



NOTICE & AGENDA

LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD MEETING

Thursday, January 19, 2023 – 6:00 p.m.

Lake County Solid Waste Management District Office

8695 Broadway, Merrillville, Indiana

(Enter thru the white door at the east end of the building, meeting is on the main floor.)

PRELIMINARY:

Pledge of Allegiance

Moment of Silence

Roll Call

ELECTIONS:

1. Chairperson
2. Vice Chairperson
3. Controller

CONSENT AGENDA:

4. Approval of December 1, 2022, Board Meeting Minutes
5. Approval of Claims 2022 #22-548 through #22-617; AND 2023 Claims #23-001 thru #23-018

PUBLIC COMMENT: (time of 1 and ½ minutes per individual to address agenda items)

OLD BUSINESS:

6. Board and Committee Reports:
 - Chair
 - Executive Director
 - Legal/Legislative
 - Citizens Advisory Committee

NEW BUSINESS:

7. Ordinance 2023-1, Salary Ordinance for Budget Year 2023
8. Resolution 2023-1, First 1-Year Option Agreement Extension, PBS Enterprises, LLC (Leaf Collection)
9. Controller Agreement

ANNOUNCEMENTS:

10. The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, March 9, 2023, at 6:00 p.m. at the District office.
11. The next Solid Waste Board meeting is scheduled for Thursday, March 16, 2023, at 6:00 pm. at the District office.

Richard Long, Chairman, Lake County Solid Waste Management District

Consent Agenda



BOARD MEETING MINUTES
December 1, 2022

PRELIMINARY:

Pledge of Allegiance
Moment of Silence

Roll Call:

| Board Member | Present | Absent |
|--|---------|--------|
| Cedar Lake: Councilmember Robert Carnahan | | X |
| Crown Point: Appointee Councilmember Dawn Stokes | X | |
| Dyer: Councilmember Steve Kramer | | X |
| East Chicago: Mayor Anthony Copeland | | X |
| East Chicago: Representative William Allen | | X |
| Gary: Appointee Councilmember Cozey Weatherspoon | X | |
| Gary: Representative Trent McCain | X | |
| Griffith: Councilmember Rick Ryfa | | X |
| Griffith: Councilmember Jim Marker | X | |
| Hammond: Appointee-Councilmember Dan Spitale | X | |
| Hammond: Councilmember Bill Emerson | X | |
| Highland: Councilmember Tom Black | X | |
| Hobart: Appointee-Councilmember Dan Waldrop | X | |
| Lake County: Commissioner Jerry Tippy | | X |
| Lake County: Councilmember Al Menchaca | | X |
| Lake County: Councilmember Christine Cid | X | |
| Lake Station: Appointee-Councilmember Rick Long | X | |
| Lowell: Councilmember Jon Yelkich | | X |
| Merrillville: Councilmember Leonard White | X | |
| Munster: Councilmember Ken Schoon | X | |
| Munster: Councilmember Steve Tulowitzki | | X |
| New Chicago: Councilmember Brenda Swallow | X | |
| St. John: Councilmember Michael Schilling | X | |
| Schererville: Councilmember Robin Arvanitis | | X |
| Schneider: Councilmember Jack Jeralds | X | |
| Whiting: Appointee-Councilmember Tom Michniewicz | | X |
| Winfield: Councilmember Tim Clayton | | X |

A quorum was established with 15 members.

CONSENT AGENDA:

1. Approval of July 21, 2022 Board Meeting Minutes
2. Approval of Claims #22-327 through #22-547

MOTION to approve July 21, 2022 Board Meeting Minutes by Councilmember Schoon, second by Councilmember Spitale. **Motion passes** by unanimous voice vote.

MOTION to approve Claims by Councilmember Cid, second by Councilmember McCain. **Motion passes** by unanimous voice vote.

PUBLIC COMMENT: No Public Comment

OLD BUSINESS:

Chairperson's Report: Chairman Richard Long would like to thank everyone for coming. It is important for board members to respond to emails and attend meetings. We cannot conduct business if we do not hold meetings. If anyone does not want to be on this board, please talk with your appointing officer and ask them to appoint someone else. Jeanette Romano commented that we have been looking into the possibility of having an executive committee, offering stipends, or withholding recycling grant dollars in order to conduct business and to increase attendance at board meetings. An executive committee would meet twice annually. Jeanette asked for a committee of 3-5 members to discuss possibilities. It was mentioned that mayors can appoint a proxy or communities may appoint all of their council members so that an alternate may attend a meeting in the event the appointed member cannot attend. Members who are appointed by their public works do not have this option. This issue will be revisited at our January meeting in case there are changes to membership with the new year.

Executive Director's Report – Jeanette Romano –

Compost grinding total cost was \$25,608 (not to exceed was \$40,000). Grinding was completed quickly. Education area is still under development, but we are getting close. We will be finished by the end of the year.

RFPs/IFQs for 3 programs were sent out:

Household Hazardous Waste-We received one bid from Tradebe (current contractor). I recommend that the board award a 1-year contract (with 2, 1-year renewable options) to Tradebe as the lowest responsive and responsible bidder and allow the Chairman to sign the contract pursuant to Resolution 2022-18. I am also asking the board to ratify Resolution 2022-17 which will adopt the Request for Proposal.

MOTION to approve and ratify Resolution 2022-17 by Councilmember McCain, seconded by Councilmember White. **Motion approved** by unanimous voice vote.

MOTION to approve Resolution 2022-18, contract award, by Councilmember Marker, seconded by Councilmember McCain. **Motion approved** by unanimous voice vote.

Tire Recycling- We received one bid from Liberty Tire Recycling (current contractor). I recommend that the board award a 1-year contract (with 2, 1-year renewable options) to Liberty as the lowest responsive and responsible bidder and allow the Chairman to sign the contract. I am also asking the board to ratify Resolution 2022-15 which will adopt the Request for Proposal.

MOTION to approve and ratify Resolution 2022-15 by Councilmember Weatherspoon, seconded by Councilmember McCain. **Motion approved** by unanimous voice vote.

MOTION to approve Resolution 2022-16, contract award, by Councilmember McCain, seconded by Councilmember Weatherspoon. **Motion approved** by unanimous voice vote.

Electronics Recycling- We received 2 bids, ERI and Green Wave Electronics. Even though Green Wave charges a transportation fee, their overall costs are considerably lower when credits that we receive are factored in. I recommend that the board award a 1-year contract (with 2, 1-year renewable options) to Green Wave as the lowest responsive and responsible bidder and allow the Chairman to sign the contract. I am also asking the board to ratify Resolution 2022-13 which will adopt the Request for Proposal.

MOTION to approve and ratify Resolution 2022-13 by Councilmember McCain, seconded by Councilmember Schilling. **Motion approved** by unanimous voice vote.

MOTION to approve Resolution 2022-14, contract award, by Councilmember White, seconded by Councilmember Marker. **Motion approved** by unanimous voice vote.

Legal/Legislative- Southlake Mall Tax Refund. The county has negotiated with the mall and a settlement has been reached. The county is going to make payments totaling about \$20 million. \$9 million will be paid on December 15, 2022, and then another payment of \$11.5 million will be paid in January to the owners of the mall. The District will be responsible for \$76,387 which will be paid on December 15 and come directly from our tax draw. Another payment in the amount of \$76,387 will be made in June 2023. Our last payment of \$36,094 will be made in December of 2023.

Addendum to Compost Site Agreement- The amount of the lease has increased to \$1102.50/year.

MOTION to approve Compost Site Agreement by Councilmember Stokes, seconded by Councilmember Swallow. **Motion approved** by unanimous voice vote.

Leaf Collection - Collection for this year is almost complete. This has been a rough year for our contractor due to threats and intimidation, but they have done a great job. As of December 1, 473 loads have been collected. The program will end December 2, 2022.

Resolution 2022-12: Awarding the Contract for Grinding of Compost Material

MOTION to approve and ratify Resolution 2022-12 made by Councilmember Cid, seconded by Councilmember McCain. **Motion approved** by unanimous voice vote.

Citizens Advisory Committee- Committee met on January 10 and discussed issues that covered the last 6 months. Everything looks good and the committee has no concerns.

Finance/Recycling Grants Committee-no report

ANNOUNCEMENTS:

The next Citizens Advisory Committee (CAC) meeting is scheduled for Thursday, January 12, 2023, at 6:00 pm at the District Office.

The next Solid Waste Board meeting is tentatively scheduled for Thursday, January 19, 2023, at 6:00 pm at the District Office.

ADJOURNMENT:

Motion to adjourn meeting made and seconded. **Motion approved** by unanimous voice vote.

Respectfully submitted by Kiera Hagerman (Assistant Director)

| Claims | Checks | Payable | Amount | Description |
|--------|--------|----------------------------|--------------|--|
| 23-001 | 10485 | Payroll | \$ 12,957.20 | employee payroll |
| 23-002 | 7624 | Indiana Collections | \$ 263.90 | Angela Goodson child support |
| 23-003 | Debit | US Dept. of Treasury | \$ 3,443.44 | Fica, Med, Fed |
| 23-004 | Debit | PERF | \$ 1,839.93 | employee retirement |
| 23-005 | Debit | Indiana Dept. of Revenue | \$ 1,129.50 | payroll taxes |
| 23-006 | 10486 | Staff Source | \$ 450.00 | laborer-compost site programs |
| 23-007 | 10487 | Don's Snow Removal | \$ 500.00 | snow removal |
| 23-008 | 10488 | Emerse Knowledge Design | \$ 3,606.00 | retrac software |
| 23-009 | 10489 | Republic Services | \$ 1,635.00 | leaf drop off program |
| 23-010 | 10490 | Indiana American Water | \$ 398.44 | Water to building (includes broken pipe usage) |
| 23-011 | 10491 | Comcast | \$ 978.42 | phone and internet (includes lost payment) |
| 23-012 | 10492 | Capital One Trade Credit | \$ 34.87 | Menard's credit card |
| 23-013 | 19493 | Homewood Disposal Services | \$ 103.00 | garbage and recycling service |
| 23-014 | 19404 | Cardmember Services | \$ 279.17 | Chase credit card |
| 23-015 | 10495 | americaneagle.com | \$ 105.00 | monthly website hosting |
| 23-016 | 10496 | Mi-Box NWI | \$ 392.80 | portable storage pod |
| 23-017 | 10497 | Phil & Son, Inc | \$ 65.00 | door latch repair |
| 23-018 | 7625 | AFLAC | \$ 322.28 | employee supplemental insurance |
| | | | | |
| | | | | |
| | | | | |



Menards Commercial
Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506

RECEIVED DEC 28 2022



Credit Account #
Statement Date 12/24/22
Statement # 1645938662

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

| | |
|--------------------------|----------|
| Previous Account Balance | \$18.91 |
| New Purchases | \$34.87 |
| Other Charges/Credits | \$0.00 |
| Payments | -\$18.91 |

Account Balance **\$34.87**

\$34.87

7 ✓ K_h

| | | | |
|------------------|------------|---------------------|---------|
| Credit Limit | \$1,300.00 | Payment Due Date(s) | |
| Account Balance | \$34.87 | 01/18/23 | \$34.87 |
| Available Credit | \$1,265.13 | | |

Pay online - it's fast, easy and secure!

Don't forget you can make quick and easy payments online! Log into your secure account today!

Pay online at <https://www.menards.com/commercial>.

For questions, or to report an unauthorized use claim, call Capital One Trade Credit at 866-323-6167.

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 5 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

Please detach and return stub with payment to address below.

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

| | |
|------------------|------------|
| Credit Account # | |
| Statement Date | 12/24/22 |
| Statement # | 1645938662 |

| | |
|-----------------|---------|
| Account Balance | \$34.87 |
|-----------------|---------|

Address Change:

Amount Enclosed \$

[illegible]

Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506

[illegible]



Menards Commercial
Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506



Credit Account #
Statement Date
Statement #

12/24/22
1645938662

| CREDITS & ADJUSTMENTS | CURRENT | PAST DUE | | | ACCOUNT BALANCE |
|-----------------------|---------|-----------|------------|----------|-----------------|
| | | 1-59 DAYS | 60-89 DAYS | 90+ DAYS | |
| \$0.00 | \$34.87 | \$0.00 | \$0.00 | \$0.00 | \$34.87 |

OPEN ITEMS

| PO # | Job Code | Invoice # | Purchase Location | Trans Date | Due Date | Trans Total | Balance Due |
|-----------------|----------|-----------------|--------------------------|------------|----------|-------------|-------------|
| | | 308034122107236 | MENARDS 3080 GRIFFITH IN | 12/07/22 | 01/18/23 | \$34.87 | \$34.87 |
| Account Balance | | | | | | | \$34.87 |

PURCHASES

| PO # | Job Code | Invoice # | Purchase Location | Trans Date | Due Date | Trans Total | Balance Due |
|-----------------|----------|-----------------|--------------------------|------------|----------|-------------|-------------|
| | | 308034122107236 | MENARDS 3080 GRIFFITH IN | 12/07/22 | 01/18/23 | \$34.87 | \$34.87 |
| Total Purchases | | | | | | \$34.87 | |

OTHER CHARGES AND CREDITS

| Description | Trans Date | Due Date | Trans Total | Balance Due |
|---|------------|----------|-------------|-------------|
| No other charges and credits in current period. | | | | |

PAYMENTS

| Date | Payment Number | Amount |
|----------------|----------------|----------|
| 12/05/22 | Check # 10440 | -\$18.91 |
| Total Payments | | -\$18.91 |



Menards Commercial
Capital One Trade Credit
 PO Box 60506
 City of Industry, CA 91716-0506



Credit Account #
 Statement Date 12/24/22
 Statement # 1645938662

| | | | | |
|---|---|--------------------------|----------|---------------|
| PO # | INVOICE # 308034122107236 REF | | JOB CODE | |
| TERMS Standard | INVOICE DATE 12/07/22 | DUE DATE 01/18/23 | | |
| SOLD TO | SHIP TO | PURCHASED AT | | INVOICE TOTAL |
| LAKE COUNTY SOLID WASTE LAKE COUNTY SOLID WASTE INC 8695 Broadway Merrillville, IN 46410 | | MENARDS 3080 GRIFFITH IN | | \$34.87 |
| SKU | DESCRIPTION | \$/UNIT | UNITS | TOTAL |
| 2733921 | GLACIERMIST SPRING WATER 24 PACK .5 LIT | \$3.48 | 4.0 | \$13.92 |
| 6611679 | MECHANIX WEAR 2PK XL POWER CLUTCH | \$11.99 | 1.0 | \$11.99 |
| 6605923 | MENS RW PERF GLOVE L MX450GY-L | \$4.48 | 1.0 | \$4.48 |
| 6605924 | MENS RW PERF GLOVE XL MX450GY-XL | \$4.48 | 1.0 | \$4.48 |
| SUBTOTAL | | | | \$34.87 |
| TAX | | | | \$0.00 |
| TOTAL | | | | \$34.87 |

✓ compost site
supplies



manage your account online at :
www.chase.com/cardhelp

Customer Service:
1-800-945-2028

Mobile: Download the
Chase Mobile® app today

| January 2023 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |

New Balance

\$279.17

Minimum Payment Due

\$55.00

Payment Due Date

01/19/23

RECEIVED

DEC 29 2022

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

| | |
|-------------------------------|---------------------|
| Previous Balance | \$153.38 |
| Payment, Credits | -\$153.38 |
| Purchases | +\$279.17 |
| Cash Advances | \$0.00 |
| Balance Transfers | \$0.00 |
| Fees Charged | \$0.00 |
| Interest Charged | \$0.00 |
| New Balance | \$279.17 |
| Opening/Closing Date | 11/26/22 - 12/25/22 |
| Credit Limit | \$5,000 |
| Available Credit | \$4,720 |
| Cash Access Line | \$250 |
| Available for Cash | \$250 |
| Past Due Amount | \$0.00 |
| Balance over the Credit Limit | \$0.00 |



P.O. BOX 15123
WILMINGTON, DE 19850-5123
For Undeliverable Mail Only

Make your payment at
chase.com/paycard

Payment Due Date:

01/19/23

New Balance:

\$279.17

Minimum Payment Due:

\$55.00

OK
JR

96734 BEX 9 35922 C
JEANETTE ROMANO
LAKE COUNTY SOLID WASTE
8695 BROADWAY
MERRILLVILLE IN 46410-7033

\$ _____ Amount Enclosed
Make/Mail to Chase Card Services at the address below:

CARDMEMBER SERVICE
PO BOX 6294
CAROL STREAM IL 60197-6294

5000 160 28 1595 236 79 246 90



ACCOUNT ACTIVITY

| Date of Transaction | Merchant Name or Transaction Description | \$ Amount |
|---------------------|---|-----------|
| 12/03 | Payment ThankYou Image Check | -153.38 |
| 12/13 | FAMILY EXPRESS #66 CROWN POINT IN <i>GAS-Black E-mobile</i> | 37.37 ✓ |
| 12/15 | FAMILY EXPRESS #66 CROWN POINT IN <i>GAS-Red E-mobile</i> | 27.54 ✓ |
| | JEANETTE ROMANO | |
| | TRANSACTIONS THIS CYCLE (CARD 2469) \$88.47- | |
| | INCLUDING PAYMENTS RECEIVED | |
| 11/29 | LUKE FUEL STATION GRIFFITH IN <i>GAS-pickup truck</i> | 64.07 ✓ |
| 11/30 | SPEEDWAY 06688 MERRIVILLE MERRILLVILLE IN <i>GAS-Volt</i> | 28.13 ✓ |
| 12/08 | LUKE FUEL STATION GRIFFITH IN <i>GAS-pickup truck</i> | 66.56 ✓ |
| 12/20 | LUKE FUEL STATION MERRILLVILLE IN <i>GAS-pickup truck</i> | 55.50 ✓ |
| | TROY TAYLOR | |
| | TRANSACTIONS THIS CYCLE (CARD 9850) \$214.26 | |

| 2022 Totals Year-to-Date | |
|--------------------------------|---------|
| Total fees charged in 2022 | \$39.00 |
| Total interest charged in 2022 | \$0.00 |

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

| Balance Type | Annual Percentage Rate (APR) | Balance Subject To Interest Rate | Interest Charges |
|--------------------------|------------------------------|----------------------------------|------------------|
| PURCHASES | | | |
| Purchases | 17.49%(v)(d) | - 0 - | - 0 - |
| CASH ADVANCES | | | |
| Cash Advances | 29.24%(v)(d) | - 0 - | - 0 - |
| BALANCE TRANSFERS | | | |
| Balance Transfer | 17.49%(v)(d) | - 0 - | - 0 - |

30 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

Emobile-black 12/13/2022

\$37.37

Family Express
641 East State Road
Crown Point Ind 46307
Reg Unleaded PUMP 08
Volume 11.329
PRICE /G \$3.299
GAS TOTAL \$37.37
Merch Tax \$0.00
TOTAL \$37.37

Capture

Visa

XXXXXXXXXXXX2469

Chip Read

USD\$ 37.37

CHASE VISA

Mode: Issuer

AID: A0000000031010

TVR: 0000008000

IAD: XXXXXXXXXXXXXXX

TST: E800

ARC: 00

ARQC: FBA637EC494D2C08

12/13/2022 11:15:55

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

"Save a Fortune on Fuel"
Apply at feperks.com

Emobile 12/15 \$27.54
REP

FAMILY EXPRESS

641 East State Road 8 (231)
Crown Point Indi 46307

12/15/2022 11:16:05 A

Register: 100 Tran Seq No: 1678043

Pump 8 Reg Unleaded \$3.199 ppg
8.609 gal \$27.54

Sub. Total: \$27.54

Merch Tax: \$0.00

Total: \$27.54

Visa: \$27.54

Change \$0.00

Capture

Visa

XXXXXXXXXXXX2469

Chip Read

USD\$ 27.54

CHASE VISA

Mode: Issuer

AID: A0000000031010

TVR: 0000008000

IAD: XXXXXXXXXXXXXXX

TST: E800

ARC: 00

ARQC: E128EC297FACB27B

12/15/2022 11:15:52

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

"Save a Fortune on Fuel"
Apply at feperks.com

gas - pick up
truck

RSC-Luke251
1224 East Ridge Rd
Griffith Indiana
46319
219-923-5360
11/29/2022 11:19:27 A

Term: 002
Appr: 09392G

Unleaded 09
PUMP No. 18.630
GALLONS \$3.439
PRICE/GAL \$64.07
TOTAL FUEL

SALE

TOTAL SALE \$64.07

THANK U!
HAVE A NICE DAY.
LUKE UP Rewards
XXXXXX7695
Term: 400:251
Appr: 2897471914
Reference: 202688708

You saved \$0.05/GAL

Card #: **426995
Troy Taylo
Rewards Registered
Coffee club progre 5
Hershey Regular Re 1

Thanks
For Your Business

gas - Volt

SPEEDWAY 0006688-Merrillville
9299 Broadway 46410-7046
(219)736-5732 11/30/2022 10:49:00 A
Trans# 1941529 Reg: 100

Pay At Pump Sale
Pump # 9 Regular Unleaded 28.13
7.604 Gallons @ \$3.699/Gal
Sales Tax \$0.00
E-Cig Tax \$0.00

Sub. Total: \$28.13
Tax: \$0.00
Total: \$28.13

Visa: \$28.13
Change \$0.00

Visa
Card Num :
XXXXXXXXXXXX9850
TERM: 0050006688001
TRANS TYPE: CAPTURE
APPR#: 06293G
ENTRY METHOD: Chip
Card

USD\$ 28.13

CHASE VISA
AID: A0000000031010

11/30/2022 10:45:39

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer.

Now Hiring!
Apply at Speedway.com/careers
or text SPEEDWAY to 25000
www.speedway.com

gas - pick up
truck

RSC-Luke251
1224 East Ridge Rd
Griffith Indiana
46319
219-923-5360
12/8/2022 9:38:37 AM

Term: 002
Appr: 05208G

Unleaded
PUMP No. 17
GALLONS 21.273
PRICE/GAL \$3.129
TOTAL FUEL \$66.56

SALE
TOTAL SALE \$66.56

THANK U!
HAVE A NICE DAY

Thanks
For Your Business

gas - pick up
truck

Luke 273
7277 Taft St
219-796-9121
Merrillville, Indiana 46410

(DUPLICATE RECEIPT)

12/20/2022 11:39:54 AM

Register: 100 Tran Seq No: 4020892
Store No: 273
Merchant Number:

Fuel Sale
Pump # 5 Unleaded
19.687 Gallons @ \$2.819/Gal \$55.50
1 Luke Up Rewards \$0.00
1 0.100 /Gal Discount \$0.00
1 Luke UP Rewards \$0.00

Sub Total: \$55.50
Tax: \$0.00
Total: \$55.50
Discount Total: \$0.00

Visa: \$55.50
Change \$0.00

Term: 002
Appr: 08265G

SALE
Visa
Card Num : (C)
XXXXXXXXXXXX9850
Chip Read

USD\$ 55.50

12-29-22

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[illegible]

12-22-22

Page 1

[illegible]

12-16-22

Page 1

[illegible]

| Claims | Checks | Payable | Amount | Description |
|--------|--------|--------------------------|--------------|--|
| 22-571 | 10445 | Payroll | \$ 12,957.20 | Payroll |
| 22-572 | 7610 | Indiana Collection Unit | \$ 263.70 | Angela Goodson's child support |
| 22-573 | DEBIT | US Treasury | \$ 3,443.44 | FICA, MED, FED 12-9 payroll |
| 22-574 | DEBIT | PERF | \$ 1,839.93 | Retirement |
| 22-575 | DEBIT | Indiana Dept. of Revenue | \$ 1,129.50 | State Withholding for November 2022 |
| 22-576 | 10446 | Anthem BC/BS | \$ 6,231.37 | Health Insurance |
| 22-577 | 10447 | Staff Source | \$ 135.00 | Laborers Compost Site Recycling Programs |
| 22-578 | 10448 | Tradebe | \$ 18,060.69 | HHW Program - Hammond Collection |
| 22-579 | 10449 | Green Wave Electronics | \$ 1,966.22 | Electronic Recycling Program |
| 22-580 | 10450 | PBS Enterprises | \$ 35,625.21 | Leaf Vac Collection Program |
| 22-581 | 10451 | Comcast Business | \$ 484.21 | Telephone & Internet Services |
| 22-582 | 10452 | Indiana American Water | \$ 173.00 | Utility/Water |
| 22-583 | 10453 | Pitney Bowes | \$ 129.96 | Postage Meter Quarterly Lease |
| 22-584 | 10454 | Chester, Inc. | \$ 456.00 | IT Managed Services - monthly |
| 22-585 | 10455 | SWANA | \$ 245.00 | Membership - Kiera Hagerman |
| 22-586 | 10456 | IN.GOV | \$ 15.00 | Activity Filing - Lobbyist |
| 22-587 | 10457 | AISWMD | \$ 550.00 | Membership - District |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

12-2-22

Page 1

[illegible]



**Menards Commercial
Capital One Trade Credit**
PO Box 60506
City of Industry, CA 91716-0506

RECEIVED NOV 28 2022



Credit Account #
Statement Date 11/24/22
Statement # 1645374187

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

| | |
|--------------------------|-----------|
| Previous Account Balance | \$137.95 |
| New Purchases | \$18.91 |
| Other Charges/Credits | \$0.00 |
| Payments | -\$137.95 |

| | |
|------------------------|----------------|
| Account Balance | \$18.91 |
|------------------------|----------------|

| | | | |
|------------------|------------|---------------------|---------|
| Credit Limit | \$1,300.00 | Payment Due Date(s) | |
| Account Balance | \$18.91 | 12/19/22 | \$18.91 |
| Available Credit | \$1,281.09 | | |

Pay online - it's fast, easy and secure!

Don't forget you can make quick and easy payments online! Log into your secure account today!

Pay online at <https://www.menards.com/commercial>.

For questions, or to report an unauthorized use claim, call Capital One Trade Credit at 866-323-6167.

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 5 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

Please detach and return stub with payment to address below.

KIERA HAGERMAN
LAKE COUNTY SOLID WASTE INC
8695 Broadway
Merrillville, IN 46410

Credit Account #
Statement Date 11/24/22
Statement # 1645374187

| | |
|------------------------|----------------|
| Account Balance | \$18.91 |
|------------------------|----------------|

Address Change:

Amount Enclosed \$

Capital One Trade Credit
PO Box 60506
City of Industry, CA 91716-0506

[illegible]



Menards Commercial
Capital One Trade Credit
 PO Box 60506
 City of Industry, CA 91716-0506



Credit Account #
 Statement Date
 Statement #

11/24/22
 1645374187

| CREDITS & ADJUSTMENTS | CURRENT | PAST DUE | | | ACCOUNT BALANCE |
|-----------------------|---------|-----------|------------|----------|-----------------|
| | | 1-59 DAYS | 60-89 DAYS | 90+ DAYS | |
| \$0.00 | \$18.91 | \$0.00 | \$0.00 | \$0.00 | \$18.91 |

OPEN ITEMS

| PO # | Job Code | Invoice # | Purchase Location | Trans Date | Due Date | Trans Total | Balance Due |
|------|----------|-----------------|--------------------------|------------|----------|------------------------|----------------|
| | | 308031422098947 | MENARDS 3080 GRIFFITH IN | 11/10/22 | 12/19/22 | \$18.91 | \$18.91 |
| | | | | | | Account Balance | \$18.91 |

PURCHASES

| PO # | Job Code | Invoice # | Purchase Location | Trans Date | Due Date | Trans Total | Balance Due |
|------|----------|-----------------|--------------------------|------------|----------|------------------------|----------------|
| | | 308031422098947 | MENARDS 3080 GRIFFITH IN | 11/10/22 | 12/19/22 | \$18.91 | \$18.91 |
| | | | | | | Total Purchases | \$18.91 |

OTHER CHARGES AND CREDITS

| Description | Trans Date | Due Date | Trans Total | Balance Due |
|---|------------|----------|-------------|-------------|
| No other charges and credits in current period. | | | | |

PAYMENTS

| Date | Payment Number | Amount |
|----------|----------------|-----------------------|
| 11/07/22 | Check # 10396 | -\$137.95 |
| | | Total Payments |
| | | -\$137.95 |



Menards Commercial
Capital One Trade Credit
 PO Box 60506
 City of Industry, CA 91716-0506



Credit Account #


Statement Date

Statement #

11/24/22

1645374187

| | | | | |
|---|---|--------------------------|---------------|---------|
| PO # | INVOICE # 308031422098947 REF | | JOB CODE | |
| TERMS Standard | INVOICE DATE 11/10/22 | DUE DATE 12/19/22 | | |
| SOLD TO | SHIP TO | PURCHASED AT | INVOICE TOTAL | |
| LAKE COUNTY SOLID WASTE LAKE COUNTY SOLID WASTE INC 8695 Broadway Merrillville, IN 46410 | | MENARDS 3080 GRIFFITH IN | \$18.91 | |
| SKU | DESCRIPTION | \$/UNIT | UNITS | TOTAL |
| 6486078 | FIORA PAPER TOWEL 6PK 41015 | \$4.99 | 1.0 | \$4.99 |
| 2733921 | GLACIERMIST SPRING WATER 24 PACK .5 LIT | \$3.48 | 4.0 | \$13.92 |
| SUBTOTAL | | | | \$18.91 |
| TAX | | | | \$0.00 |
| TOTAL | | | | \$18.91 |

compost site - water + supplies
Use Your  2% REBATE
BIG CARD

MENARDS - GRIFFITH
6050 West Ridge Road
Gary, IN 46408

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 02/08/23

If you have questions regarding the
charges on your receipt, please
email us at:
GRIFfrontend@menards.com



Sale Transaction

Tax Exempt Certificate ID: 2773793
Exempt Type: Local Government

| | | |
|--------------------------|---------|----------|
| GLACIERMIST SPRING WATER | | |
| 2733921 | 4 @3.48 | 13.92 NT |
| FIORA PAPER TOWEL 6PK | | |
| 6486078 | | 4.99 NT |

| | |
|-----------------------------|-------|
| TOTAL SALE | 18.91 |
| Menard Commercial Card 8738 | 18.91 |
| PO # | |
| Auth Code:331405 | |
| Chip Inserted | |
| a000000817002001 | |
| TC - f1b94bf91890487e | |

TOTAL NUMBER OF ITEMS = 5

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1934

GUEST COPY



Manage your account online at:
www.chase.com/cardhelp

Customer Service:
1-800-845-2028

Mobile: Download the
Chase Mobile® app today

| December 2022 | | | | | | | | | | | |
|---------------|----|----|----|----|----|----|--|--|--|--|--|
| S | M | T | W | T | F | S | | | | | |
| 27 | 28 | 29 | 30 | 1 | 2 | 3 | | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | | | | | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | | | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | | |

New Balance
\$153.38

Minimum Payment Due
\$30.00

Payment Due Date
12/19/22

RECEIVED
NOV 28 2022

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

| | |
|--------------------------------------|---------------------|
| Previous Balance | \$1,738.44 |
| Payment, Credits | -\$1,738.44 |
| Purchases | +\$153.38 |
| Cash Advances | \$0.00 |
| Balance Transfers | \$0.00 |
| Fees Charged | \$0.00 |
| Interest Charged | \$0.00 |
| New Balance | \$153.38 |
| Opening/Closing Date | 10/26/22 - 11/25/22 |
| Credit Limit | \$5,000 |
| Available Credit | \$4,846 |
| Cash Access Line | \$250 |
| Available for Cash | \$250 |
| Past Due Amount | \$0.00 |
| Balance over the Credit Limit | \$0.00 |

0000001 FIS33339 C 1

Y 9 25 22/11/25

Page 1 of 2

06630 MA DA 97063

32910000010009706301



P.O. BOX 15123
WILMINGTON, DE 19850-5123
For Undeliverable Mail Only

Make your payment at
[chase.com/paycard](https://www.chase.com/paycard)

42463152367924690000300000015338000000004

Payment Due Date: 12/19/22
New Balance: \$153.38
Minimum Payment Due: \$30.00

\$ _____ Amount Enclosed
Make/Mail to Chase Card Services at the address below:

97063 BEX 9 32922 C
JEANETTE ROMANO
LAKE COUNTY SOLID WASTE
8695 BROADWAY
MERRILLVILLE IN 46410-7033

CARDMEMBER SERVICE
PO BOX 6294
CAROL STREAM IL 60197-6294

500016028:15952367924690



ACCOUNT ACTIVITY

| Date of Transaction | Merchant Name or Transaction Description | \$ Amount |
|---------------------|--|-----------|
| 11/05 | Payment ThankYou Image Check JEANETTE ROMANO TRANSACTIONS THIS CYCLE (CARD 2469) \$1738.44- INCLUDING PAYMENTS RECEIVED | -1,738.44 |
| 10/27 | LUKE FUEL STATION GRIFFITH IN <i>fuel - pickup truck</i> | 67.29 ✓ |
| 11/16 | LUKE FUEL STATION GRIFFITH IN <i>fuel - pickup truck</i> TROY TAYLOR TRANSACTIONS THIS CYCLE (CARD 9850) \$153.38 | 86.09 ✓ |

| 2022 Totals Year-to-Date | |
|--------------------------------|---------|
| Total fees charged in 2022 | \$39.00 |
| Total interest charged in 2022 | \$0.00 |

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

| Balance Type | Annual Percentage Rate (APR) | Balance Subject To Interest Rate | Interest Charges |
|--------------------------|------------------------------|----------------------------------|------------------|
| PURCHASES | | | |
| Purchases | 16.99%(v)(d) | - 0 - | - 0 - |
| CASH ADVANCES | | | |
| Cash Advances | 28.74%(v)(d) | - 0 - | - 0 - |
| BALANCE TRANSFERS | | | |
| Balance Transfer | 16.99%(v)(d) | - 0 - | - 0 - |

31 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

IMPORTANT NEWS

Your account is a business account,
to be used only for business transactions.
It is not intended for personal, family
or household purposes.

gas - pick up truck

RSC-Luke251
1224 East Ridge Rd
219-923-5360
Griffith, Indiana 46319

(DUPLICATE RECEIPT)

10/27/2022 10:04:26 AM

Register: 100 Tran Seq No: 4659607
Store No: 251
Merchant Number:

Fuel Sale

Pump # 17 Unleaded

17.713 Gallons @ \$3.799/Gal \$67.29

1 Luke Up Rewards \$0.00

1 0.050 /Gal Discount \$0.00

1 Luke UP Rewards \$0.00

Sub Total: \$67.29

Tax: \$0.00

Total: \$67.29

Discount Total: \$0.00

Visa: \$67.29

Change \$0.00

Term: 002
Appr : 02366G

SALE

Visa

Card Num : (C)

XXXXXXXXXXXX9850

Chip Read

USD\$ 67.29

gas - pick up truck

RSC-Luke251
1224 East Ridge Rd
219-923-5360
Griffith, Indiana 46319

(DUPLICATE RECEIPT)

11/16/2022 10:17:12 AM

Register: 100 Tran Seq No: 4717439
Store No: 251
Merchant Number:

Fuel Sale

Pump # 1 Unleaded

22.661 Gallons @ \$3.799/Gal \$86.09

1 Luke Up Rewards \$0.00

1 0.050 /Gal Discount \$0.00

1 Luke UP Rewards \$0.00

Sub Total: \$86.09

Tax: \$0.00

Total: \$86.09

Discount Total: \$0.00

Visa: \$86.09

Change \$0.00

Term: 002
Appr : 09729G

SALE

Visa

Card Num : (C)

XXXXXXXXXXXX9850

Chip Read

USD\$ 86.09

11-25-22

Page 1

[illegible]

New Business



ORDINANCE NO. 2023 - 1
Salary Ordinance for Budget Year 2023

WHEREAS, the Lake County Solid Waste Management District (DISTRICT) is empowered under I.C. 13-21-1-1 et. seq. to hire personnel necessary for the management or disposal of solid waste in accordance with an approved budget and to contract for professional services; and

WHEREAS, the District's 2023 Budget was submitted to the Department of Local Government Finance; and

WHEREAS, said budget provides for salaries of personnel authorized under 13-21-1-1 et. seq.

NOW, THEREFORE, LET IT BE ORDAINED that a salary ordinance be adopted as follows:

| | <u>Actual</u> | <u>Minimum</u> | <u>Maximum</u> |
|--|---------------|----------------|----------------|
| Executive Director #112: | \$90,177.00 | \$75,000.00 | \$95,000.00 |
| Assistant Director #113: | \$69,330.00 | \$65,350.00 | \$75,000.00 |
| Office Manager #115: | \$35,000.00 | \$33,655.00 | \$45,000.00 |
| Field Operations Program Manager #116: | \$63,504.00 | \$49,500.00 | \$67,000.00 |
| Director of Business Operations and Governmental Affairs (Part-Time) #118: | \$-0- | \$40.17/hour | \$70,000.00 |
| Environmental Education and Outreach Coordinator #119: | \$47,025.00 | \$35,000.00 | \$49,900.00 |
| Driver/Operator #120: | \$35,000.00 | \$32,240.00 | \$42,065.00 |
| Education and Public Information Programs Manager #124: | \$-0- | \$48,000.00 | \$57,364.00 |
| Environmental Education Coordinator #126: | \$40,910.00 | \$35,000.00 | \$45,667.00 |
| Education Administrative Assistant (Part Time) #127: | \$-0- | \$15.00/hr. | \$15.00/hr. |

All of which is adopted this _____ day of _____, 2023.

Lake County Solid Waste Management District

ATTEST:

Chairperson

Controller



Resolution 2023- 1

Resolution by the Lake County Solid Waste Management District Exercising the First 1-Year Option of the Agreement for the District Leaf Collection Program 2023

WHEREAS, the Lake County Solid Waste Management District, hereinafter “District”, and PBS Enterprises, LLC, hereinafter “Contractor”, executed a 1-year Agreement with 2 1-year options on January 20, 2022 for the operation of the District Leaf VAC Collection Program, hereinafter “Program”; and

WHEREAS, the current Agreement between the Contractor and the District provides for the ability for the District to exercise its first option for the extension of the Agreement; and

WHEREAS, based upon the Contractor’s outstanding performance under the current Agreement and the facts outlined herein, the District wishes to exercise its first option to extend the Agreement for the year 2023.

Now, therefore, be it resolved:

The Board hereby (1) exercises its first option to extend the Agreement dated January 20, 2022 between the Lake County Solid Waste Management District and PBS Enterprises, LLC based on the facts and recommendation provided to the District Board; and (2) that the actions taken to date on behalf of the District with respect to the exercise of this first option of the Agreement and negotiations thereof be, and they are hereby are, ratified and approved and that the Chairperson of the Board be, and hereby is, authorized for and on behalf of and in the name of the District to execute this Resolution and such other documents and instruments and take such other actions as may be required to carry out the purpose of this Resolution.

All of which is resolved and adopted this ____ day of _____ 2023, by a vote of ____ in favor and ____ opposed.

Lake County Solid Waste Management District

Attest:

By: _____
Chairperson

Controller



CONTROLLER AGREEMENT

THIS AGREEMENT dated this _____ day of _____, 2023, by and between _____ hereinafter referred to as the "CONTROLLER" and the Lake County Solid Waste Management District, hereinafter referred to as the "DISTRICT".

WITNESSETH:

WHEREAS, under Indiana Code 13-21-3-12(a) (15) the District has the power to hire personnel and contract for professional services necessary for the management and disposal of solid waste in accordance with an approved budget; and

WHEREAS, under Indiana Code 13-21-3-9, the District shall select a Controller who is not a member of the District Board; and

WHEREAS, under Indiana Code 13-21-3-10(b), the Controller of a County Solid Waste District does not hold a lucrative office for purposes of Article 2, Section 9 of the Constitution of the State of Indiana; and

WHEREAS, if a Controller selected by the District under Indiana Code 13-21-3-9 is the fiscal officer of a county or municipality, the duties of the controller under a statute or an ordinance are in addition to the duties the Controller has while serving as the fiscal officer of the county or municipality; and

WHEREAS, the District wishes to compensate the Controller for work performed for the District pursuant to I.C.13-21-3-9, 10 and 12(15).

NOW, THEREFORE, BE IT RESOLVED, and in consideration of the provisions herein, the parties hereto agree as follows:

1. DUTIES:

The Controller shall perform the following:

- (a) Be the official custodian of all District money and, subject to the terms of any resolution or trust indenture under which bonds are issued under Indiana Code 13-21, deposit and invest all District money in the same manner as other county money is deposited and invested under Indiana Code 5-13;
- (b) Be responsible to the board for the fiscal management of the District;
- (c) Be responsible for the proper safeguarding and accounting of the District's money;

- (d) Subject to subsection (c), issue warrants approved by the District Board after a properly itemized and verified claim has been presented to the District Board on a claim docket;
- (e) Make financial reports of District funds and present the reports to the District Board for the Board's approval;
- (f) Prepare the District's annual budget; and
- (g) Perform any other duties:
 - (1) prescribed by the District Board; and
 - (2) consistent with Indiana Code 13-21 et. seq..

2. TERM

This Agreement relationship shall be at will. The term shall commence on the date it is executed by the District Chairperson and witnessed by the Vice-Chairperson and shall remain in full force and effect until termination as outlined below. This agreement shall be subject to the right by the District or Controller to terminate the Agreement for any reason by 30 days advance written notice to the other. If this Agreement is terminated by either party, the District shall owe, and the Controller shall receive full compensation for all authorized services performed. Said payment as made to the Controller shall be paid as a final payment in full settlement for services hereunder.

3. COMPENSATION:

The Controller shall be paid for all services rendered under this Agreement at an amount of \$23,682.00/ year, which shall be paid at a rate of \$1,973.50 per month, payable on a monthly basis beginning the first pay period after selection by the District. The Controller shall be paid performance compensation. Payment is based on the performance of the duties outlined under Paragraph 1.

4. SUCCESSORS:

This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, heirs, and personal representatives and, except as specifically provided herein, neither party may make any assignment of this Agreement or any interest therein by operation of law or otherwise without the prior written consent of the other party.

5. REPORTS:

Any and all data, reports, manuscripts, and any other work produced, whether completed or not, prepared or developed by the Controller as a part of the work under this Agreement shall become the property of the District.

6. INDEPENDENT CONTRACTOR:

The Controller's relationship shall be that of an independent contractor and the District shall not withhold taxes or Social Security payments from any sum paid to the Controller

hereunder. The Controller shall exercise control over the means and manner in which any work requested under this Agreement is performed and, in all respects, the Controller's relationship to the District shall be that of an independent contractor and not an employee.

7. DATA:

The District shall furnish to the Controller, without cost to the Controller, such information, and data available to the District as the Controller deems necessary for the performance of the services provided herein. Upon completion of the services or termination of this Agreement, the Controller shall, immediately after such completion or termination, return to the District all such data and written materials furnished by the District.

8 REPORTING:

The Controller agrees to keep the District advised as to the progress in performing the services hereunder, and will, as requested by the District, prepare written reports with respect thereto.

9. SUBLETTING AND ASSIGNMENT OF CONTRACT:

No portion of the Agreement shall be sublet, assigned, or otherwise disposed of, except with the written consent of the District. Consent to sublet, assign, or otherwise dispose of any portion of the Agreement shall not be construed to relieve the Controller of any responsibility for the fulfillment of the Agreement.

10. INSURANCE:

All statutory requirements involving bonds and related duties under I.C.13-21 et. seq. regarding a Controller shall be met.

11. NONDISCRIMINATION:

Pursuant to I.C. 22-9-1-10, the Controller, and his subcontractors, if any, shall not discriminate against any employee or applicant for employment to be employed in the performance of work under this Agreement, with respect to hire tenure, terms, conditions or privileges, or employment or any matter directly or indirectly related to employment, because of race, color, religion, sex, handicap, national origin, or ancestry. Breach of this covenant may be regarded as a material breach of the Agreement.

12. TIME OF PERFORMANCE:

Time is of the essence. Therefore, the period of performance under this AGREEMENT shall begin January 1, 2023. In the event this document is not fully executed and approved prior to the date of commencement, it shall be deemed retroactive in force and effect to the date of commencement upon and after the full execution, approvals, required filings and recordation.

All of the services to be provided by the Controller will be performed by_____.

13. CONSTRUCTION:

This Agreement represents the entire understanding between the parties, and modifications of this Agreement shall not be effective unless reduced to writing and signed by both parties. In the event any portion or portions of this Agreement are found to be void or voidable by the Courts of competent jurisdiction, this Agreement shall not become void in its entirety. Rather, the void or voidable portions shall be stricken, and the remaining portions enforced.

14. GOVERNING LAW:

The laws of the State of Indiana shall govern this Agreement which is to be considered and enforced in accordance with those laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and represented to each other that the individuals whose signature appears below has full and complete authority to bind their principal to this Agreement.

LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT

By:

Chairperson
Lake County Solid Waste Management District

Attest:

Vice-Chairperson
Lake County Solid Waste Management District

CONTROLLER

By:_____
Print Name

Sign Name