



## NOTICE & AGENDA

### LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD MEETING

**Thursday, January 19, 2023 – 6:00 p.m.**

Lake County Solid Waste Management District Office

8695 Broadway, Merrillville, Indiana

(Enter thru the white door at the east end of the building, meeting is on the main floor.)

#### **PRELIMINARY:**

Pledge of Allegiance

Moment of Silence

Roll Call

#### **ELECTIONS:**

1. Chairperson
2. Vice Chairperson
3. Controller

#### **CONSENT AGENDA:**

4. Approval of December 1, 2022, Board Meeting Minutes
5. Approval of Claims 2022 #22-548 through #22-617; AND 2023 Claims #23-001 thru #23-018

#### **PUBLIC COMMENT:** (time of 1 and ½ minutes per individual to address agenda items)

#### **OLD BUSINESS:**

6. Board and Committee Reports:
  - Chair
  - Executive Director
  - Legal/Legislative
  - Citizens Advisory Committee

#### **NEW BUSINESS:**

7. Ordinance 2023-1, Salary Ordinance for Budget Year 2023
8. Resolution 2023-1, First 1-Year Option Agreement Extension, PBS Enterprises, LLC (Leaf Collection)
9. Controller Agreement

#### **ANNOUNCEMENTS:**

10. The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, March 9, 2023, at 6:00 p.m. at the District office.
11. The next Solid Waste Board meeting is scheduled for Thursday, March 16, 2023, at 6:00 pm. at the District office.

# Consent Agenda



BOARD MEETING MINUTES  
December 1, 2022

**PRELIMINARY:**

Pledge of Allegiance  
Moment of Silence

**Roll Call:**

Board Member	Present	Absent
Cedar Lake: Councilmember Robert Carnahan		x
Crown Point: Appointee Councilmember Dawn Stokes	x	
Dyer: Councilmember Steve Kramer		x
East Chicago: Mayor Anthony Copeland		x
East Chicago: Representative William Allen		x
Gary: Appointee Councilmember Cozey Weatherspoon	x	
Gary: Representative Trent McCain	x	
Griffith: Councilmember Rick Ryfa		x
Griffith: Councilmember Jim Marker	x	
Hammond: Appointee-Councilmember Dan Spitale	x	
Hammond: Councilmember Bill Emerson	x	
Highland: Councilmember Tom Black	x	
Hobart: Appointee-Councilmember Dan Waldrop	x	
Lake County: Commissioner Jerry Tippy		x
Lake County: Councilmember Al Menchaca		x
Lake County: Councilmember Christine Cid	x	
Lake Station: Appointee-Councilmember Rick Long	x	
Lowell: Councilmember Jon Yelkich		x
Merrillville: Councilmember Leonard White	x	
Munster: Councilmember Ken Schoon	x	
Munster: Councilmember Steve Tulowitzki		x
New Chicago: Councilmember Brenda Swallow	x	
St. John: Councilmember Michael Schilling	x	
Schererville: Councilmember Robin Arvanitis		x
Schneider: Councilmember Jack Jeralds	x	
Whiting: Appointee-Councilmember Tom Michniewicz		x
Winfield: Councilmember Tim Clayton		x

A quorum was established with 15 members.

**CONSENT AGENDA:**

1. Approval of July 21, 2022 Board Meeting Minutes
2. Approval of Claims #22-327 through #22-547

**MOTION** to approve July 21, 2022 Board Meeting Minutes by Councilmember Schoon, second by Councilmember Spitale. **Motion passes** by unanimous voice vote.

**MOTION** to approve Claims by Councilmember Cid, second by Councilmember McCain. **Motion passes** by unanimous voice vote.

**PUBLIC COMMENT:** No Public Comment

**OLD BUSINESS:**

**Chairperson's Report:** Chairman Richard Long would like to thank everyone for coming. It is important for board members to respond to emails and attend meetings. We cannot conduct business if we do not hold meetings. If anyone does not want to be on this board, please talk with your appointing officer and ask them to appoint someone else. Jeanette Romano commented that we have been looking into the possibility of having an executive committee, offering stipends, or withholding recycling grant dollars in order to conduct business and to increase attendance at board meetings. An executive committee would meet twice annually. Jeanette asked for a committee of 3-5 members to discuss possibilities. It was mentioned that mayors can appoint a proxy or communities may appoint all of their council members so that an alternate may attend a meeting in the event the appointed member cannot attend. Members who are appointed by their public works do not have this option. This issue will be revisited at our January meeting in case there are changes to membership with the new year.

**Executive Director's Report – Jeanette Romano –**

Compost grinding total cost was \$25,608 (not to exceed was \$40,000). Grinding was completed quickly. Education area is still under development, but we are getting close. We will be finished by the end of the year.

RFPs/IFQs for 3 programs were sent out:

Household Hazardous Waste-We received one bid from Tradebe (current contractor). I recommend that the board award a 1-year contract (with 2, 1-year renewable options) to Tradebe as the lowest responsive and responsible bidder and allow the Chairman to sign the contract pursuant to Resolution 2022-18. I am also asking the board to ratify Resolution 2022-17 which will adopt the Request for Proposal.

**MOTION** to approve and ratify Resolution 2022-17 by Councilmember McCain, seconded by Councilmember White. **Motion approved** by unanimous voice vote.

**MOTION** to approve Resolution 2022-18, contract award, by Councilmember Marker, seconded by Councilmember McCain. **Motion approved** by unanimous voice vote.

Tire Recycling- We received one bid from Liberty Tire Recycling (current contractor). I recommend that the board award a 1-year contract (with 2, 1-year renewable options) to Liberty as the lowest responsive and responsible bidder and allow the Chairman to sign the contract. I am also asking the board to ratify Resolution 2022-15 which will adopt the Request for Proposal.

**MOTION** to approve and ratify Resolution 2022-15 by Councilmember Weatherspoon, seconded by Councilmember McCain. **Motion approved** by unanimous voice vote.

**MOTION** to approve Resolution 2022-16, contract award, by Councilmember McCain, seconded by Councilmember Weatherspoon. **Motion approved** by unanimous voice vote.

Electronics Recycling- We received 2 bids, ERI and Green Wave Electronics. Even though Green Wave charges a transportation fee, their overall costs are considerably lower when credits that we receive are factored in. I recommend that the board award a 1-year contract (with 2, 1-year renewable options) to Green Wave as the lowest responsive and responsible bidder and allow the Chairman to sign the contract. I am also asking the board to ratify Resolution 2022-13 which will adopt the Request for Proposal.

**MOTION** to approve and ratify Resolution 2022-13 by Councilmember McCain, seconded by Councilmember Schilling. **Motion approved** by unanimous voice vote.

**MOTION** to approve Resolution 2022-14, contract award, by Councilmember White, seconded by Councilmember Marker. **Motion approved** by unanimous voice vote.

**Legal/Legislative**- Southlake Mall Tax Refund. The county has negotiated with the mall and a settlement has been reached. The county is going to make payments totaling about \$20 million. \$9 million will be paid on December 15, 2022, and then another payment of \$11.5 million will be paid in January to the owners of the mall. The District will be responsible for \$76,387 which will be paid on December 15 and come directly from our tax draw. Another payment in the amount of \$76,387 will be made in June 2023. Our last payment of \$36,094 will be made in December of 2023.

**Addendum to Compost Site Agreement**- The amount of the lease has increased to \$1102.50/year.

**MOTION** to approve Compost Site Agreement by Councilmember Stokes, seconded by Councilmember Swallow. **Motion approved** by unanimous voice vote.

**Leaf Collection** - Collection for this year is almost complete. This has been a rough year for our contractor due to threats and intimidation, but they have done a great job. As of December 1, 473 loads have been collected. The program will end December 2, 2022.

**Resolution 2022-12:** Awarding the Contract for Grinding of Compost Material

**MOTION** to approve and ratify Resolution 2022-12 made by Councilmember Cid, seconded by Councilmember McCain. **Motion approved** by unanimous voice vote.

**Citizens Advisory Committee**- Committee met on January 10 and discussed issues that covered the last 6 months. Everything looks good and the committee has no concerns.

**Finance/Recycling Grants Committee**-no report

#### **ANNOUNCEMENTS:**

The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, January 12, 2023, at 6:00 pm at the District Office.

The next Solid Waste Board meeting is tentatively scheduled for Thursday, January 19, 2023, at 6:00 pm at the District Office.

**ADJOURNMENT:**

**Motion** to adjourn meeting made and seconded. **Motion approved** by unanimous voice vote.

Respectfully submitted by Kiera Hagerman (Assistant Director)

Claims	Checks	Payable	Amount	Description
23-001	10485	Payroll	\$ 12,957.20	employee payroll
23-002	7624	Indiana Collections	\$ 263.90	Angela Goodson child support
23-003	Debit	US Dept. of Treasury	\$ 3,443.44	Fica, Med, Fed
23-004	Debit	PERF	\$ 1,839.93	employee retirement
23-005	Debit	Indiana Dept. of Revenue	\$ 1,129.50	payroll taxes
23-006	10486	Staff Source	\$ 450.00	laborer-compost site programs
23-007	10487	Don's Snow Removal	\$ 500.00	snow removal
23-008	10488	Emerse Knowledge Design	\$ 3,606.00	retrac software
23-009	10489	Republic Services	\$ 1,635.00	leaf drop off program
23-010	10490	Indiana American Water	\$ 398.44	Water to building (includes broken pipe usage)
23-011	10491	Comcast	\$ 978.42	phone and internet (includes lost payment)
23-012	10492	Capital One Trade Credit	\$ 34.87	Menard's credit card
23-013	19493	Homewood Disposal Services	\$ 103.00	garbage and recycling service
23-014	19404	Cardmember Services	\$ 279.17	Chase credit card
23-015	10495	americaneagle.com	\$ 105.00	monthly website hosting
23-016	10496	Mi-Box NWI	\$ 392.80	portable storage pod
23-017	10497	Phil & Son, Inc	\$ 65.00	door latch repair
23-018	7625	AFLAC	\$ 322.28	employee supplemental insurance



**Menards Commercial  
Capital One Trade Credit  
PO Box 60506  
City of Industry, CA 91716-0506**

RECEIVED DEC 28 2022



Credit Account #  
Statement Date 12/24/22  
Statement # 1645938662

KIERA HAGERMAN  
LAKE COUNTY SOLID WASTE INC  
8695 Broadway  
Merrillville, IN 46410

Previous Account Balance	\$18.91
New Purchases	\$34.87
Other Charges/Credits	\$0.00
Payments	-\$18.91

Account Balance \$34.87

Credit Limit	\$1,300.00	Payment Due Date(s)	
Account Balance	\$34.87	01/18/23	\$34.87
Available Credit	\$1,265.13		

7  
vgh

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Don't forget you can make quick and easy payments online! Log into your secure account today!

Pay online at <https://www.menards.com/commercial>.

For questions, or to report an unauthorized use claim, call Capital One Trade Credit at 866-323-6167.

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 5 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

*Please detach and return stub with payment to address below.*

KIERA HAGERMAN  
LAKE COUNTY SOLID WASTE INC  
8695 Broadway  
Merrillville, IN 46410

Credit Account #  
Statement Date 12/24/22  
Statement # 1645938662

Account Balance \$34.87

### Address Change:

Amount Enclosed \$

Capital One Trade Credit  
PO Box 60506  
City of Industry, CA 91716-0506



**Menards Commercial  
Capital One Trade Credit**  
PO Box 60506  
City of Industry, CA 91716-0506



Credit Account #  
Statement Date  
Statement #

12/24/22  
1645938662

<b>CREDITS &amp; ADJUSTMENTS</b>	<b>CURRENT</b>	<b>PAST DUE</b>			<b>ACCOUNT BALANCE</b>
		<b>1-59 DAYS</b>	<b>60-89 DAYS</b>	<b>90+ DAYS</b>	
\$0.00	\$34.87	\$0.00	\$0.00	\$0.00	\$34.87

#### OPEN ITEMS

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
		308034122107236	MENARDS 3080 GRIFFITH IN	12/07/22	01/18/23	\$34.87	\$34.87
Account Balance							\$34.87

#### PURCHASES

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
		308034122107236	MENARDS 3080 GRIFFITH IN	12/07/22	01/18/23	\$34.87	\$34.87
Total Purchases							\$34.87

#### OTHER CHARGES AND CREDITS

Description	Trans Date	Due Date	Trans Total	Balance Due
No other charges and credits in current period.				

#### PAYMENTS

Date	Payment Number	Amount
12/05/22	Check # 10440	-\$18.91
Total Payments		-\$18.91



**Menards Commercial**  
**Capital One Trade Credit**  
 PO Box 60506  
 City of Industry, CA 91716-0506



Credit Account #  
 Statement Date 12/24/22  
 Statement # 1645938662

PO #	INVOICE # 308034122107236 REF	JOB CODE		
TERMS Standard	INVOICE DATE 12/07/22	DUE DATE 01/18/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
LAKE COUNTY SOLID WASTE LAKE COUNTY SOLID WASTE INC 8695 Broadway Merrillville, IN 46410		MENARDS 3080 GRIFFITH IN	\$34.87	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
2733921	GLACIERMIST SPRING WATER 24 PACK .5 LIT	\$3.48	4.0	\$13.92
6611679	MECHANIX WEAR 2PK XL POWER CLUTCH	\$11.99	1.0	\$11.99
6605923	MENS RW PERF GLOVE L MX450GY-L	\$4.48	1.0	\$4.48
6605924	MENS RW PERF GLOVE XL MX450GY-XL	\$4.48	1.0	\$4.48
			<b>SUBTOTAL</b>	\$34.87
			<b>TAX</b>	\$0.00
			<b>TOTAL</b>	\$34.87

✓ compost site  
supplies

*ink.*Manage your account online at :  
[www.chase.com/cardhelp](http://www.chase.com/cardhelp)Customer Service:  
1-800-945-2028Mobile: Download the  
Chase Mobile® app today

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

New Balance

**\$279.17**

Minimum Payment Due

**\$55.00**

Payment Due Date

**01/19/23****RECEIVED****DEC 29 2022**

**Late Payment Warning:** If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

**Minimum Payment Warning:** Enroll in Auto-Pay and avoid missing a payment. To enroll, go to [www.chase.com](http://www.chase.com)

## ACCOUNT SUMMARY

Previous Balance	\$153.38
Payment, Credits	-\$153.38
Purchases	+\$279.17
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	<u>\$0.00</u>
<b>New Balance</b>	<b>\$279.17</b>
Opening/Closing Date	11/26/22 - 12/25/22
Credit Limit	\$5,000
Available Credit	\$4,720
Cash Access Line	\$250
Available for Cash	\$250
<b>Past Due Amount</b>	<b>\$0.00</b>
<b>Balance over the Credit Limit</b>	<b>\$0.00</b>



P.O. BOX 15123  
WILMINGTON, DE 19850-5123  
For Undeliverable Mail Only

Make your payment at  
[chase.com/paycard](http://chase.com/paycard)

**Payment Due Date:**  
**New Balance:**  
**Minimum Payment Due:**

**01/19/23****\$279.17****\$55.00***OK  
JR*

96734 BEX 9 35922 C

JEANETTE ROMANO  
LAKE COUNTY SOLID WASTE  
8695 BROADWAY  
MERRILLVILLE IN 46410-7033

\$ \_\_\_\_\_ Amount Enclosed  
Make/Mail to Chase Card Services at the address below:

CARDMEMBER SERVICE  
PO BOX 6294  
CAROL STREAM IL 60197-6294

15000160281595236792469010



## ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
12/03	Payment ThankYou Image Check	-153.38
12/13	FAMILY EXPRESS #66 CROWN POINT IN GAS-BLACK E-mobile	37.37 ✓
12/15	FAMILY EXPRESS #66 CROWN POINT IN GAS-red E-mobile JEANETTE ROMANO TRANSACTIONS THIS CYCLE (CARD 2469) \$88.47- INCLUDING PAYMENTS RECEIVED	27.54 ✓
11/29	LUKE FUEL STATION GRIFFITH IN GAS-pickuptruck	64.07 ✓
11/30	SPEEDWAY 06688 MERRILLVILLE MERRILLVILLE IN GAS-Volt	28.13 ✓
12/08	LUKE FUEL STATION GRIFFITH IN GAS-pick up truck	66.56 ✓
12/20	LUKE FUEL STATION MERRILLVILLE IN GAS-pickuptruck TROY TAYLOR TRANSACTIONS THIS CYCLE (CARD 9850) \$214.26	55.50 ✓

2022 Totals Year-to-Date	
Total fees charged in 2022	\$39.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

## INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
<b>PURCHASES</b>			
Purchases	17.49%(v)(d)	- 0 -	- 0 -
<b>CASH ADVANCES</b>			
Cash Advances	29.24%(v)(d)	- 0 -	- 0 -
<b>BALANCE TRANSFERS</b>			
Balance Transfer	17.49%(v)(d)	- 0 -	- 0 -
			<b>30 Days in Billing Period</b>

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

Ernestine - black 12/13/2022

\$37.37

Family Express  
641 East State Road  
Crown Point Ind 46307  
Reg Unleaded PUMP 08  
Volume 11.329  
PRICE /G \$3.299  
GAS TOTAL \$37.37  
Merch Tax \$0.00  
TOTAL \$37.37  
Capture

Visa  
XXXXXXXXXXXX2469  
Chip Read

USD\$ 37.37

CHASE VISA  
Mode: Issuer  
AID: A0000000031010  
TVR: 0000008000  
IAD: XXXXXXXXXXXXXXX  
TSI: E800  
ARC: 00  
ARQC: FBA637EC494D2C08

12/13/2022 11:15:55

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

"Save a Fortune on Fuel"  
Apply at [fepers.com](http://fepers.com)

Ernestine 12/15 \$27.54  
REP

## FAMILY EXPRESS

641 East State Road 8 (231)  
Crown Point Indi 46307

12/15/2022 11:16:05 A  
Register: 100 Tran Seq No: 1678043  
Pump 8 Reg Unleaded \$3.199 ppg  
8.609 gal \$27.54

Sub. Total: \$27.54  
Merch Tax: \$0.00  
Total: \$27.54  
Visa: \$27.54

Change \$0.00

Capture

Visa  
XXXXXXXXXXXX2469  
Chip Read

USD\$ 27.54

CHASE VISA  
Mode: Issuer  
AID: A0000000031010  
TVR: 0000008000  
IAD: XXXXXXXXXXXXXXX  
TSI: E800  
ARC: 00  
ARQC: E128EC297FACB27B

12/15/2022 11:15:52

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

"Save a Fortune on Fuel"  
Apply at [fepers.com](http://fepers.com)

gas - pick up  
truck

RSC-Luke251  
1224 East Ridge Rd  
Griffith Indiana  
46319  
219-923-5360

11/29/2022 11:19:27 A

Term: 002  
Appr: 09392G

Unleaded  
PUMP No. 09  
GALLONS 18.630  
PRICE/GAL \$3.439  
TOTAL FUEL \$64.07

SALE

TOTAL SALE \$64.07

THANK U!  
HAVE A NICE DAY.  
Luke Up Rewards  
XXXXXXXX695  
Term: 400:251  
Appr: 2897471914  
Reference: 202688708

You saved \$0.05/GAL  
Card #: \*\*426995  
Troy Taylor  
Rewards Registered  
Coffee club progre 5  
Hershey Regular Re 1

Thanks  
For Your Business

gas - Volt

SPEEDWAY 0006688-Merrillville  
9299 Broadway 46410-7046  
(219)736-5732 11/30/2022 10:49:00 A  
Trans# 1941529 Reg: 100

Pay At Pump Sale  
Pump # 9 Regular Unleaded  
7.604 Gallons @ \$3.699/Gal 28.13  
Sales Tax \$0.00  
E-Cig Tax \$0.00  
Sub. Total: \$28.13  
Tax: \$0.00  
Total: \$28.13  
Visa: \$28.13  
Change \$0.00

Visa  
Card Num :  
XXXXXXXXXXXX9850  
TERM: 0050006688001  
TRANS TYPE: CAPTURE  
APPR#: 06293G  
ENTRY METHOD: Chip  
Card

USD\$ 28.13

CHASE VISA  
AID: A0000000031010

11/30/2022 10:45:39

Cardholder agrees to  
pay to issuer total  
charges per the  
agreement between  
cardholder & issuer.

Now Hiring!  
Apply at [Speedway.com/careers](http://Speedway.com/careers)  
or text SPEEDWAY to 25000  
[www.speedway.com](http://www.speedway.com)

gas - pick up  
truck

RSC-Luke273  
1224 East Ridge Rd  
Griffith Indiana  
46319  
219-923-5360  
12/8/2022 9:38:37 AM

Term: 002  
Appr : 05208G  
Unleaded  
PUMP No. 17  
GALLONS 21.273  
PRICE/GAL \$3.129  
TOTAL FUEL \$66.56  
SALE  
TOTAL SALE \$66.56  
THANK U!  
HAVE A NICE DAY

Thanks  
For Your Business

gas - pick up  
truck

Luke 273  
7277 Taft St  
219-796-9121  
Merrillville, Indiana 46410

( DUPLICATE RECEIPT )

12/20/2022 11:39:54 AM

Register: 100 Tran Seq No: 4020892

Store No: 273

Merchant Number:

Fuel Sale

Pump # 5 Unleaded  
19.687 Gallons @ \$2.819/Gal \$55.50  
1 Luke Up Rewards \$0.00  
1 0.100 /Gal Discount \$0.00  
1 Luke UP Rewards \$0.00

Sub Total: \$55.50  
Tax: \$0.00  
Total: \$55.50  
Discount Total: \$0.00

Visa: \$55.50  
Change \$0.00

Term: 002  
Appr : 08265G

SALE  
Visa  
Card Num : (C)  
XXXXXXXXXXXX9850  
Chip Read

USD\$ 55.50

12-29-22

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12-22-22

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12-16-22

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Claims	Checks	Payable	Amount	Description
22-571	10445	Payroll	\$ 12,957.20	Payroll
22-572	7610	Indiana Collection Unit	\$ 263.70	Angela Goodson's child support
22-573	DEBIT	US Treasury	\$ 3,443.44	FICA, MED, FED 12-9 payroll
22-574	DEBIT	PERF	\$ 1,839.93	Retirement
22-575	DEBIT	Indiana Dept. of Revenue	\$ 1,129.50	State Withholding for November 2022
22-576	10446	Anthem BC/BS	\$ 6,231.37	Health Insurance
22-577	10447	Staff Source	\$ 135.00	Laborers Compost Site Recycling Programs
22-578	10448	Tradebe	\$ 18,060.69	HHW Program - Hammond Collection
22-579	10449	Green Wave Electronics	\$ 1,966.22	Electronic Recycling Program
22-580	10450	PBS Enterprises	\$ 35,625.21	Leaf Vac Collection Program
22-581	10451	Comcast Business	\$ 484.21	Telephone & Internet Services
22-582	10452	Indiana American Water	\$ 173.00	Utility/Water
22-583	10453	Pitney Bowes	\$ 129.96	Postage Meter Quarterly Lease
22-584	10454	Chester, Inc.	\$ 456.00	IT Managed Services - monthly
22-585	10455	SWANA	\$ 245.00	Membership - Kiera Hagerman
22-586	10456	IN.GOV	\$ 15.00	Activity Filing - Lobbyist
22-587	10457	AISWMD	\$ 550.00	Membership - District

12-2-22

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**Menards Commercial  
Capital One Trade Credit  
PO Box 60506  
City of Industry, CA 91716-0506**

RECEIVED NOV 28 2022 Capital One Trade Credit



Credit Account # 1645374187  
Statement Date 11/24/22  
Statement #

KIERA HAGERMAN  
LAKE COUNTY SOLID WASTE INC  
8695 Broadway  
Merrillville, IN 46410

Previous Account Balance	\$137.95
New Purchases	\$18.91
Other Charges/Credits	\$0.00
Payments	-\$137.95
<b>Account Balance</b>	<b>\$18.91</b>

Credit Limit	\$1,300.00	Payment Due Date(s)	
Account Balance	\$18.91	12/19/22	\$18.91
Available Credit	\$1,281.09		

**Pay online - it's fast, easy and secure!**

Don't forget you can make quick and easy payments online! Log into your secure account today!

Pay online at <https://www.menards.com/commercial>.

For questions, or to report an unauthorized use claim, call Capital One Trade Credit at 866-323-6167.

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 5 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

*Please detach and return stub with payment to address below.*

KIERA HAGERMAN  
LAKE COUNTY SOLID WASTE INC  
8695 Broadway  
Merrillville, IN 46410

Credit Account # 11/24/22  
Statement Date 1645374187  
Statement #

**Account Balance** **\$18.91**

### Address Change:

**Amount Enclosed \$**

Capital One Trade Credit  
PO Box 60506  
City of Industry, CA 91716-0506



**Menards Commercial**  
**Capital One Trade Credit**  
 PO Box 60506  
 City of Industry, CA 91716-0506



Credit Account #  
 Statement Date  
 Statement #

11/24/22  
 1645374187

CREDITS & ADJUSTMENTS	CURRENT	PAST DUE			ACCOUNT BALANCE
		1-59 DAYS	60-89 DAYS	90+ DAYS	
\$0.00	\$18.91	\$0.00	\$0.00	\$0.00	\$18.91

#### OPEN ITEMS

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
		308031422098947	MENARDS 3080 GRIFFITH IN	11/10/22	12/19/22	\$18.91	\$18.91
Account Balance							\$18.91

#### PURCHASES

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
		308031422098947	MENARDS 3080 GRIFFITH IN	11/10/22	12/19/22	\$18.91	\$18.91
Total Purchases							\$18.91

#### OTHER CHARGES AND CREDITS

Description	Trans Date	Due Date	Trans Total	Balance Due
No other charges and credits in current period.				

#### PAYMENTS

Date	Payment Number	Amount
11/07/22	Check # 10396	-\$137.95
Total Payments		-\$137.95



**Menards Commercial**  
**Capital One Trade Credit**  
 PO Box 60506  
 City of Industry, CA 91716-0506



Credit Account #  
 Statement Date 11/24/22  
 Statement # 1645374187

PO #	INVOICE # 308031422098947	REF	JOB CODE		
TERMS	Standard	INVOICE DATE 11/10/22	DUE DATE 12/19/22		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL		
LAKE COUNTY SOLID WASTE LAKE COUNTY SOLID WASTE INC 8695 Broadway Merrillville, IN 46410		MENARDS 3080 GRIFFITH IN	\$18.91		
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL	
6486078	FIORA PAPER TOWEL 6PK 41015	\$4.99	1.0	\$4.99	
2733921	GLACIERMIST SPRING WATER 24 PACK .5 LIT	\$3.48	4.0	\$13.92	
			<b>SUBTOTAL</b>	\$18.91	
			<b>TAX</b>	\$0.00	
			<b>TOTAL</b>	\$18.91	

compost site - water +  
Use Your 2% REBATE  
BIG CARD MENARDS®

MENARDS - GRIFFITH  
6050 West Ridge Road  
Gary, IN 46408

KEEP YOUR RECEIPT  
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for  
items on this receipt will be in the form  
of an in store credit voucher if the  
return is done after 02/08/23

If you have questions regarding the  
charges on your receipt, please  
email us at:  
GRIFFrontend@menards.com



Sale Transaction

Tax Exempt Certificate ID: 2773793  
Exempt Type: Local Government

GLACIERMIST SPRING WATER		
2733921	4 @3.48	13.92 NT
FIORA PAPER TOWEL 6PK		
6486078		4.99 NT

TOTAL SALE	18.91
Menard Commercial Card 8738	18.91
PO #	
Auth Code:331405	
Chip Inserted	
a000000817002001	
TC - f1b94bf91890487e	

TOTAL NUMBER OF ITEMS = 5

THE FOLLOWING REBATE RECEIPTS WERE  
PRINTED FOR THIS TRANSACTION:  
1934

GUEST COPY

*ink.*manage your account online at :  
[www.chase.com/cardhelp](http://www.chase.com/cardhelp)customer service:  
1-800-845-2028Mobile: Download the  
Chase Mobile® app today

December 2022						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance  
**\$153.38**  
Minimum Payment Due  
**\$30.00**  
Payment Due Date  
**12/19/22**

**RECEIVED**

NOV 28 2022

**Late Payment Warning:** If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

**Minimum Payment Warning:** Enroll in Auto-Pay and avoid missing a payment. To enroll, go to [www.chase.com](http://www.chase.com)

## ACCOUNT SUMMARY

Previous Balance	\$1,738.44
Payment, Credits	<b>-\$1,738.44</b>
Purchases	<b>+\$153.38</b>
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$153.38</b>
Opening/Closing Date	10/26/22 - 11/25/22
Credit Limit	\$5,000
Available Credit	\$4,846
Cash Access Line	\$250
Available for Cash	\$250
<b>Past Due Amount</b>	<b>\$0.00</b>
<b>Balance over the Credit Limit</b>	<b>\$0.00</b>

0000001 FIS33339 C 1

Y 9 26 22/11/25

Page 1 of 2

06630 MA DA 97063 32910000010009706301



P.O. BOX 15123  
WILMINGTON, DE 19850-5123  
For Undeliverable Mail Only

Make your payment at  
[chase.com/paycard](http://chase.com/paycard)

42463152367924690000300000015338000000004

**Payment Due Date:**  
**12/19/22**  
**New Balance:**  
**\$153.38**  
**Minimum Payment Due:**  
**\$30.00**

97063 BEX 9 32922 C  
JEANETTE ROMANO  
LAKE COUNTY SOLID WASTE  
8695 BROADWAY  
MERRILLVILLE IN 46410-7033

\$  Amount Enclosed  
Make/Mail to Chase Card Services at the address below:

CARDMEMBER SERVICE  
PO BOX 6294  
CAROL STREAM IL 60197-6294

15000160281595236792469011



## ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
11/05	Payment ThankYou Image Check JEANETTE ROMANO TRANSACTIONS THIS CYCLE (CARD 2469) \$1738.44- INCLUDING PAYMENTS RECEIVED	-1,738.44
10/27	LUKE FUEL STATION GRIFFITH IN <del>fuel</del> - pickup truck	67.29 ✓
11/16	LUKE FUEL STATION GRIFFITH IN <del>fuel</del> - pickup truck TROY TAYLOR TRANSACTIONS THIS CYCLE (CARD 9850) \$153.38	86.09 ✓

2022 Totals Year-to-Date	
Total fees charged in 2022	\$39.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

## INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
<b>PURCHASES</b>			
Purchases	16.99%(v)(d)	- 0 -	- 0 -
<b>CASH ADVANCES</b>			
Cash Advances	28.74%(v)(d)	- 0 -	- 0 -
<b>BALANCE TRANSFERS</b>			
Balance Transfer	16.99%(v)(d)	- 0 -	- 0 -
			<b>31 Days in Billing Period</b>

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

## IMPORTANT NEWS

Your account is a business account,  
to be used only for business transactions.  
It is not intended for personal, family  
or household purposes.

gas - pick up truck

RSC-Luke251  
1224 East Ridge Rd  
219-923-5360  
Griffith, Indiana 46319

( DUPLICATE RECEIPT )

10/27/2022 10:04:26 AM

Register: 100 Tran Seq No: 4659607  
Store No: 251

Merchant Number:

Fuel Sale

Pump # 17 Unleaded	\$67.29
17.713 Gallons @ \$3.799/Gal	\$0.00
1 Luke Up Rewards	\$0.00
1 0.050 /Gal Discount	\$0.00
1 Luke UP Rewards	\$0.00

Sub Total: \$67.29

Tax: \$0.00

Total: \$67.29

Discount Total: \$0.00

Visa: \$67.29

Change\$0.00

Term: 002

Appr : 02366G

SALE

Visa

Card Num : (C)

XXXXXXXXXXXX9850

Chip Read

USD\$ 67.29

gas - pick up truck

RSC-Luke251  
1224 East Ridge Rd  
219-923-5360  
Griffith, Indiana 46319

( DUPLICATE RECEIPT )

11/16/2022 10:17:12 AM

Register: 100 Tran Seq No: 4717439  
Store No: 251

Merchant Number:

Fuel Sale

Pump # 1 Unleaded	\$86.09
22.661 Gallons @ \$3.799/Gal	\$0.00
1 Luke Up Rewards	\$0.00
1 0.050 /Gal Discount	\$0.00
1 Luke UP Rewards	\$0.00

Sub Total: \$86.09

Tax: \$0.00

Total: \$86.09

Discount Total: \$0.00

Visa: \$86.09

Change\$0.00

Term: 002

Appr : 09729G

SALE

Visa

Card Num : (C)

XXXXXXXXXXXX9850

Chip Read

USD\$ 86.09

11-25-22

Page 1

# New Business



**ORDINANCE NO. 2023 - 1**  
Salary Ordinance for Budget Year 2023

WHEREAS, the Lake County Solid Waste Management District (DISTRICT) is empowered under I.C. 13-21-1-1 et. seq. to hire personnel necessary for the management or disposal of solid waste in accordance with an approved budget and to contract for professional services; and

WHEREAS, the District's 2023 Budget was submitted to the Department of Local Government Finance; and

WHEREAS, said budget provides for salaries of personnel authorized under 13-21-1-1 et. seq.

NOW, THEREFORE, LET IT BE ORDAINED that a salary ordinance be adopted as follows:

	<u>Actual</u>	<u>Minimum</u>	<u>Maximum</u>
Executive Director #112:	\$90,177.00	\$75,000.00	\$95,000.00
Assistant Director #113:	\$69,330.00	\$65,350.00	\$75,000.00
Office Manager #115:	\$35,000.00	\$33,655.00	\$45,000.00
Field Operations Program Manager #116:	\$63,504.00	\$49,500.00	\$67,000.00
Director of Business Operations and Governmental Affairs (Part-Time) #118:	\$-0-	\$40.17/hour	\$70,000.00
Environmental Education and Outreach Coordinator #119:	\$47,025.00	\$35,000.00	\$49,900.00
Driver/Operator #120:	\$35,000.00	\$32,240.00	\$42,065.00
Education and Public Information Programs Manager #124:	\$-0-	\$48,000.00	\$57,364.00
Environmental Education Coordinator #126:	\$40,910.00	\$35,000.00	\$45,667.00
Education Administrative Assistant (Part Time) #127:	\$-0-	\$15.00/hr.	\$15.00/hr.

All of which is adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Lake County Solid Waste Management District

ATTEST:

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Chairperson

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Controller



### Resolution 2023- 1

#### **Resolution by the Lake County Solid Waste Management District Exercising the First 1-Year Option of the Agreement for the District Leaf Collection Program 2023**

WHEREAS, the Lake County Solid Waste Management District, hereinafter “District”, and PBS Enterprises, LLC, hereinafter “Contractor”, executed a 1-year Agreement with 2 1-year options on January 20, 2022 for the operation of the District Leaf VAC Collection Program, hereinafter “Program”; and

WHEREAS, the current Agreement between the Contractor and the District provides for the ability for the District to exercise its first option for the extension of the Agreement; and

WHEREAS, based upon the Contractor’s outstanding performance under the current Agreement and the facts outlined herein, the District wishes to exercise its first option to extend the Agreement for the year 2023.

Now, therefore, be it resolved:

The Board hereby (1) exercises its first option to extend the Agreement dated January 20, 2022 between the Lake County Solid Waste Management District and PBS Enterprises, LLC based on the facts and recommendation provided to the District Board; and (2) that the actions taken to date on behalf of the District with respect to the exercise of this first option of the Agreement and negotiations thereof be, and they are hereby are, ratified and approved and that the Chairperson of the Board be, and hereby is, authorized for and on behalf of and in the name of the District to execute this Resolution and such other documents and instruments and take such other actions as may be required to carry out the purpose of this Resolution.

All of which is resolved and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

Lake County Solid Waste Management District

Attest:

By:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Controller



## CONTROLLER AGREEMENT

THIS AGREEMENT dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between \_\_\_\_\_ hereinafter referred to as the "CONTROLLER" and the Lake County Solid Waste Management District, hereinafter referred to as the "DISTRICT".

WITNESSETH:

WHEREAS, under Indiana Code 13-21-3-12(a) (15) the District has the power to hire personnel and contract for professional services necessary for the management and disposal of solid waste in accordance with an approved budget; and

WHEREAS, under Indiana Code 13-21-3-9, the District shall select a Controller who is not a member of the District Board; and

WHEREAS, under Indiana Code 13-21-3-10(b), the Controller of a County Solid Waste District does not hold a lucrative office for purposes of Article 2, Section 9 of the Constitution of the State of Indiana; and

WHEREAS, if a Controller selected by the District under Indiana Code 13-21-3-9 is the fiscal officer of a county or municipality, the duties of the controller under a statute or an ordinance are in addition to the duties the Controller has while serving as the fiscal officer of the county or municipality; and

WHEREAS, the District wishes to compensate the Controller for work performed for the District pursuant to I.C.13-21-3-9, 10 and 12(15).

NOW, THEREFORE, BE IT RESOLVED, and in consideration of the provisions herein, the parties hereto agree as follows:

### 1. DUTIES:

The Controller shall perform the following:

- (a) Be the official custodian of all District money and, subject to the terms of any resolution or trust indenture under which bonds are issued under Indiana Code 13-21, deposit and invest all District money in the same manner as other county money is deposited and invested under Indiana Code 5-13;
- (b) Be responsible to the board for the fiscal management of the District;
- (c) Be responsible for the proper safeguarding and accounting of the District's money;

- (d) Subject to subsection (c), issue warrants approved by the District Board after a properly itemized and verified claim has been presented to the District Board on a claim docket;
- (e) Make financial reports of District funds and present the reports to the District Board for the Board's approval;
- (f) Prepare the District's annual budget; and
- (g) Perform any other duties:
  - (1) prescribed by the District Board; and
  - (2) consistent with Indiana Code 13-21 et. seq..

## 2. TERM

This Agreement relationship shall be at will. The term shall commence on the date it is executed by the District Chairperson and witnessed by the Vice-Chairperson and shall remain in full force and effect until termination as outlined below. This agreement shall be subject to the right by the District or Controller to terminate the Agreement for any reason by 30 days advance written notice to the other. If this Agreement is terminated by either party, the District shall owe, and the Controller shall receive full compensation for all authorized services performed. Said payment as made to the Controller shall be paid as a final payment in full settlement for services hereunder.

## 3. COMPENSATION:

The Controller shall be paid for all services rendered under this Agreement at an amount of \$23,682.00/ year, which shall be paid at a rate of \$1,973.50 per month, payable on a monthly basis beginning the first pay period after selection by the District. The Controller shall be paid performance compensation. Payment is based on the performance of the duties outlined under Paragraph 1.

## 4. SUCCESSORS:

This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, heirs, and personal representatives and, except as specifically provided herein, neither party may make any assignment of this Agreement or any interest therein by operation of law or otherwise without the prior written consent of the other party.

## 5. REPORTS:

Any and all data, reports, manuscripts, and any other work produced, whether completed or not, prepared or developed by the Controller as a part of the work under this Agreement shall become the property of the District.

## 6. INDEPENDENT CONTRACTOR:

The Controller's relationship shall be that of an independent contractor and the District shall not withhold taxes or Social Security payments from any sum paid to the Controller

hereunder. The Controller shall exercise control over the means and manner in which any work requested under this Agreement is performed and, in all respects, the Controller's relationship to the District shall be that of an independent contractor and not an employee.

7. DATA:

The District shall furnish to the Controller, without cost to the Controller, such information, and data available to the District as the Controller deems necessary for the performance of the services provided herein. Upon completion of the services or termination of this Agreement, the Controller shall, immediately after such completion or termination, return to the District all such data and written materials furnished by the District.

8. REPORTING:

The Controller agrees to keep the District advised as to the progress in performing the services hereunder, and will, as requested by the District, prepare written reports with respect thereto.

9. SUBLETTING AND ASSIGNMENT OF CONTRACT:

No portion of the Agreement shall be sublet, assigned, or otherwise disposed of, except with the written consent of the District. Consent to sublet, assign, or otherwise dispose of any portion of the Agreement shall not be construed to relieve the Controller of any responsibility for the fulfillment of the Agreement.

10. INSURANCE:

All statutory requirements involving bonds and related duties under I.C.13-21 et. seq. regarding a Controller shall be met.

11. NONDISCRIMINATION:

Pursuant to I.C. 22-9-1-10, the Controller, and his subcontractors, if any, shall not discriminate against any employee or applicant for employment to be employed in the performance of work under this Agreement, with respect to hire tenure, terms, conditions or privileges, or employment or any matter directly or indirectly related to employment, because of race, color, religion, sex, handicap, national origin, or ancestry. Breach of this covenant may be regarded as a material breach of the Agreement.

12. TIME OF PERFORMANCE:

Time is of the essence. Therefore, the period of performance under this AGREEMENT shall begin January 1, 2023. In the event this document is not fully executed and approved prior to the date of commencement, it shall be deemed retroactive in force and effect to the date of commencement upon and after the full execution, approvals, required filings and recordation.

All of the services to be provided by the Controller will be performed by\_\_\_\_\_.

**13. CONSTRUCTION:**

This Agreement represents the entire understanding between the parties, and modifications of this Agreement shall not be effective unless reduced to writing and signed by both parties. In the event any portion or portions of this Agreement are found to be void or voidable by the Courts of competent jurisdiction, this Agreement shall not become void in its entirety. Rather, the void or voidable portions shall be stricken, and the remaining portions enforced.

**14. GOVERNING LAW:**

The laws of the State of Indiana shall govern this Agreement which is to be considered and enforced in accordance with those laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and represented to each other that the individuals whose signature appears below has full and complete authority to bind their principal to this Agreement.

**LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT**

By:

\_\_\_\_\_  
Chairperson  
Lake County Solid Waste Management District

Attest:

\_\_\_\_\_  
Vice-Chairperson  
Lake County Solid Waste Management District

**CONTROLLER**

By: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Sign Name