Amount
01/08/23	Check # 10492	-\$34.87
		Total Payments
		-\$34.87



Menards Commercial
Capital One Trade Credit
 PO Box 60506
 City of Industry, CA 91716-0506



Credit Account #
 Statement Date
 Statement #

01/24/23

PO # 0	INVOICE # 350400623020681	REF	JOB CODE	
TERMS Standard	INVOICE DATE 01/06/23	DUE DATE 02/18/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
LAKE COUNTY SOLID WASTE LAKE COUNTY SOLID WASTE INC 8695 Broadway Merrillville, IN 46410		MENARDS 3504 MERRILLVILLE IN	\$83.96	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
2651530	ECOGUARD 40# PAIL ECOGUARD-40P	\$20.99	4.0	\$83.96
			SUBTOTAL	\$83.96
			TAX	\$0.00
			TOTAL	\$83.96

PO #	INVOICE # 308001123068824 REF		JOB CODE	
TERMS Standard	INVOICE DATE 01/11/23	DUE DATE 02/18/23		
SOLD TO	SHIP TO	PURCHASED AT		INVOICE TOTAL
LAKE COUNTY SOLID WASTE LAKE COUNTY SOLID WASTE INC 8695 Broadway Merrillville, IN 46410		MENARDS 3080 GRIFFITH IN		\$39.23
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
3536338	53W A19 FR 2X HLO 4PK 17132	\$4.24	2.0	\$8.48
2733921	GLACIERMIST SPRING WATER 24 PACK .5 LIT	\$2.96	4.0	\$11.83
6486101	KLEENEX TISSUE 3PK 200CT 54928	\$5.52	1.0	\$5.52
2751117	TOOLBOX 1PK BLUE TOWELS 5440030	\$2.03	2.0	\$4.06
2751116	TOOLBOX 200CT BLUE BOX 5520208	\$9.34	1.0	\$9.34
			SUBTOTAL	\$39.23
			TAX	\$0.00
			TOTAL	\$39.23

compost, site + office
0 supplies

Use Your  2%
BIG CARD REBATE
MENARDS®

MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 04/11/23

If you have questions regarding the
charges on your receipt, please
email us at:
GRIFfrontend@menards.com



Sale Transaction

Tax Exempt Certificate ID: 2773793
Exempt Type: Local Government


TOOLBOX 200CT BLUE BOX *		
2751116	9.34	NT
15% BAG SALE (10.99 - 1.65)		
TOOLBOX 1PK BLUE TOWELS *		
2751117 2 @2.39	4.06	NT
15% BAG SALE (4.78 - 0.72)		
KLEENEX TISSUE 3PK 200CT*		
6486101	5.52	NT
15% BAG SALE (6.49 - 0.97)		
53W A19 FR 2X HLO 4PK *		
3536338 2 @4.99	8.48	NT
15% BAG SALE (9.98 - 1.50)		
GLACIERMIST SPRING WATER*		
2733921 4 @3.48	11.83	NT
15% BAG SALE (13.92 - 2.09)		

TOTAL SALE	39.23
Menard Commercial Card 8738	39.23
PO #	
Auth Code:380570	
Chip Inserted	
a000000817002001	
TC - 748e609ac9a56c82	

TOTAL SAVINGS 6.93

TOTAL NUMBER OF ITEMS = 10

GUEST COPY

ice meter
office + compost,
site
Use Your  2%
BIG CARD REBATE
MENARDS®

MENARDS - MERRILLVLE
6300 MISSISSIPPI ST.
MERRILLVILLE, IN
46410

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 04/06/23

If you have questions regarding the
charges on your receipt, please
email us at:
MERRfrontend@menards.com



Sale Transaction

Tax Exempt Certificate ID: 2773793
Exempt Type: Local Government

ECOGUARD 40# PAIL		
2651530 4 @20.99	83.96	NT
TOTAL SALE	83.96	
Menard Commercial Card 8738	83.96	
PO # 0		
Auth Code:984682		
Chip Inserted		
a000000817002001		
TC - ce8b01d5c76fa8dc		

TOTAL NUMBER OF ITEMS = 4

GUEST COPY



Manage your account online at:
www.chase.com/cardhelp

Customer Service:
1-800-945-2028

Mobile: Download the
Chase Mobile® app today

February 2023											
S	M	T	W	T	F	S					
29	30	31	1	2	3	4					
5	6	7	8	9	10	11					
12	13	14	15	16	17	18					
19	20	21	22	23	24	25					
26	27	28	1	2	3	4					
5	6	7	8	9	10	11					

New Balance
\$1,521.64

Minimum Payment Due
\$304.00

Payment Due Date
02/19/23

RECEIVED
JAN 26 2023

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Previous Balance	\$279.17
Payment, Credits	\$282.17
Purchases	+\$1,524.64
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$1,521.64
Opening/Closing Date	12/26/22 - 01/25/23
Credit Limit	\$5,000
Available Credit	\$3,478
Cash Access Line	\$250
Available for Cash	\$250
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

101



P.O. BOX 15123
WILMINGTON, DE 19850-5123
For Undeliverable Mail Only

Make your payment at
chase.com/paycard

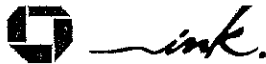
Payment Due Date: 02/19/23
New Balance: \$1,521.64
Minimum Payment Due: \$304.00

OK
JR

\$ _____ Amount Enclosed
Make/Mail to Chase Card Services at the address below:

JEANETTE ROMANO
LAKE COUNTY SOLID WASTE
8695 BROADWAY
MERRILLVILLE IN 46410-7033

CARDMEMBER SERVICE
P.O. BOX 6294
CAROL STREAM IL 60197-6294



ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
01/06	Payment ThankYou Image Check	-279.17
01/05	INDIANA TOLL ROAD 574-6754010 IN transponder refill	10.00
01/06	Amazon.com*JX1XB3PL3 Amzn.com/bill WA Bankers boxen-storage/claims	103.44 ✓
01/08	ZOOM.US 888-799-9866 WWW.ZOOM.US CA Zoom subscription	149.90 ✓
01/24	TRAVEL GUARD GROUP INC 877-934-8308 WI Trip Insurance	34.34 ✓
01/24	SOLID WASTE ASSOCIA 240-494-2224 MD Conference Training - Kiera Hagerman	899.00 ✓
	JEANETTE ROMANO	
	TRANSACTIONS THIS CYCLE (CARD 2469) \$917.51	
	INCLUDING PAYMENTS RECEIVED	
01/19	DISCOUNT-TIRE-CO INC-01 MERRILLVILLE IN Credit-tire disposal	-3.00 ✓
01/11	LUKE FUEL STATION GRIFFITH IN GAS-pickup truck	59.99 ✓
01/19	LUKE FUEL STATION MERRILLVILLE IN GAS-pickup truck	60.87 ✓
01/19	DISCOUNT-TIRE-CO INC-01 MERRILLVILLE IN pickup truck-new tire	207.10 ✓
	TROY TAYLOR	
	TRANSACTIONS THIS CYCLE (CARD 9850) \$324.96	

2023 Totals Year-to-Date	
Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	17.49%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	29.24%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	17.49%(v)(d)	- 0 -	- 0 -

31 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.



Final Details for Order #111-6095880-6729813

Print this page for your records.

Order Placed: January 5, 2023

Amazon.com order number: 111-6095880-6729813

Order Total: \$103.44

Supporting: Shriners Children's

Shipped on January 5, 2023

Items Ordered

Price

1 of: *Bankers Box STOR/FILE Check Boxes, Standard Set-Up, Flip-Top Lid, 4 x 9 x 24 Inches, Case of 12 (00706)* \$103.44

Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

Kiera J. Hagerman
1736 SPRINGTIME CT
DYER, IN 46311-2185
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Visa | Last digits: 2469

Item(s) Subtotal: \$103.44

Shipping & Handling: \$0.00

Billing address

Jeanette Romano
LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT
8695 BROADWAY
MERRILLVILLE, IN 46410-7033
United States

Total before tax: \$103.44

Estimated tax to be collected: \$0.00

Grand Total: \$103.44

Credit Card transactions

Visa ending in 2469: January 5, 2023: \$103.44

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2023, Amazon.com, Inc. or its affiliates

Invoice

zoom

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Jan 8, 2023
Invoice #: INV183245176
Payment Terms: Due Upon Receipt
Due Date: Jan 8, 2023
Account Number: 56999696
Currency: USD
Account Information: Lake County Solid Waste Management
District

Federal Employer ID Number: 61-1648780

Sold To Address: 2405 Calumet Ave.,
Hammond, Indiana 46320
United States

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

khagerman@lcswwmd.com

Bill To Address: 2405 Calumet Ave.,
Hammond, Indiana 46320
United States

khagerman@lcswwmd.com

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & SURCHARGES	TOTAL
Charge Name: Zoom One Pro Annual				
Quantity: 1 Unit Price: \$149.90	Jan 8, 2023-Jan 7, 2024	\$149.90	\$0.00	\$149.90
Subtotal				\$149.90
Total (Including Taxes, Fees & Surcharges)				\$149.90
Invoice Balance				\$0.00

Taxes, Fees & Surcharge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR SURCHARGE AMOUNT
Total (Including Taxes, Fees & Surcharges)				\$0.00

Transactions

Invoice Total \$149.90

TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Jan 8, 2023	P-212442275	Payment		(\$149.90)

Invoice Balance \$0.00

Need help understanding your invoice?

[CLICK HERE](#)

Standard Pro and Standard Biz are now called Zoom One Pro and Zoom One Business. Please note that your Services will remain the same and that this name change does not change the price of your current subscription.

This plan includes products with monthly and/or yearly subscription periods. The subscription period for each plan, and the total charge, \$149.90 (plus applicable taxes and regulatory fees), per subscription period for that product are set out above in the Charge Details section. Unless you cancel, your subscription(s) will auto-renew each subscription period and each subscription period thereafter, at the price(s) listed above (plus any taxes and regulatory fees applicable at the time of renewal) and your payment method on file at zoom.us/billing will be charged. You can cancel auto-renewal anytime, but you must cancel by the last day of your current subscription period to avoid being charged for the next subscription period. You will not be able to cancel your "base plan" (Zoom Meetings, Zoom Phone, or Zoom Rooms) without first canceling all other subscriptions in your plan. If you cancel, you will not receive a refund for the remainder of your then-current subscription period. You can cancel by navigating to zoom.us/billing and clicking "Cancel Subscription," clicking through the prompts, and then clicking to confirm cancellation. Should Zoom change its pricing, it will provide you with notice, and you may be charged the new price for subsequent subscription.

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

Thanks Kiera for choosing United!

Confirmation number: MHZ7WT

Flight details

Flight to Atlanta

DEPART	ARRIVE	FLIGHT INFO	
Sun, Apr 16, 2023	Sun, Apr 16, 2023	Flight	UA 2450
10:40 AM	1:39 PM	Duration	1h 59m
ORD	ATL	Aircraft	Airbus A320
Chicago, IL, US	Atlanta, GA, US	Fare Class	United Economy (V)
		Meal	Meals are not offered for this flight
		Seats	<u>10A</u>

Flight to Chicago

DEPART	ARRIVE	FLIGHT INFO	
Thu, Apr 20, 2023	Thu, Apr 20, 2023	Flight	UA 626
10:56 AM	12:03 PM	Duration	2h 7m
ATL	ORD	Aircraft	Boeing 737-800
Atlanta, GA, US	Chicago, IL, US	Fare Class	United Economy (S)
		Meal	Meals are not offered for this flight
		Seats	<u>10A</u>

Calculate bag charges

Chicago, IL → Atlanta, GA
April 16, 2023

FIRST BAG	\$35
SECOND BAG	\$45
WEIGHT PER BAG	50 lbs (23 kgs)

Atlanta, GA → Chicago, IL
April 20, 2023

FIRST BAG	\$35
SECOND BAG	\$45
WEIGHT PER BAG	50 lbs (23 kgs)

These are estimates of additional bag service charges that may apply to your itinerary. Service charges may vary by traveler, depending on status or memberships. First and second bag service charges do not apply to active duty-members of the U.S. military and their accompanying dependents. For additional information, visit [united.com/baggage](https://www.united.com/baggage).

Purchase Summary

Site Feedback

▼ Fare \$303.68

1 adult (18-64) \$303.68

▼ Taxes and Fees \$52.57

1 adult (18-64) \$52.57/person

U.S. Transportation Tax \$13.98

U.S. Transportation Tax \$8.79

U.S. Passenger Facility Charge \$4.50

U.S. Flight Segment Tax \$4.80

September 11th Security Fee \$5.60

U.S. Passenger Facility Charge \$4.50

U.S. Flight Segment Tax \$4.80

September 11th Security Fee \$5.60

▼ Premium Add-Ons \$172.00

Travel Options bundle (1 Traveler) \$172.00

(Chicago, IL, US (ORD) - Economy Plus® seating \$85.00
Atlanta, GA, US (ATL)) Standard checked bag

(Atlanta, GA, US (ATL) - Economy Plus® seating \$87.00
Chicago, IL, US (ORD)) Standard checked bag

Trip Insurance \$34.34
(Billed separately by Travel Guard Group, Inc.)

TOTAL \$562.59

Credit card payment: \$528.25 (Visa **2469) Billed by United

Credit card payment: \$34.34 (Visa **2469) Billed by Travel Guard Group, Inc.

Travelers

Site Feedback



SOAR 2023 Training Center (Atlanta, GA)

Atlanta, GA

Monday, April 17, 2023 - Wednesday, April 19, 2023

Receipt: 22534429

Reference Number 22534429
Date Registered 1/24/23, 12:33 PM

Registrant Details

Full Name	Email Address	Registrant Type	Price
Kiera Hagerman	khagerman@lcswmd.com	SWANA Member	\$899.00

Selections

Selection	Quantity	Unit Price	Total
SWANA Member	1	\$899.00	\$899.00
Three-Day Managing Integrated Solid Waste Management Training Course	1	\$0.00	\$0.00
Apr 17, 2023, 8:00 AM - 5:00 PM			
Total			\$899.00

Billed To

Company Lake County Solid Waste Management District

refund- tire
disposal fee

VIEW SALES INVOICE
DISCOUNT TIRE

1/19/2023
11:21 AM

LAKE COUNTY SOLID WASTE M
LAKE COUNT SOLID WASTE MAN
2405 CALUMET AVE
HAMMOND, IN 46320
219.853.2420 (W)

2013 CHEVROLET Plate#: 51462
SILVERADO 1500 Mileage Unknown
18"BASE HYBRID Torque Specs: 140

INC 01
557 WEST 81ST AVENUE
MERRILLVILLE, IN 46410
219.756.3952

Invoice #
9309151

Salesperson 301
MICHAEL H

Estimated Completion Time: 12:07 PM

Article	Qty	Description	FET	Price	Amount
90587	0	265 /65 R18 114T SL BSW		154.00	.00
NRM		ROC ROCKY MOUNTAIN HT			
BOLT PATTERN: 6-139.7					
INFLATION F:35 R:35					
80017	0	CERTIFICATES FOR		29.10	.00
NRM		REFUND, REPLACEMENT			
80224	-1	WASTE TIRE		3.00	-3.00
NRM		DISPOSAL FEE			
80219	0	INSTALLATION &		21.00	.00
NRM		LIFE OF TIRE MAINTENANCE			

Terms and Conditions can be found at
www.discounttire.com/customer-service/invoice-terms

TAX ID: 149670	Sub Total:	-3.00	
	Sales Tax:	.00	
	Sales Refund:	-3.00	
Tkn# XXXXXXXX9850 Ath# 03788G	Tendered:	-3.00	(VIS)
	Tendered Today:	-3.00	
	Tendered Total:	-3.00	
	Sales Refund:	-3.00	

gas - pick up truck

Luke 273
7277 Taft St
219-796-9121
Merrilville, Indiana 46410

1/19/2023 1:30:12 PM

Register: 100 Tran Seq No: 4065585
Store No: 273
Merchant Number:
Fuel Sale
Pump # 13 Unleaded
19.704 Gallons @ \$3.089/Gal \$60.87
1 Luke Up Rewards \$0.00
1 0.050 /Gal Discount \$0.00
1 Luke UP Rewards \$0.00
Sub Total: \$60.87
Tax: \$0.00
Total: \$60.87
Discount Total: \$0.00
Visa: \$60.87
Change \$0.00

Term: 002
Appr : 08735G

SALE
Visa
Card Num : (C)
XXXXXXXXXXXX9850
Chip Read

USD\$ 60.87

gas - pick-up truck

RSC-Luke251
1224 East Ridge Rd
Griffith Indiana
46319
219-923-5360
1/11/2023 9:47:57 AM

Term: 002
Appr : 03331G

Unleaded
PUMP No. 15
GALLONS 19.420
PRICE/GAL \$3.089
TOTAL FUEL \$59.99

SALE

TOTAL SALE \$59.99

THANK U!
HAVE A NICE DAY
Luke UP Rewards
XXXXXX7695
Term: 400:251
Appr: 2977170316
Reference: 202860393

You saved \$0.05/GAL

Card #: **426995
Troy Taylo
Rewards Registered

Coffee club progre 2

ITG Tobacco Test 0
Hershey Regular Re 1

Thanks
For Your Business

new tire -
pick up truck

VIEW SALES INVOICE
DISCOUNT TIRE

1/19/2023
11:18 AM

LAKE COUNTY SOLID WASTE M
LAKE COUNT SOLID WASTE MAN
2405 CALUMET AVE
HAMMOND, IN 46320
219.853.2420 (W)

2013 CHEVROLET Plate#: 51462
SILVERADO 1500 Miles: 79,989
18"BASE HYBRID Torque Specs: 140

INC 01
557 WEST 81ST AVENUE
MERRILLVILLE, IN 46410
219.756.3952

Invoice #
9309150

Salesperson 301
MICHAEL H

Estimated Completion Time: 01:30 PM

Article	Qty	Description	FET	Price	Amount
90587	1	265 /65 R18 114T SL BSW		154.00	154.00
NRM		ROC ROCKY MOUNTAIN HT			
TIRE MILEAGE WARRANTY: 50000					
right rear customer knows about the left front only wats to do the rr today					
BOLT PATTERN: 6-139.7					
INFLATION F:35 R:35					
80017	1	CERTIFICATES FOR		29.10	29.10
NRM		REFUND, REPLACEMENT			
For tire certificate details, see					
www.discounttire.com/customer-service/certificates					
80224	1	WASTE TIRE		3.00	3.00
NRM		DISPOSAL FEE			
80219	1	INSTALLATION &		21.00	21.00
NRM		LIFE OF TIRE MAINTENANCE			

Terms and Conditions can be found at
www.discounttire.com/customer-service/invoice-terms

When replacing less than four tires, Discount Tire
recommends that the new tires will be placed on
the rear axle of the vehicle

The tire and/or wheel you have chosen is different
from the original equipment provided with your
vehicle and may change its handling or stability
characteristics.
Further information is available from your
Discount Tire salesperson.

TAX ID: 149670	Sub Total:	207.10	
	Sales Tax:	.00	
	Sales Total:	207.10	
	Tendered:	207.10	(VIS)

Tkn# XXXXXXXX9850 Ath# 02432G

Tendered Today: 207.10

Tendered Total: 207.10

.
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.
.

[illegible]

New Business

RESOLUTION NO. 2023-2

**Modification of Human Resources Policies and Procedures Handbook
Attendance, Sick Leave, and Vacation Leave**

WHEREAS, the Lake County Solid Waste Management District, hereinafter “DISTRICT”, was created pursuant to and has the powers outlined in Indiana Code 13-21-1-1 et. seq.; and

WHEREAS, the District has adopted a Human Resource Policies and Procedures Handbook, hereinafter “HANDBOOK”; and

WHEREAS, under Chapter 13 General, Section 110 General Provisions, the District Board may amend that Handbook; and

WHEREAS, there is a need to amend the Handbook to more clearly define and ensure Regular Attendance found in Chapter 3 (Policies and Regulations) Section 320 (Attendance), and Sick Leave and Vacation Leave found in Chapter 5 (Benefits) in Section 521 (Sick Leave) and Section 522 (Vacation).

THEREFORE, BE IT RESOLVED, that the Handbook is amended as follows:

A. Under Section 320 Attendance, the paragraph shall read as follows:

Employees shall be in attendance at the place of work in accordance with policies regarding hours of work, holidays, and leave. If for some unavoidable reason one cannot report for work, he/she shall notify the supervisor, Executive Director, or District designee as soon as practicable. Disciplinary action, up to and including termination, may be taken if an employee fails to maintain regular attendance. In most circumstances, an employee who is absent from work more than 2 days per month is not maintaining “regular attendance,” unless the employee is on an approved leave of absence (such as vacation, FMLA, and/or medical leave). Disciplinary action may also be taken if an employee fails to notify the District of an absence in accordance with this policy.

B. 1. Under Section 521 Sick Leave, numerical paragraph 1, the Sick Time Accrual System table shall read as follows:

Completed Years of Service	Sick Hours Earned Per Pay Period	Maximum Hours Per Year	Maximum Weeks Per Year
0-1	1.6	41.600	1.0
2-4	3.0	78.000	2.0
5-9	4.6	119.600	3.0
10 or more	5.0	130	3.25

2. Under Section 521 Sick Leave, numerical paragraph 5 shall read as follows:

Disciplinary action, up to and including termination, may be taken if an employee abuses sick leave. Failing to maintain regular attendance, as defined in the Attendance policy, may trigger an inquiry into whether an employee is abusing sick leave. Abuse of or excessive use of sick leave may include, but is not limited to, sick leave used in conjunction with a holiday, regularly scheduled day(s) off, vacation time, and/or any other pattern or frequent sick leave use.

3. Under Section 521 Sick Leave, numerical paragraph 8 shall be inserted and read as follows:

The District shall allow 15 unexcused days (120 hours) of sick time per year if the employee has sick time accumulated. If an employee chooses to bring a physician's note for anything less than 3 days, this sick time will be considered excused and not be counted as part of the 15 days (120 hours). All sick time taken (unexcused and excused) will be subtracted from total accumulated sick time.

C. 1. Under Section 522 Vacation, the following sentence shall be inserted:

Vacation leave is a privilege, not a right.

2. Under Section 522 Vacation, numerical paragraph 1, the Vacation Time Accrual System shall read as follows:

Completed Years of Service	Vacation Hours Earned Per Pay Period	Maximum Hours Per Year	Maximum Weeks Per Year
0-1	1.6	41.600	1.0
2-4	3.0	78.000	2.0
5-9	4.6	119.600	3.0
10 or more	5.0	130	3.25

3. Under Section 522 Vacation, numerical paragraph 1, the following sentence shall be deleted: Vacation time must be requested 6 months in advance and must be approved by the District Executive Director.

4. Under Section 522 Vacation, numerical paragraph 1, the following sentence shall be inserted: Vacation time should be requested 14 days in advance and must be approved by the District Executive Director or designee. If 14 days advance notice is not provided, vacation time may be denied unless the District Executive Director determines that the vacation time will not negatively affect business operations.

5. Under Section 522 Vacation, numerical paragraph 4 should be inserted and read as follows: The District shall allow 15 days (120 hours) of vacation use per year if the employee has vacation time accumulated. Additional vacation time requested will be reviewed on a case-by-case basis.

These policy changes will be effective immediately upon District Board approval.

All of which is resolved this _____ day of _____, 2023 by a vote of ____ in favor and ____ against.

Lake County Solid Waste Management District

Attest:

Chairman, Richard Long
Lake County Solid Waste Management District

Controller, John Petalas
Lake County Solid Waste Management District



Resolution 2023- 3

Resolution by the Lake County Solid Waste Management District Exercising the First 1-Year Option of the Agreement for the District Leaf Drop Off Program 2023

WHEREAS, the Lake County Solid Waste Management District, hereinafter “District”, and Republic Services “Contractor”, executed a 1-year Agreement with 2 1-year options on March 23, 2022, for the operation of the District Leaf Drop Off Program, hereinafter “Program”; and

WHEREAS, the current Agreement between the Contractor and the District provides for the ability for the District to exercise its first option for the extension of the Agreement; and

WHEREAS, based upon the Contractor’s outstanding performance under the current Agreement and the facts outlined herein, the District wishes to exercise its first option to extend the Agreement for the year 2023.

Now, therefore, be it resolved:

The Board hereby (1) exercises its first option to extend the Agreement dated March 23, 2022 between the Lake County Solid Waste Management District and Republic Services based on the facts and recommendation provided to the District Board; and (2) that the actions taken to date on behalf of the District with respect to the exercise of this first option of the Agreement and negotiations thereof be, and they are hereby are, ratified and approved and that the Chairperson of the Board be, and hereby is, authorized for and on behalf of and in the name of the District to execute this Resolution and such other documents and instruments and take such other actions as may be required to carry out the purpose of this Resolution.

All of which is resolved and adopted this ____ day of _____ 2023, by a vote of ____ in favor and ____ opposed.

Lake County Solid Waste Management District

Attest:

By:

Richard Long, Chairman

John Petalas, Controller



RESOLUTION 2023-4

A RESOLUTION FOR THE TRANSFER OF FUNDS FOR THE YEAR 2023

WHEREAS, the Lake County Solid Waste Management District, Lake County, Indiana now finds that need exists for the use and expenditure of money to carry on necessary Solid Waste District functions during the current year, the amounts of which are in excess of the amount appropriated for the item in the regularly published budget; and

WHEREAS, there are sufficient funds which are available for transfer.

NOW, THEREFORE, BE IT RESOLVED, BY THE Lake County Solid Waste Management District of Lake County, Indiana that a transfer of funds be made as follows:

GENERAL FUND

FROM:	442	Contingency	\$189,208.77
		Total	\$189,208.77
TO:	444	New District Office	<u>\$189,208.77</u>
		TOTAL	\$189,208.77

RESOLVED AND ADOPTED this _____ day of _____, 2023 by a vote of _____ in favor and _____ opposed.

LAKE COUNTY SOLID WASTE
MANAGEMENT DISTRICT
LAKE COUNTY, INDIANA

ATTEST:

Richard Long, Chairman

John Petalas, Controller